

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

Minutes of the Committee Meeting held via Zoom at 19:00 on Wednesday, 18 November 2020

Present:

Stewart Dick (SD) – Chair
Lynette Davies (LD) – Secretary
Andy Grimshaw (AG) – Pyrford Village Representative
& Chair Pyrford NF
Isabelle David (ID) – Membership Secretary
Robert Munford (RM) – Editor ~~(until 20:00)~~
Dharma Sivarajasingham (DS) – Treasurer

Eleanor Grady (EMG) – B VR
Keith Creswell (KC) – WB VR

Penny Hoskyn (PH) – WB Forum
Wade Pollard (WP) – WB Forum
Mary Bridgeman (Cllr MB) - Cllr

Quorum: 8 members - the meeting was quorate.

Reports circulated and to be appended to minutes: Planning, Treasurer, Membership, Website, West Byfleet VR, Pyrford VR, Byfleet VR, Pyrford Forum

1. Welcome & Apologies for absence

SD welcomed everyone to this sixth virtual meeting.

Apologies had been received from Cllrs Chrystie and Elson.

2. Minutes of the Meeting on 21 October 2020

Subject to two minor amendments the minutes of the meeting held on 21 October 2020 were agreed as a true record to be signed by the Chair at some point in the future.

3. Matters arising from the minutes of the last meeting

SD noted that he had not completed the action on Health & Wellbeing and this would be discussed under Item 7.

All other actions had been completed or were covered by the agenda for this meeting.

4. Planning Report

SD had prepared a report and additional comments were made as follows:

- **White Paper Consultation** – WBNF, the RA and WBC had all submitted responses. Technical issues meant that SD did not have a copy of the response to share. WBC had not made their response public. General expectation was that change would follow on from the consultation. Political landscape around the proposed locations for much of the new housing had started to change but the 300,000 annual figure for new dwellings remained the target of the current Government.
- **SADPD** – consultation period had been extended. The WBNF petition had received more than 2,700 signatures and would, therefore, be considered at a full council meeting on 3 December 2020. There would be the opportunity for someone to give a 3 minute presentation. KC noted his preference not to do this. Formal invitation was still awaited.

19:19 DS joined the meeting

- **WB Centre Development** – the Liaison Group had met and the notes had been circulated. WP/SD agreed that the notes could be shared more widely

RVG had organised a public zoom call which had been well attended by residents and had covered many issues. Following the call a leaflet had been produced by RVG and circulated but only to houses within 800m of Sheer House. SD had circulated an electronic version of the leaflet to the RA Committee. AG suggested that this be sent to all members. This was agreed. ID to send via email.

Action: ID – email RVG leaflet to all members

AG asked whether the RA should consider challenging the building (Block A) on the main road which was particularly disliked and had previously been subject to objection. WP noted that this could not be raised now

but the challenge could be made at the 'reserved matters stage'. RA would consider their approach at the appropriate time.

- **Woking Joint Committee** – the meeting on 11 November 2020 had reviewed the NCIL process agreed in March 2019. Whilst minor amendments had been made the key issues of responsibility and ongoing maintenance had not been addressed. Expenditure on Pyrford cricket pavilion had been approved. Minutes were still to be agreed and therefore not available.

Woodlands Avenue/Sheerwater Road – having had 2 applications rejected along with associated appeals, the developer had now submitted a third application not much different from the previous applications. It was agreed that Cllr Boote should be asked to call this in. ID and Cllr Bridgeman agreed to contact her. Encouragement was given to write and object – on grounds of affect on streetscene and Basingstoke Canal conservation area.

The RA had submitted an objection.

Action ID and Cllr Bridgeman - contact Cllr Boote re Woodlands planning application

- **Byfleet** – EG drew attention to application 0904 – Eden Grove Road/Brewery Road and stated that she would investigate. She was also concerned about the proposals for Wintersells Road – waste processing facility – which she would discuss with AG.

See report for other planning applications.

5. SADPD – update

Discussion minuted under item 4. KC drew attention to proposals re Camphill tip – see his WBVR Report in item 16.

6. Woking Joint Committee – Meeting 11 November 2020

Covered under item 4.

7. Health & Wellbeing in the Three Villages

SD had emailed Councillors and the committee about SCC having delegated a range of health care responsibilities to councils over the past 2 years noting that nothing had been referenced in Councillor reports.

SD also noted that WBC was looking to formalise and sign an Alliance Agreement with North West Surrey Integrated Care Partnership

SD had also identified that when Cllr Liz Bowes had chaired the Woking Joint Committee a Health and Wellbeing task group had been active until her relinquishing the Chair in 2017, since when there was little evidence of any activity. Cllr Bowes has re-joined the group which is under the direction of Cllr Deborah Hughes. SD would contact the two councillors and talk to them about the task group, engagement with the community and possible involvement of the RA.

Action SD – contact councillors re health task group

Given the above, SD had put on hold the publication of a shorter version of the paper on health and wellbeing he had prepared and presented for discussion at the last meeting.

Once more facts had been gathered this might be a topic for the next newsletter.

KC reiterated the need to involve a medical professional in any RA initiative on health and wellbeing.

SD reminded the Committee that his intention was that this RA sub committee should preferably be chaired by a GP (possibly retired) and other members with appropriate experiences would be sought.

10. Treasurer's Report – Item taken early

The Statement of Affairs report covering the period 1 January to 18 November 2020 had been circulated before the meeting.

DS noted that the payment of the Pyrford NF grant to Byfleet NF in error was being sorted out.

