

# BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

## Minutes of the Committee Meeting held via Zoom at 19:00 on Wednesday, 22 July 2020

### Present:

Stewart Dick (SD) – Chair  
Lynette Davies (LDD) – Secretary  
Andy Grimshaw (AG) – Pyrford Village Representative  
& Chair Pyrford NF  
Dharma Sivarajasingham (DS) – Treasurer  
Isabelle David (ID) – Membership Secretary  
Keith Creswell (KC) – WB VR

Eleanor Grady (EMG) – B VR  
Jean Pierre Goddard – (JG) – B DVR  
Penny Hoskyn (WP) - WB Forum  
Wade Pollard (WP) – WB Forum

Quorum: 8 members - the meeting was quorate.

AG left the meeting at 20:00

**Reports circulated and to be appended to minutes:** Planning, Treasurer, Membership, Editor, Website, West Byfleet VR, Byfleet VR, Pyrford VR, Pyrford Forum, Cllr report from GE

### 1. Welcome & Apologies for absence

SD welcomed everyone to this, the second, virtual meeting.

Apologies had been received from Bob Tilley, Lynn Cozens, Robert Munford and the Councillors who had been called to an emergency meeting.

### 2. Minutes of the Meeting on 24 June 2020

The minutes were reviewed.

It was noted that £600 not £6,000, as reported in the minutes, had been raised through crowdfunding for Byfleet Neighbourhood Forum.

With this correction, the minutes of the meeting held on 24 June 2020 were agreed as a true record to be signed by the Chair at some point in the future.

### 3. Matters arising from the minutes of the last meeting

The following were discussed:

- **Woking Walk in Centre** – SD reported that Cllr Elson had been in contact with Jonathan Lord. Jonathan had written to North West Surrey CCG regarding this matter. The leader of the Council had also written requesting that the Walk-in Centre be upgraded to a UTC. There will be no progress until the end of the COVID 19 crisis.
- **WBC Joint Committee** next meeting is now November when NCIL will be on the agenda.
- **Changes to the planning process** had been announced with many more applications to be dealt with under delegated powers. The call-in process for Ward councillors would remain unchanged.  
Cllr Chrystie had confirmed that he would write an article on the planning process for the next newsletter.
- **Anti-social behaviour in Pyrford** – meetings with the Borough Commander had taken place in West Byfleet (agenda item 10) and Pyrford. The latter had taken place today, visiting the cricket green and considering the installation of CCTV.
- **Cllr Elson had sent an email** from Woking Neighbourhood Watch containing a link to a presentation given by Commander Dave Bentley regarding Anti-social Behaviour in the Borough. LD would forward this to all.

**ACTION: LD**

- **Website** – AG was thanked for providing SD with a report on the work carried out by Alan Fuller.

All other actions had been completed or were covered by the agenda for this meeting.

### 4. Planning Report

SD had prepared a report and commented as follows:

- Few new applications of interest
- 20 Tanglewood Close – as an application in the same road had been refused it seemed unlikely that this new one would be approved.
- 141 Old Woking Road - the RA had objected. The application had been refused.
- SADPD – nothing further to report. WP had been in contact with WBC and there had been no progress. WBC were still in discussion with the Inspector re the final report now likely to be released end September. With the easing of lockdown it might now be possible for a consultation to be held. Local Development Framework Group (chaired by Cllr Chrystie) would have sight of the report but would have no influence.
- Sheer House – see KC's very comprehensive WB VR report.

It was agreed, with a few tweaks (to be suggested by SD), that this report should be posted to both the RA and WBNF websites. ID would work with Anita to get this done. WP/PH would put the same report on the WBNF website. **ACTION KC/SD/ID/AF/PH/WP**

- WP, KC and SD had attended a WBBA Zoom meeting on 8 July together with the RVG Planning and Project Directors and representatives from Keeble Brown, public relation consultants handling the public interface on behalf of RVG. It was possible that work might start on SH in the autumn, but more likely that, with detailed planning sought for the end of the year, the developers might be on site then but with work commencing in 2021. Whether the amendments to the planning were minor, as claimed by the developer, or material was still to be seen.

SD would now send Planning Applications to EMG.

**ACTION SD**

AG was invited to comment on the planning issues included in his Pyrford Neighbourhood Forum report.

Applications for demolition and rebuilds, infill building etc were on the increase in Pyrford. It was noted that four applications had been refused in a short period of time using the Pyrford plan as the justification.