Current deficit was £3k but with some further income to come in from subscriptions and invoices. Expectation was that the final deficit figure would be £2k. Hopefully as life got back to normal in 2021 subscription income would increase and the RA would be able to support the community in the ways it had done before.

It was agreed that accounts would be closed on 18 December 2020 – any membership income banked after this date would count for 2021.

19:53 DS left the meeting

8. West Byfleet Village Centre Redevelopment Liaison Group

Reported under item 4 above.

EG commended the work of the group and thought that it would be a good model for anything similar in the future.

9. School Streets

KC reported on the SCC consultation on road closures outside schools during opening and closing times. School road closure schemes had been introduced across the country and this initiative was not a surprise.

KC had investigated local appetite for this and asked Pyrford and Byfleet VRs to do the same.

The conclusion was that road closures would not work for any of the schools in the three villages for a number of reasons; on very main roads (Marist), problems with diverted traffic (West Byfleet and Pyrford), location of parking (Byfleet Primary). A one way system along Hart Road outside St Mary's, Byfleet, had been suggested along with the introduction of a 20mph speed limit outside all schools.

After discussion it was agreed that the RA would respond noting that closure was not possible in the three villages and requesting the introduction of 20mph on school roads, not just at school opening and closing but permanently. Suggestion for Hart Road being one way would also be included. KC would contact Mrs Chamber, St Mary's Headteacher before the response was sent.

ACTION – RA to respond to SCC School Streets consultation

11. Membership Secretary's Report

The report and data which had been circulated before the meeting was noted.

ID noted that the number of email addresses held for members continued to rise slowly. New members also continued to trickle in.

Recent email circulations had resulted in a number of delivery failures. ID was working on how to remedy this. Byfleet AMO was leaving and Graham Osborne, Byfleet street rep, who had volunteered had decided it was not for him. ID had decided to take on the role on a temporary basis as a learning opportunity.

ID had provided information on the open rate for emails sent earlier in the month.

RM asked that thought be given as to how the collection of subs would be carried out in the spring. Normally this would be done alongside delivery of the newsletter in February. There was a flyer which KC had prepared about subs which could be delivered in February noting online payment or collection in early summer. Street Reps were free to collect when they wished. Previously there had been discussions around delaying the newsletter to March or April when the weather would be better for delivery. This might also work with the Covid situation as delivery in February might still be subject to restrictions.

The use of drop ins was also discussed. Some SRs were happy to attend, others were not. How to get newsletters to VRs and SRs in the absence of drop ins needed thought. There was someone in Byfleet who had arranged such deliveries in the past and it was believed he would be willing to do so again. However, although not well attended, drop ins were a way to open the RA up to its street reps and members. It was agreed, subject to Covid restrictions that drop ins would be held.

Action – discuss date for newsletter publication – February/March/April

12. Editorial

The Resident 166 – Spring 2021

RM continued to work on ideas for articles and content and already had contributors lined up.

It was confirmed that there would be Christmas decorations in both West Byfleet and Byfleet and RM would like photos please. Lights would be turned on without big ceremonies.

A list of summer events would be good – again conditions would dictate what might be planned.

An update from RVG on Sheer House would good along with a timetable of events.

Depending on where this had got to School streets could be featured.

Advertising

No update.

13. Website

Anita Flavell had supplied website data which had been circulated.

ID still intended to do a tidy up but had not yet had time. She also had an aim to post regularly to make the site more interesting and relevant. Posts generally required two committee members approval – normally SD and one other.

14. Councillors' Reports

Cllr GE had not sent in a report and noted that everything had been extensively covered by KC's WBVR.

Cllr Bridgeman went through a number of activities – bench on Plough Green dedicated to Boggy. Who is Boggy? She noted previous discussions re NCIL, contact with Cllr Harlow, planning application on Woodlands Ave/Sheerwater corner, Wintersells application.

The fact that there seemed to be less high rise developments in Woking being approved by WBC Planning Committee was a concern. Any reduction in housing provision in Woking centre would put additional pressure on proposals in WB to go ahead.

15. Right of Way Report – Marion Malcher

No report.

16. Village Representative Reports

Byfleet – EMG had provided a report and further noted:

- Sopwith Drive crossing not on Woking Joint Committee agenda but strong support from Cllr Boote and Jonathan Lord MP
- Byfleet Heritage Society – 25 year anniversary – EG to put RM in contact with Jim Allen re article for newsletter
Action EG – contact Jim Allen re newsletter article
- Graham Osborne would not take up the role of AMO but had agreed to help EG with other tasks ie seed project, deliveries post Covid etc

West Byfleet – KC had circulated a comprehensive reports

- WBLive - committee meeting for the first time to consider next summer's event. Would find out from Cllr Boote what cycle initiatives were planned to replace the Surrey Cycle Race which SCC were no longer supporting.
- KC to amend report - Octagon had not funded the Green Belt leaflet

Pyrford - AG had submitted a report.

AG had made contact with the Marshalls Parade developer but progress was still slow.

AG noted that Ernie Elliott had not been able to attend the committee meetings as he did not have the necessary technology. Alternative options ie calling into the call were proposed and AG would talk to him to see what could be done.

18. Forum Reports

West Byfleet – the redesignation was underway and letters had been sent out by WBC. Everyone was urged to respond. SADPD was taking up a lot of time.

Pyrford - AG had submitted a report

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AG noted the agreement for NCIL funds to be spent on the refurbishment of the cricket club and the complexity of the application process. Cllr Chrystie had provided support which had been appreciated.