For Byfleet, it was noted that the Waste Recycling Station in Wintersells Road had been approved. RA had objected on the grounds of an estimated 200 skip movement per day, traffic flow impediment and air quality.

Monitoring for application in Catherine Close continued. Conversion of Emerald House into flats had been approved.

Consultation on the proposed industrial estate on Byfleet Road, beyond Byfleet & New Haw Station, which EMG had joined and posted questions, was discussed. This was in Runnymede but there would be a knock on effect on Byfleet. There were concerns around traffic management, height of the buildings backing on to existing houses etc. A previous application had been rejected due to size. EMG would forward details to DS and find out councillors' views on this development. **ACTION EMG**

## **5. Sheer House Development Working Group**

SD had circulated a proposal to set up a working group to represent the community and engage constructively with the developers. Outline planning was in place but there were some issues around height and bulk to be addressed.

Membership of the group was suggested as 3 from WBNF, 3 from WBBA, 2 from RA and three councillors – Amanda Boote, Gary Elson and Graham Chrystie ie one from each party. Councillors had expressed their willingness to be part of this group.

KC noted that there were a number of well qualified residents in the local community who would want to comment on the developer's proposals and good communications would be key to keeping them on side.

SD reminded the committee that they represented the whole of the community and not just the village in which they resided and were working for the good of all.

The working group would need to put together Terms of Reference, elect a chair, post minutes and produce effective comms. SD suggested WBNF and WBBA should take the lead supported by the RA and that Cllr Elson might be considered for the position of Chair. This received unanimous support.

Keeble Brown had set up a FB page as a means to engage with the community and had already asked for views on various issues ie parking, public meeting, retail units etc.

PH reminded everyone that a lot of work had been done by the WBNF to get community input into what was wanted from the redevelopment of WB when it was first proposed and that all the ideas had been passed on to Altitude. The central square had come out of this and had been included in the plans.

KC noted that the car parking was now going to be located on two half floors behind the retail units. There was concern that the allocation of 100 spaces for 200 flats was not sufficient but RVG had said that based on their

research this was the correct ratio for a development of this type,. Detailed plans and models would eventually be made available.

EMG was keen that the requests for a Byfleet surgery should not be forgotten and wondered when and how action should be taken on this. Was this something for the RA?

SD noted that subject of the medical centre had been raised in the call with Keeble Brown who had said nothing had been done about this to date. SD was confident that this would be discussed. SD would remind Cllr Chrystie that he had agreed at the last meeting to take up the matter of medical facilities and the proposals for walk in centres with Jonathon Lord.

SD agreed to contact Gary Elson (WBBA) and Wade Pollard (WBNF) and the other two Councillors to get the working group up and running.

**ACTION SD/WP/GE**

## **6. White Paper on Devolution and Local Recovery**

SD summarised the issues and followed up with more detail in an email after the meeting.

The Government will be publishing a Recovery and Devolution White Paper in the autumn. The possibility of a Unitary Authority for Surrey (Surrey currently has eleven district and borough Councils) is likely to have very fundamental and far reaching consequences.

There is a clear linkage between economic recovery and reform of local authorities including the transition to more unitary authorities. Several counties already have a unitary authority though they have much smaller populations compared with Surrey's 1.2 million.

The leader of SCC, Councillor Tim Oliver, had written to the Minister requesting that the Minister invite SCC to submit a business case as soon as possible setting out their proposals for a single unitary authority for Surrey. It stated that such a move for a one-off cost of £52.7m would generate annual saving of £136m. The Councillor stated that Surrey MP's could see the benefits of a unitary structure. Our MP, whilst seeing the advantages, also felt that there were potential disadvantages and would not take a firm view until he had heard all the arguments including the opinions of his constituents.

## **7. Councillors' Reports**

Cllr GE had submitted a written report.

There were no other reports.

## **8. Treasurer's Report**

The Statement of Affairs report covering the period 1 January to 21 July 2020 had been circulated before the meeting.

There had been little movement in the last month.

Subscriptions continued to come in gradually with £8,200 having been collected. The total was expected to be less (up to 25%) this year due to Covid.

A number of invoices remained unpaid.

The intention was that the annual grants to the Neighbourhood Forums would be paid in July. The Treasurer still has a couple of review comments outstanding with Pyrford.

## **9. Membership Secretary's Report**

The report and data which had been circulated before the meeting was noted. ID would circulate an updated version as some information was outstanding in the original. **ACTION ID**

There had been a few new members. Collection of more email addresses was needed.