Byfleet – no report

19. AOB

Farmers Market in West Byfleet on Saturday, 28 November 2020

New Haweli was supporting the community by supplying schools with hand sanitiser and cleansing materials. To be considered for newsletter article. During the first lock down they offered NHS staff free meals.

RVG were funding the Christmas lights in West Byfleet. They were thanked for this gesture.

Drop in dates: pending decision

Meeting closed at 21:00

Date of the next meeting – Wednesday, 20 January 2021

(no meeting in December 2020)

Meetings for 2020-21 – all at 19:00 on the third Wednesday of the month, by Zoom until further notice:

2021	
20 January	19 May
17 February	16 June
17 March	21 July
21 April	August – no meeting

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COMMITTEE MEETING - 18th November 2020

PLANNING REPORT

Of necessity I am for the time being standing in as Planning Coordinator.

I have attempted to extract those applications and/or decisions that I think are either of importance or interest. The vast majority of applications appear to be for fairly standard extensions or tree branch removals. Further as a result of the more streamlined planning process an increasing number are dealt with under delegated power.

Wherever possible I have visited the sites and discussed any concerns (if any) with the relevant Forum.

This report covers information received up to 17th November

1. WHITE PAPER CONSULTATION

HOUSING NUMBERS

Parallel with the main White Paper above there is a consultation on shorter term issues ahead of the main reforms. These include proposed changes to the standard method of assessing local housing need. This will primarily be done by the use of an algorithm! Likely outcome is infrastructure spending in the north and few new homes, many new homes in the south and little infrastructure spending beyond current commitments. While the housing numbers for Woking are actually advantageous, for the South East as a whole they are rather alarming.

CONSULTATION

WBNF have submitted their response.

I also submitted a response on behalf of the RA. I did this on line which saved a huge amount of time retyping the questions. However when I pressed the submit box off it went but leaving me with no record of what I had said. Irritating!

WBC have also submitted their response which at this time remains confidential.

There is no doubt that the current planning system is cumbersome, complex, uncertain and far too slow. Also the time it takes to have a local Plan approved is not acceptable. An important and concerning element is the potential reduction of local democracy in planning decisions. That is an aspect I focused on.

2. SADPD

The Inspector's report with modifications was published on the 18th September. The eight week consultation period finished on the 6th November but that morning it was extended for a further four weeks so we now have until the 14th December.

Keith will update us on the position with the WBNF petition.

I have written a response on behalf of the RA.

With social media the whole matter remains rather contentious but many statements refer to issues that are settled and will not change.

3. WEST BYFLEET VILLAGE CENTRE REDEVELOPMENT

A liaison group comprising representatives from:

- > WBNF
- > WBBA
- > RA
- > COUNCILLORS

has been formed. Terms of reference have been agreed. we have now held four meetings with RVG (the developer)

RVG have submitted their demolition application (**PLAN/2020/0753**) to Woking Council along with a demolition statement. Approved

Reference: PLAN/2020/0619

Proposal: EIA Scoping Opinion in respect of a proposed section 73 application to vary conditions 04 and 05 of outline planning permission reference PLAN/2017/0128 to enable the reconfiguration of Block B to a "H" shape, relocate a core of Block B, provide a pedestrian bridge link between Blocks A and C, provide balconies on all facades of Blocks A, B and C and make changes to the basement level, land use parameters, car parking and timescales.

Reference: PLAN/2020/0801

Section 73 application for variation of conditions 04 and 05 (approved plans/documents) of PLAN/2017/0128 dated 21.12.2017 (Outline planning application (all matters reserved except for access) for demolition of all buildings on the site and retail and leisure led mixed use redevelopment comprising up to 5,000 sqm GIA of retail and leisure uses (Use Classes A1/A2/A3/A4/A5), up to 2,000 sqm GIA of commercial use (Use Class B1a), up to 20,500sq m GIA residential (or maximum of 255 units) (Use Class C2/C3 or C3), up to 300 sqm GIA of community use (Use Class D1), together with the provision of basement space, car and cycle parking, highway works, public realm improvements and associated works) to reconfigure the upper floor layout of Block B to provide an H shaped form, make changes to Classes A1-A5, B1(a), C3 and C2 floorspace parameters, reduce the minimum parameter of basement floorspace and amend the level of the basement AOD, reduce the minimum parameter of residential car parking spaces (no change to the amount of public parking), increase the maximum storeys (whilst maintaining the maximum height AOD), introduce second vehicular access point onto Madeira Road, amend the layout of private amenity space and increase balcony locations and reflect amendments to the Use Classes Order that came into force on 1 September 2020.

Status: - Pending Consideration Comment Date: - 25th October 2020

In the meantime demolition is unlikely to start before June 2021 with onsite construction commencing December 2021. They expect to have section 73 consent in December with detailed Planning Consent in March/April 2021

Comments may still be made.

I have distributed the most recent Liaison Group minutes and the information leaflet prepared by the developer.

4. WOKING JOINT COMMITTEE - 11TH NOVEMBER 2020

Two items of particular interest.

- (i) The NCIL process was agreed in March 2019 with a review in 12 months time. That review has now taken place. While helpful minor amendments were agreed, main issues such as project responsibility and the cost of on going maintenance though raised were ignored.
- (ii) The Joint Committee has a Health and Well Being Task Group. I have requested its terms of reference which request has been ignored.