ID now had photos for most of the committee to load on the website.

She would also be looking to update the home page photos which were very old. She proposed to work with RM to use some of the archive photos from previous issues of The Resident. Committee members were asked to forward any suitable photos they might have. **ACTION ALL**

## **10. Anti-social behaviour**

ID reported that David Bentley, Borough Commander, had met with residents of Woodlands Avenue who had highlighted the problems they were having with antisocial behaviour, including possible drug taking in the woods

along the canal behind the houses and in the car park. He would look to increase police monitoring.

He had confirmed that the CCTV was operational but that it was not viewed. The poor state of the car park, which was the responsibility of WBC, was noted.

Cllr GE would be asked to follow up.

### **11. AGM 2020**

SD/LD had looked at how this might be run but no decision had been made as to whether this would be a virtual or F2F meeting. AG reported that he had been to a F2F meeting. The possibility of using the church (St John's) to hold a 'socially distanced' meeting was considered.

The AGM would require a quorum of 35 people and there was no provision for proxy voting.

Emails would need to be sent out in advance to gauge interest and ensure a quorum.

### **12. CONSTITUTION**

SD had circulated a reworked constitution and thanked KC for his comments. This required further work and would be brought to the committee in due course.

### **13. Website**

A website report had been provided.

Members only login was on hold.

### **14. Editorial**

RM had circulated a report.

There was an extensive discussion about what form Edition 165 should take – electronic, hardcopy or a combination of the two. This affected the deadlines for publication as circulated by RM.

Edition 164 had been made available to the whole community free of charge on the RA website. A small number of hard copies had been produced for those members who it was known did not have internet access. Any member who had not provided an email address would not have received notification that the newsletter was available on the website. Not providing an email address did not necessarily mean someone did not have access to the internet.

The publication of the newsletter had been communicated widely across social media.

There was concern that producing an online only edition meant a significant proportion – 30/40% ? - of the membership would not get the newsletter.

However, newsletter delivery in the current situation was a concern given the demographic of the street reps. Research into whether the street reps were willing to deliver had not been done.

KC suggested that a commercial organisation should be engaged to deliver the newsletters. Actual cost was not known but believed to be around 10p a copy.

WP suggested that instead of delivering a hardcopy newsletter, a two-sided A4 leaflet be produced for circulation to every house in the 3 villages (not just RA members). This could contain information about the RA, how to become a member, how to pay subs, the fact that the newsletter was available on the website, an indication of the contact ie update on Sheer House etc. It could be funded by adverts – Broadoaks, RVG? The street reps would not be asked to deliver the leaflet - this would be done by a delivery company.

The committee were in favour of the leaflet plus online newsletter. The leaflet was an excellent suggestion.

However, there was still some unease about making no hardcopies of the newsletter available for delivery. DS noted that the cost of the small print run of 50 copies last time had been £248, representing a high unit cost. Printing 2,500 leaflets would be about £138.

An online issue could contain more pages than a hardcopy and the lead time was likely to be shorter.

It was agreed that in order to make a decision, costings would need to be made for:

- online newsletter only
- hardcopy newsletter only
- combination of online and hardcopy – ie short print run costs + online cost
- production of double-sided A4 leaflet
- delivery of newsletters to all members

- delivery of a leaflet to every household in the 3 villages

ID agreed to look into these with RM?

**ACTION ID/RM**

*Note that the first deadline on RM's timeline for the production of Edition 165 is 14 August 2020 – this is before the next RA meeting. SD/ID to talk to RM*

**ACTION SD/ID**

#### **15. Right of Way Report – no report for this meeting**

The appeal on Muddy Lane had been dismissed. There was now a new petition re Parvis Road (see 16 below).

#### **16. Village Representative Reports**

**West Byfleet** – a detailed report from KC had been circulated prior to the meeting. He made the following additional comments:

- More signatures needed for the petition to complete the cycling/walking path along the Parvis Road between Byfleet and Broadoaks
- Other matters were noted.

**Byfleet** – a report by EMG had been circulated and the following were noted:

- Development on Oyster Lane as minuted above
- Street reps had not been requested to collect monies
- Garden seed share initiative about to be initiated in Byfleet. Agreement given to use RA name to promote

**Pyrford** - AG had submitted a report. Planning issues noted in item 4 above.

#### **14. Forum Reports**

**Pyrford** – AG had submitted a report

**West Byfleet** – WP had no further comments to make. Sheer House development had been covered earlier in the meeting. He noted that the Forum would be meeting in August.

**Byfleet** – No report submitted

#### **15. AOB**

KC wished to highlight the government active travel emergency fund for which Councillors had been asked to submit ideas. Cllr Boote had done so and asked KC for his comments. The email conversation with KC had been made available.

There was concern that a proposal to close Scotland Bridge Road to cars at the railway bridge making it accessible to pedestrians and cyclists only would cause problems for those living north of the railway getting to WB, the school, shops etc

Another proposal to remove barriers long the pavement outside Waitrose to allow pedestrians to keep their distance by walking in the road was questionable given the level of traffic and the Waitrose delivery lorries which waited there before accessing the unloading bays.

KC suggested the RA should ask Cllr Boote for an update and monitor the situation.

PH reported that the Girl Guides could now stay in their Hut for at least a little longer.

#### **Drop-in dates:**

**14:00 on Saturday, 10 October 2020** – Pyrford Village Hall booked by AG – likely to go ahead?

**Meeting closed at 21:30**

**BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION**  
**JULY 2020**

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**Date of the next meeting - August**

Traditionally the RA did not meet in August. However, it was agreed that there would be a meeting, arranged so that Councillors could attend and with a reduced agenda. LD would find a date and send out an invitation.

**Meetings for 2020-21 – all at 19:00 on the third Wednesday of the month, by Zoom until further notice:**

**2020**

16 September  
21 October  
18 November  
December – no meeting

**2021**

20 January  
17 February  
17 March  
21 April  
19 May  
16 June  
21 July  
August – no meeting

## **TREASURER'S REPORT**

### **21<sup>st</sup> of July 2020**

The following Statement of Financial Affairs is for the period from 1<sup>st</sup> of January 2020 to 21<sup>st</sup> of July 2020.

#### **July update on financials**

Our year to date subscription collection £8,200 pounds (June £7,071). Our total cash reserves continue to remain healthy at £27,425 (June £26,663). For the current year up to June 2020, we have a deficit of £164 (June £926). We expect to return to cash positive later in the year. We have invoiced £1,180 to date (June £920) for advertising and collected £770 to date. We have also collected a further £230 relating to the previous year. Alan Greenwood and sons (£150) remaining unpaid from our March Invoices.

In July we have invoiced £260 to advertisers for the June Resident issue 164. We anticipate that, most of our advertisers would be able to pay for their advertisements during the Covid-19 pandemic however we do expect slower collections than usual. We will continue to support our longstanding advertisers as previously informed.

The £544 Stag print invoice relating to issue 164 was paid in July.

We will be paying the annual grants to the Neighbourhood Forums in July. We are still waiting for Pyrford on a couple review comments. We will deduct £500 from West Byfleet Neighbourhood Forum for their share of the contribution towards the SADPD Bell Cornwell costs.

Notes and open items.

- 1 RA had received an invoice for £4,491 from Bell Cornwell. This is below the anticipated £5,000 funds set aside by the RA in 2019. This invoice was settled in January 2020.
- 2 Charitable status and gift aid – progress is slow due to regulation 19, Covid-19 and other urgent matters. We are deferring this until 2021.
- 3 COVID-19: In 2020, subscriptions income is expected to be up to 25% lower than 2019. This is due to the lockdown and paused collection activity for almost 4 months. This reduction is expected to be around £3,500 based on our 2019 results. We also expect to have fewer advertisements in our resident magazine and expect collection to be slower.

Dharma Sivarajasingham  
Hon. Treasurer  
21/06/2020

**BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION**  
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**Byfleet, West Byfleet & Pyrford Residents Association**

to 21 July 2020

INCOME	Year to date £	£
<b>Subscriptions and member donations:</b>		
Byfleet	499	
West Byfleet	2,859	
Pyrford	3,331	
Subscriptions not allocated	1,511	
2019 paid in 2018	-	
2020 paid in 2019 or to be allocated	-	
		<b>8,200</b>
<b>Advertising</b> (includes receipts from 2019 invoices)		1,000
<b>Bank Interest</b>		30
<b>Donations</b>		-
<b>Other</b>		-
<b>Total Income</b>		<b>9,230</b>
<b>EXPENDITURE</b>		
The Resident		2,034
Committee Expenses		-
Street Rep Drop Ins		39
Room Hire not Comm.		131
AGM		105
Fetes		-
Display/Equipment		-
Donations:		500 *
Community Support		4,792 *
Insurance		-
Postage, Stationery & Printing		618
Sundries/Losses		- *
Database/Web Expenses		1,175
Mileage/Parking		-
Forums - Pyrford	0	
- Byfleet	0	
- West Byfleet	0	
		0
<b>Total Expenditure</b>		<b>9,394</b>



**BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION**  
**JULY 2020**

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	Surplus/(Deficit)	<u><b>(£164)</b></u>
Opening Cash		£27,589
	Surplus/(Deficit)	<u><b>(£164)</b></u>
Closing Cash		<u><b>£27,425</b></u>
Analysis of Cash	Current Account	3,751
	Un allocated Collections Accounts + 2020 subs not allocated	1,511
	Overnight Deposit	7,008
	32Day deposit	<u>15,156</u>
		<u><b>£27,425</b></u>
* <b>Donations</b>		£
	FRIENDS OF BYFLEET - GODFREY BENCH BYFLEET AMENITIES	250 250
		<u>£500</u>
* <b>Community Support</b>		
	BELL CORNWELL RE- SADPD Printing Leaflets - walk in Centre	4,491 301
		<u>4,792</u>
* <b>Sundries</b>		<u>£0</u>

## **PLANNING REPORT**

Of necessity I am for the time being standing in as Planning Coordinator.

I have attempted to extract those applications and/or decisions that I think are either of importance or interest. The vast majority of applications appear to be for fairly standard extensions or tree branch removals.

Wherever possible I have visited the sites and discussed any concerns (if any) with the relevant Forum.

This report covers information received up to Friday 17th July

There have been very few applications of interest.

### **1. PLAN/2020/0382**

Outline application for the erection of a detached single storey dwelling with accommodation in the roof space within the curtilage of Flat 2, 141 Old Woking Road (Matters of appearance and landscaping reserved).

Flat 2 , 141 Old Woking Road, Woking, Surrey, GU22 8PD

#### **The RA have objected.**

Main reasons are:

- > Not in accord with PNF Plan
- > Loss of privacy (139 OWR)
- > Not in keeping with other immediate houses and street scene
- > Over development of plot
- > Possible problems with cars having to reverse out onto OWR.

## **TURNED DOWN**

### **2. PLAN/2020/0202**

Pyrford Place, Pyrford Road, Woking. Surrey

Erection of two storey boathouse following demolition of existing boathouse refurbishment of existing footbridge and erection of single storey storage building and associated works.

#### **The RA have objected.**

## **PENDING**

Main reasons are:

- > Not in accord with PNF Plan
- > Building is on Green belt land and conflicts with NPPF in particular paragraphs 145(c) and (d).
- > Description of proposed design is confusing.
- > Proposed structure is hide compared with current - why?
- > Privacy issues.

### **3. PLAN/2020/0420**

Application Type: Full Planning Application

Subdivision of existing dwelling into two detached dwellings following demolition of parts of existing dwelling and external alterations.

Chestnut Lodge, Forest Road, Pyrford, Woking, Surrey, GU22 8LU

Will discuss with PNF. Unlikely to object. However both houses are very close together with side windows.

**REFUSED**

**4. PLAN/2020/0571**

Erection of a two storey front extension and single storey rear extension. Erection of front and rear dormers and side and rear roof lights.

20 Tanglewood Close, Pyrford, Woking, Surrey, GU22 8LG

**PENDING CONSIDERATION**

**5. PLAN/2020/0398**

Proposed extension to existing front dormer and alterations to roof pitch and eaves height below the proposed extended front dormer.

9 Tanglewood Close, Pyrford, Woking Surrey, GU22 8LG

**REFUSED**

**6. SADPD**

Nothing further to report since my last update.

**7. SHEER HOUSE REDEVELOPMENT**

Please refer to Keith's detailed report.

Also item 5 on the agenda.

## **SHEER HOUSE REDEVELOPMENT WORKING GROUP**

As we know the Sheer House complex has been acquired by Retirement Villages Group ("RVG") who are wholly owned by AXA. RVG have appointed Keeble Brown, public relation consultants, who will be responsible for the public interface with our community.

Keeble Brown have established a Facebook page inviting feedback; a project website has also been established and an email address has been set up. So already there are a number of ways in which the public can communicate their thoughts and their preferences.