5. PLAN/2020/0602

Address: 47A Old Woking Road

Erection of part two storey, part single storey rear extension incorporating 1no. single dormer, side dormer to existing outrigger, 1no. single dormer to rear elevation and 2no. single dormers to front elevation to create 2no. studio flats at first floor level and 1no. one bedroom flat within roof space. Provision for 2no. parking spaces to rear and revised bin storage layout.

Planning Committee.

Pending Consideration

6. PLAN/2019/1013

Address: 9 Old Woking Road

Erection of a part four storey, part three storey building comprising 2x ground floor retail units (A1 use) and 5x dwellings (3x two bed and 2x three bed) and associated parking and bin and cycle storage following demolition of existing building.

There is an Appeal to the Secretary of State against the non-determination of the planning application.

No further news.

7. PLAN/2020/0811

Address: 73 Hollies Avenue, West Byfleet

Erection of replacement garage/store following demolition of existing garage/store

Permission granted

8. PLAN/2020/0813

Address: 115 Station Road, West Byfleet

Erection of a rear outbuilding following demolition of an existing rear outbuilding (amended description).

Permission granted

9. PLAN/2020/0799

Address: 7 Hamilton Avenue, Pyrford, Woking

Erection of a two storey side extension and single storey rear extension

Pending Consideration (Delegated)

10. PLAN/2020/0828

Address: 30 Boltons Lane, Pyrford, Woking

Demolition of the existing single storey side structure followed by the erection of a two storey side and front extension, a first floor extension to the side and front and a new open plan Porch to the front of the existing dwelling.

Permission granted

11. PLAN/2020/0807

Address: Waitrose 60 Station Approach

Variation of condition 12 of planning permission 86/1286 dated 26.06.1987 for the erection of a supermarket, associated servicing car parking, landscaping and provision of a separate car park for the health centre.

Current delivery times:

- > Monday to Saturday 6.00 - 23.00 hours
- > Sunday and Bank Holidays 7.00 - 21.00 hours

Proposed delivery times:

- > Monday to Saturday NO CHANGE
- > Sunday and Bank Holiday 7.00 - 22.00 hours i.e. plus ONE HOUR

The extra hour on Sundays and Bank Holidays is sought only for eCommerce operations and no changes to the current delivery restrictions for HGV deliveries are sought.

PENDING CONSIDERATION. COMMENTS BY 2ND NOVEMBER. RA SUPPORTS

12. PLAN/2020/0846

Address: Pyrford Place Farm, Pyrford Road, Woking

Erection a single storey dwelling and formation of a vehicular access onto Lock Lane following demolition of existing stables and field shelter

Pending Consideration (Delegated) Comments by 27th October

RA objected

13. PLAN/2020/0771

Address: Little Orchard Aviary Road Pyrford Woking

Proposed replacement of old wooden conservatory with a poly carbonate roof, and new UPVC windows, with a new fibre glass insulated flat roof, with a lantern.

Pending Consideration

Consultation Date - 5th November

14. PLAN/2020/0901 (delegated)

Address: 12 Lincoln Drive Pyrford Woking

Erection of a single storey rear extension and first floor side extension.

Pending Consideration **Consultation Date 6th November**

15. PLAN/2020/0725

Address: Shanaz 9 Blackwood Close West Byfleet Surrey KT14 6PW

Erection of a two storey front extension and roof alterations and single storey front porch. Erection of a single storey rear extension following demolition of existing 2no conservatories. Alterations to fenestration.

Delegated and Permitted

16. PLAN/2020/0926

Address: Spindrift Pyrford Road West Byfleet Surrey KT14 6RE

Erection of single storey rear extension with wrap around two storey side extension. Further two storey front extension which includes moving front entrance with covered porch area. New dormers to the front and rear.

Pending Consideration

17. PLAN/2020/0929

Address: Graylings 5 Hamilton Avenue Pyrford Woking Surrey GU22 8RS

Erection of part single, part two storey side and rear extensions and raised patio.

Pending Consideration

18. PLAN/2020/0894

Address: Qaro Pyrford Heath Pyrford Woking Surrey GU22 8SR

Prior notification for enlargement of a dwelling house by construction of an additional storey.

Pending Consideration

19. PLAN/2020/0902

Address: 145 Old Woking Road Woking Surrey GU22 8PD

Proposed single storey extension to existing garage and raised roof to create accommodation ancillary to the main house.

Pending Consideration

20. PLAN/2020/0934

Address: 145 Old Woking Road Woking Surrey GU22 8PD

Erection of a single storey rear extension. Proposed glazed enclosure of existing terrace at first floor and extended terrace over orangery.

Pending Consideration

21. PLAN/2020/0769

Address: Copper Beech Old Woking Road West Byfleet Surrey GU22 8PQ

Erection of a single storey side extension, conversion of existing garage to habitable accommodation together with formation of new roof over and remodelling of facades to include cladding and projecting gable to front elevation (amended description).

Delegated and Permitted

22. PLAN/2020/0907

Address: Woodlands Sheerwater Road West Byfleet Surrey KT14 6AH

Erection of a three storey building including accommodation in the roof space comprising 8x self-contained flats following demolition of existing dwelling and ancillary buildings and provision of associated bin and cycle storage, parking, retaining walls and landscaping

Consultation 18th November

Pending Consideration

The RA has objected.

23. PLAN/2020/0886

Address: Domus Sheerwater Road West Byfleet Surrey KT14 6AA

Erection of a two storey building including accommodation in the roof space comprising 10x self-contained flats following demolition of existing dwelling and provision of associated bin and cycle storage, parking, access and landscaping.

Consultation 2nd December

Pending Consideration

24. PLAN/2020/0288

Address: 41 Windsor Way Woking Surrey GU22 8DJ

Erection of a part two storey, part single storey front, side and rear extensions and erection of detached outbuilding following demolition of the existing extensions.

Permitted

25. PLAN/2020/0953

Address: Motor Industry Training Ltd Unit 10 Camphill Industrial Estate West Byfleet Surrey KT14
6EW

Proposed material change of use for unit 10 from Class E (Commercial, Business and Service) to use Class B2 (General Industrial) with MOT (Sui Generis)

Pending Consideration

Ref: SJCD/RA/Planning Report/Novemberr 2020

TREASURER'S REPORT
18 November 2020

The following Statement of Financial Affairs is for the period from 1st of January 2020 to 18th of November 2020.

Update on financials

Our year to date subscription collection £8,229 (October £8,139) pounds. We have invoiced £1,180 to date for advertising and collected £1,030. Our total cash reserves remain healthy at £24,589. For the current year we have a deficit of £3,003 (October £96). We expect to close the year with a deficit. Invoice raised for Alan Greenwood in March (£150) received a cheque but yet to be bank. I will invoice further £990 for advertisement later in the month and we hope to collect some of this cash in December.

We have now paid annual grants to the Neighbourhood Forums. We have deduct £500 from West Byfleet Neighbourhood Forum as previously highlighted for their contribution towards SADPD consultation. By an error The Pyrford grant was paid into Byfleet Form account. We have contacted Fiona to repay the funds so Pyrford can be reimbursed in the next few days.

Notes and open items.

- 1 RA had received an invoice for £4,491 from Bell Cornwell. This is below the anticipated £5,000 funds set aside by the RA in 2019. This invoice was settled in January 2020.
- 2 Charitable status and gift aid – progress is slow due to regulation 19, Covid-19 and other urgent matters. We are deferring this until 2021.
- 3 COVID-19: In 2020, subscriptions income is expected to be up to 25% lower than 2019. This is due to the lockdown and paused collection activity for almost 4 months. This reduction is expected to be around £3,500 based on our 2019 results. We also expect to have fewer advertisements in our resident magazine and expect collection to take longer than usual.

Dharma Sivarajasingham
Hon. Treasurer
18/11/2020

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**Byfleet, West Byfleet & Pyrford
Residents Association**

to 18 November 2020

	Year to date	
INCOME	£	£
Subscriptions and member donations:		
Byfleet	1,339	
West Byfleet	3,234	
Pyrford	3,631	
Subscriptions not allocated	25	
2019 paid in 2018	-	
2020 paid in 2019 or to be allocated	-	
		8,229
Advertising (includes receipts from 2019 invoices)		1,260
Bank Interest		35
Donations		-
Other		-
Total Income		9,524
EXPENDITURE		
The Resident		2,034
Committee Expenses		-
Street Rep Drop Ins		39
Room Hire not Comm.		131
AGM		105
Fetes		-
Display/Equipment		-
Donations:		500
Community Support		4,792
Insurance		310
Postage, Stationery & Printing		1,287
Sundries/Losses		-
Database/Web Expenses		1,355
Mileage/Parking		-
Forums - Pyrford	0	
- Byfleet (PMT error to recover and pay Pyrford)	1311	
- West Byfleet	663	
		1974
Total Expenditure		12,527
Surplus/(Deficit)		(£3,003)
Opening Cash		£27,589
Surplus/(Deficit)		(£3,003)
Closing Cash		£24,586
Analysis of Cash	Current Account	2,407

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	Un allocated Collections	
	Accounts + 2020 subs not allocated	10
	Overnight Deposit	7,008
	32Day deposit	15,160
		<u>£24,586</u>
*	Donations	£
	FRIENDS OF BYFLEET -	
	GODFREY BENCH	250
	BYFLEET AMENITIES	250
		<u>£500</u>
*	Community Support	
	BELL CORNWELL RE-	
	SADPD	4,491
	Printing Leaflets - walk	
	in Centre	301
		<u>4,792</u>
*	Sundries	
		<u>£0</u>

MEMBERSHIP REPORT NOVEMBER 2020 (17 NOVEMBER 2020)

KEY POINTS 2020 YEAR

Membership subscriptions of **£8219** have been entered into the membership database and subscriptions of **£0** have been banked but have yet to be entered and attributed to individual household members.

	Cash held by VRs	Banked not entered	In Membership Database	Totals
		£	£	£
Byfleet	256	0	1339	1595
West Byfleet	0	0	3249	3249
Pyrford	0	0	3631	3631
TOTAL	256	0	8219	8475

Email addresses:

The number of email addresses is **52.1% of total membership**, having grown from 35% at December 2018. At the recent upload of email addresses from the database into MailChimp (this is the method by which mass emails must be sent) a total of 106 email addresses were “bounced”, which will require a more detailed review to determine why.

Byfleet – AMO role

Grahame Osborn decided not to take on the role of Byfleet AMO, and so I have decided that I will assume this role in the short term. It will allow me to better understand the process from receiving the subscription envelopes through to banking the proceeds and allocating the amounts received to the individual memberships in the database.

I am grateful, in anticipation, for the support of Lisa and Andy, who perform these roles in West Byfleet and Pyrford respectively.

Recent email communications

Sunday 8 November 2020 – “Enough is Enough”: This was the second sending of the email which had previously only been sent to Byfleet and West Byfleet contacts. A total of 1252 emails were successfully delivered, and 815 (65.1%) were opened.

Monday 9 November 2020 – Responding to social media comments...1251 emails were successfully delivered, and 831 (66.4%) were opened.

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MEMBERSHIP DETAIL 2020 YEAR

As at 17 November 2020 the membership numbers by village are shown below: -

Village	Dec-19	May-20	Jun-20	Jul-20	Aug-20	Sept-20	Oct-20	Nov 20	Month Change
Byfleet	576	INFORMATION NOT PROVIDED	547	547	547	547	550	554	+4
West Byfleet	793		778	779	780	778	782	782	
Pyrford	1,089		1032	1035	1036	1037	1036	1036	
Other	11		15	13	13	11	16	17	+1
	2,469			2372	2374	2376	2377	2384	2389
Movement			13	2	2	1	7	5	

The amounts collected and entered on the database by village are:-

Village	Dec-19	May-20	June-20	Jul-20	Aug-20	Sept-20	Oct-20	Nov-20	Month Change
Byfleet	2,740		504	963	963	1084	1329	1339	
West Byfleet	4,822		2,254	2854	2854	3144	3139	3249	
Pyrford	4,598		3,186	3331	3331	3536	3586	3631	
	12,160			5944	7148	7148	7764	8054	8219

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 18 November 2020

Village Representative Report West Byfleet
For Committee and Street Reps

Admin

Still self-isolating so restricted report.

We need to identify street reps for the top of Coldharbour Road, Claremont Road, Rivey Close and Madeira Road and related side roads.

We also need better street rep coverage for blocks of apartments such as Globe, Magna, Wentworth, Tattenhall and Rosemount. Any potential volunteer contact addresses would be welcome.

Local issues

Work with WB Neighbourhood Forum (WBNF) continues to be excellent. Much of the following also heavily involves WBNF.

Sheer House.

The WB Village Centre Liaison Group, created by WBNF, has met a couple of times during this last period and its minutes should be available shortly on both the Sheerhouseredevelopment and WBNF websites.

The Retirement Village Group (RVG) had submitted updated outline plans (Plan/2020/0801) Although the stated period for comments is passing, WBC will accept comments up to the Planning Committee meeting at the beginning of December.

There will be another public Zoom event on Wednesday 16th Dec. dealing mainly with design aspects.

Broadoaks Development

Construction continues on site. We are advised that the affordable housing and the first tranche of detached houses are almost complete and should be taking new residents early in the new year. We are grateful to Octagon for supporting the Green Belt leaflet distribution (see SADPD reports)

Active Travel

A245. The remainder of the path stretching between Byfleet and West Byfleet is still not approved despite the commitment dating from 2006 (see <https://mycouncil.surreycc.gov.uk/Data/Woking Local Committee/20061102/Agenda/Item 10 -Broadoaks development.pdf>). The petition with 280 signatures was reviewed by the Woking Borough Council and Surrey County Council Joint Committee at the meeting on 11th November. The SCC Area Traffic manager was not overwhelmingly supportive and gave a fairly negative initial response. However, after discussion and strong support from Councillors Amanda Boote, Graham Chrystie and Ann Marie Barker (Gary Elson was unfortunately absent) it was agreed that the project would be put forward to the next meeting as one of the projects to prioritise from available funding. It had been pointed out that Broadoaks was contributing very significant CIL and it would be appropriate if a small proportion could contribute to the wider local community.

It was notable that a 20mph traffic scheme was approved for Horsell at the Joint Committee. SCC had been extremely reluctant to provide hitherto so this is a welcome development. The Area Traffic manager did make the point, though, that implementation priority for 20mph schemes would only go to those areas which have had Safety and Police agreement.

There are no local improvements to be provided under the emergency Active Travel funding provided to SCC by the Government. But Councillor Boote informs us that SCC have just been awarded an additional £6.4m to support its Active Travel programme and hopefully some will contribute to local schemes.

Recreation Ground

The WBNF have asked Keith Creswell and Sally Cantello to lead on developing a Concept Plan for the development of the Rec. including the Pavilion and Community Centre. They are basing this on the responses to the questionnaire responses used as part of the formulation of the Neighbourhood Plan and further consulting with users and

stakeholders. This has made good progress and initial responses have been made by a number of local stakeholders and users. A wider consultation will be planned as the scheme develops. A non-specific outline of the scheme will be logged on Surrey's Our Fund as some contribution by this and sports funding bodies might be necessary to supplement the NCIL funding. The actual delivery mechanism is still uncertain as there is no mechanism for employing project managers or contractors. We will need to identify local lawyers or commercial project managers in the locality prepared to volunteer to help Councillors and WBNF manage implementation. Further discussions by WBNF with Councillors and Council Officers are ongoing.

SADPD

West Hall, the latest situation is dealt with more fully in the Planning report.

The petition asking WBC to withhold and redraft based on up-to-date information and the declared national policy of protecting green belt had reached 2759 signatures at the time of closure.

The time available to make representations to the Inspector on the Modifications has been extended to Monday December 14th. However, readers are reminded that representations can only be made on the Modifications themselves not any unmodified statements, which the Inspector has allowed through.

We are still of the opinion that the basis of removing land from Green Belt due to absence of available development space is fundamentally flawed as public documents in WBC's Annual Monitoring Statements still indicate a very significant surplus of spaces in the 5 year forward plans, even after discounting the Green Belt proposals (except Broadoaks of course)

Camphill Tip.

We are still trying to have the SADPD amended to allow development of a photovoltaic (solar) farm on this site. This would support one of Woking BC's core strategies re Climate Change. We have received very useful information from Basingstoke Energy Services Co-operative and we are seeking enthusiastic local people to try to drive this project forward. The site has split ownership, part by Byfleet United Charities part by Woking Borough Council so it is essential we gain their support for such usage. The current Plan is for extended light industrial use that will create a lot more commercial traffic in the neighbourhood if allowed to be developed.

The WB Community Gardening Group

There has been further planting of trees and bulbs on the Recreation Ground. Discussions are continuing with SWR and through them Network Rail about planting up the Station and this is looking very hopeful. The Group have appointed a Treasurer and Assistant Treasurer, some members of the RA Committee have given individual donations and this is much appreciated. If anyone one wants to make donations, please contact me and I can give details. If people want to contact the group directly email Loubergman@hotmail.com or search Facebook for West Byfleet Community Gardening Group

Library

SCC are continuing a click and collect service for the library allowing for collection and returns only at limited times. There is no browsing or other services or access to the building. Further information at <https://www.surreycc.gov.uk/libraries/news-and-events/news/coronavirus>
Hopefully, our local Councillor will soon be able to give us news of cover during the demolition and construction phase.

Other

The following open issues are recorded here for continuity but have had no or little apparent movement since last report.

- 1 WBC Cycling and Walking Strategy, this was published quietly in March. It is a poor document no reference to the east of the borough except for WB Station being one end of a safe cycling route for Sheerwater (the other end being Woking Town Centre) Active Travel strategy should have been discussed at the next Joint Committee meeting of SCC and WBC on November 11th but only individual schemes were covered not the strategic approach, which was disappointing. We hope the Joint Committee will take note of our Active Travel Vision.

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 18 November 2020

- 2 West Byfleet Community Festival (West Byfleet Live), a date for 2021 has now been published and Committee meetings on Zoom will shortly restart
- 3 Youth project, delayed by Covid.
- 4 Highways England Walking and Cycling strategy for areas impacted by the M25 J10 proposals.
- 5 Highways England J10 proposals impact on Painshill junction from traffic congestion and non-motorised user perspectives.
- 6 The traffic pollution monitoring from the Parvis Road, positioning of detectors at relevant places is still outstanding.

Businesses:

Note also Sheer House report above.

A Farmers Market has been successfully started in the Car Park of the Church in Madeira Road on the last Saturday of the month details in local social media.

James Lowe the Butcher is working with RVG who are sponsoring the Xmas Village lights and have erected the Christmas Tree on the corner of Madeira Road and Station Approach.

RVG have made very positive noises about trying to ensure two of their retail units are taken by a Post Office and a Chemist. Alternative provision is being sought for the provision of a pharmacist and a post office before then but appropriate space is short.

We are waiting to hear if our local shops, cafes and restaurants will be allowed to open in December, fingers crossed.

Thanks to Gary at WBBA for Business input.

We continue to be grateful for the engagement and support from our local councillors.

Keith Creswell 16/11/2020

PYRFORD VR REPORT
18 November 2020 (as of 13 November 2020)

A) PYRFORD STREET REPS

Total monies received from members via Street Reps this year to date is £3,702 which represents 81% of the total collected during 2019. The only known amount to come is £250 which would mean 86% of 2019 monies would be collected.

There are a few streets in Pyrford without a Street Rep, such as: Dean Close, Pine Tree Hill, Belmore Avenue, Old Woking Road, Pyrian Way, Rowley Close and Orchard Lea.

B) MARSHAL PARADE DEVELOPMENT SAGA

Building continues. Under the current circumstances, it is not clear when the units will be completed.

Additional double lines opposite the turning into the rear yard of the shops are being recommended for approval as part of the 2020 Woking Parking review.

C) PARKING AT JUNCTION OF OLD WOKING ROAD WITH LINCOLN DRIVE

The planning application for 153 Old Woking Road has highlighted many concerns about parking close to this junction. A request for yellow lines at the junction was suggested as part of the 2020 Woking Parking review, which has the ward Surrey County Councillor support. This was not included in the proposals at the Woking Joint Committee meeting on Wednesday 11 November 2020.

D) PLANNING APPLICATIONS

These are covered in more detail both the Pyrford Neighbourhood Forum report and RA Planning Report.

E) PYRFORD EVENTS

E.1) REMEMBRANCE SUNDAY

No official ceremony was held but wreaths were laid independently by the normal organisations.

BWBPRA Committee Written Update 18.11.2020
Byfleet Report 18.11.2020 v1.0

Village Representative and Deputy (Byfleet): Eleanor Grady and Jean-Pierre Frossard

RA Subscriptions/ Street Reps/Drop-in

Coverage of village: (Stats / blue type-face untouched since last report)

Total number of roads in Byfleet: 93

Number of roads with Street Rep: 72 (77%)

Number of active Street Reps: 29

Of which number stepped down since last report: 1

Of which new since the last report: 0

Association matters:

AMO Role

Our Street Rep who was willing to consider the AMO role for Byfleet has decided that the role does not suit his skillset. The SR will, instead, support VRB and DEPVRB in a couple of other tasks (see below).

Isabelle David (Membership Officer) has generously offered to undertake the role for Byfleet until a new AMO is found and trained.

Street Reps:

New Street Reps needed for 21 roads.

Subscriptions

We currently have GBP 260 to process and bank from members/SRs who have submitted monies without being chased. Isabelle David has offered to process and bank these.

SRs have **not** been asked to actively resume subscription collection.

Planning

The Woking Joint Committee met 11th November 2020

On the agenda was the petition presented by Keith Creswell regarding the implementation a **shared pedestrian and cycle path** on the remainder of the south side of the A245 Parvis Road between **Byfleet Queens Head** and West Byfleet Highfield Road. Please see VRWB's report to committee.

We understand that the **Sopwith Drive crossing** was not on the advance agenda but was discussed. We understand that both Cllr Amanda Boote and Jonathan Lord MP a strong supporting statement.

The Sheer House Developer, Keeble Brown has approached **The Byfleet Art Group** via the WBVCR Liaison Group regarding possible involvement in hoarding painting and exhibition installations.

One of our Byfleet Street Reps who is keen to be more involved in supporting the RA has agreed to assist VRB and DEPVRB in scanning Planning Applications on the WBC Planning Applications Website.

Village Matters :

Byfleet Amenities Group Christmas Events

In these abnormal times, the usual gatherings cannot take place but BAG are keen to decorate the village for residents. Two initiatives are planned with another on the drawing board. Those that are definite are:

- Plough Green and Village Hall light up: happening w/c 16.11.2020 but without any ceremony/gathering.

- Byfleet Tree of Positivity light up: The top half of the evergreen tree on Plough Green will be illuminated with lights. The lower half will be left unlit for residents to attach their personal messages. Some of the young adults in the village suggested the name 'Tree of Positivity.'

BAG asked me to convey their thanks to the RA as some of the stock of lighting resulted from a past RA donation.

25th Anniversary of The Byfleet Heritage Society

2021 will see the 25th anniversary of the establishment of the BHS. The RA offers its congratulations and gratitude on behalf of residents.

To mark the occasion a 2021 calendar 'Byfleet Through the Ages' is available via the website or from the library when open again. Jim Allen has published a 2nd Edition of 'Byfleet and the Great War' with new material added as part of Byfleet's recording of this centenary year.

RA Garden Seed Share Scheme pilot:

We have had positive feedback to the scheme following our posting on the 'Byfleet Represents' Facebook page. We have received some garden seeds and have promises of more to go into our pilot scheme.

Byfleet Community Library is very keen to support the scheme and have put a poster up advertising it. In view of the need to limit contact and time in the library, they are not in a position to hold a box for the collection of seeds at this stage. They hope to be able to hold a box of seed envelopes for us on an ongoing basis after our March 2021 stall on the Village Green. One of our Street Reps is assisting in the advertising and printing of seed labels.

RA Events and expenditure:

A wreath was placed at the Byfleet War Memorial on 8th November 2020 on behalf of the RA, its members and residents of Byfleet. Due to COVID-19, wreath laying was undertaken individually.

Cost of GBP 20 were incurred on behalf of the RA for the RBL wreath. Many thanks to the Treasurer for settling expenses incurred.

A.O.B.

Our thanks to our Councillors for the signage and postings around the villages in the Save the Byfleet's Greenbelt campaign.

An email reminder was sent to SRs regarding the SADPD consultation deadline.

Many thanks and regards

Eleanor Grady and Jean-Pierre Froissard - EMG/JPF 16.11.2020

PNF Report NOVEMBER 2020

MEETINGS

The Committee held its second first face to face meeting in October.

PYRFORD FORUM AREA NCIL

The Woking Joint Committee approved on Wednesday 11th November 2020, the use of up to £14,000 of NCIL funds to assist in repairing the Pyrford Cricket Club Clubhouse. Unfortunately, this is probably the most complex scheme to go through the local process.

Additional ideas have been submitted by Pyrford Residents and PNF will review and group and prioritise the use of the remaining NCIL.

CONSERVATION VIDEO

Various interviews have been undertaken and short trailers and the first episode are available on PNF Website . Posters have been erected in Pyrford Village advertising the video for sale

SITE ALLOCATIONS MAIN MODIFICATION DPD

The Site Allocation DPD was issued on 18th September with 8 weeks consultation until 5pm 16th November. In September, the PNF Committee discussed both the DPD and the local petition and the Committee agreed not to make any comments on either. Recently a newsletter has been sent out advising members to reflect carefully before signing the West Byfleet Neighbourhood Forum petition.

RE-DESIGNATION OF FORUM

The consultation started on 25th September for 8 weeks closing at 5pm on 23 November 2020.

HERITAGE CONSERVATION ASSESSMENT

Work continues on the assessment. A small sub committee has considered what should be changed from the status quo in the 2000 WBC Heritage Report.

Fundraising for the £13,000 cost has generated c£11,500 so there is a shortfall of £1,500. So far £262 has been raised by selling the Heritage Video.

SIGNIFICANT PYRFORD PLANNING APPLICATIONS

One significant application have been decided since the last report:-

1 Lady Place Cottages Church Hill Erection of a two-storey rear extension **Approved**

The following are still under consideration:-

Green Belt

Land On The South Side Of Lock Lane Pyrford Woking Surrey GU22 8UX

Erection a single storey dwelling and formation of a vehicular access onto Lock Lane following demolition of existing stables and field shelter

Twisted Stone Golf Club Pyrford Road

Temporary consent is sought for a period of 12 months for use of part of existing car park as a greenkeepers maintenance compound and siting of storage containers (retrospective)

Wisley Golf Club Wisley Lane

Engineering operations to The Garden Course to include replacement drainage and irrigation system, relocation of 5th and 8th tee boxes and re-profiling of section of the bank at the River Wey along with works to the bunkers to improve drainage and playability.

Andy Grimshaw
PNF Chair