On 8th July the West Byfleet Business Association hosted a Zoom meeting with RVG which was both informative and helpful. Many of their members participated. In the course of the next few weeks RVG will be hosting a community Zoom meeting as our traditional public meetings are at present clearly not possible.

The West Byfleet Neighbourhood Forum (whose Plan has specific Policies related to the redevelopment of Sheer House) also discussed this matter at their recent Committee Meeting.

The RA has held conversations with both WBBA and WBNF and indeed with Ward Councillors and Keeble Brown.

The view is that while the social media route is immensely important and inclusive, there is also a vital role for a more formal and structured approach so that there is perhaps greater focus. All of the above have Committees that have been elected by their membership and they together with Councillors indisputably do represent the community.

It is therefore proposed that all four should come together and form a Working Group. We will agree terms of reference and minutes of meetings will be published.

Membership is primarily a matter for the individual associations but possibly three from the WBNF; three from the WBBA; two from the RA and three Councillors. To ensure non-political status I would suggest Amanda, Gary and Graham thus embracing the three parties.

This one voice approach is likely to have greater impact and hopefully our constructive engagement will result in some tangible design and layout benefits for the community.

*Ref: SJCD/RA/Sheer House Working Group/JULY 2020*

Minutes from last meeting:-

- Item 5 – Woking Walk-In Centre Consultation

Our MP Jonathan Lord had written to written to NHS NW Surrey CCG but obviously there has been little progress due to Covid 19.

The Leader of the Council had likewise written to NHS North West CCG outlining the concerns of Woking Residents on 10<sup>th</sup> February and as with our MP had asked that Woking Walk-In be upgraded to a UTC. Understandably we have not been advised of any response due to the current Covid 19 crisis.

- Item 8 – Report from GE

I arranged a meeting for Isabelle David and some of her neighbours with our new Borough Police Commander Dave Bentley in response to the unacceptable level of anti-social behaviour affecting residents, commuters and business users who live close to and use the Woodlands Avenue Car Park in West Byfleet. The meeting was productive with Inspector Bentley hearing first hand the sort of problems that are being experienced. The site and the neighbouring woodland areas were walked and many notes were made concerning the location. The issue has now been escalated to include the WBC Community Safety Officer and her team and the Joint Action Group who will be liaising with an officer appointed by Inspector Bentley to help resolve and reduce the level of disorder. We are also looking at the functionality and effectiveness of the CCTV system along with some urgently needed repairs particularly to fencing in the area. The situation will be closely monitored by all parties with regular updates. Residents and other car park users are encouraged to make notes of instances they encounter of anti-social behaviour and report them to the Community Safety Team at WBC.

## MEMBERSHIP REPORT JULY 2020 (20 JULY 2020)

### KEY POINTS 2020 YEAR

Membership subscriptions of **£7148** have been entered into the membership database and subscriptions of **£XXX** have been banked but have yet to be entered and attributed to individual household members. In total **£XXXX** of membership subscriptions have been received this year, compared to **£xxxx** at this time in 2019.

	Cash held by VRs	Banked not entered	In Membership Database	Totals
		£	£	£
Byfleet	91		963	
West Byfleet	125		2854	
Pyrford	25	10	3331	
<b>TOTAL</b>			<b>7148</b>	

### Email addresses:

The number of email addresses is **50.3% of total membership**, having grown from 35% at December 2018. The recent need to distribute Issue 164 of The Resident by email highlights the need for the RA to hold a higher percentage of emails. (It also highlighted that a small number of email addresses held were not correct.)

### Website Updates

This is an ongoing task. I am currently working on the "Street Rep" section.

At a time when we are encouraging potential new members to look at our website, it is important that we keep posting new items and making relevant updates. Big thank you to Anita!

Committee Photos – I am in the process of seeking agreement to post a number of photos, and Anita and I will agree on how to format the page on the website.

Main page photos - the current photos have been there for some time and need to be refreshed more frequently. I propose to work with Robert to select some new photos from the archives we have from previous Resident newsletters.

### MEMBERSHIP DETAIL 2020 YEAR

As at 20 July 2020 the membership was 2,372. The numbers by village are shown below: -

Village	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Month Change
Byfleet	576	543	547	548	548	INFORMATION NOT PROVIDED	547	547	0
West Byfleet	793	759	763	764	768		778	779	+1
Pyrford	1,089	1,011	1,016	1,018	1,029		1032	1035	+3
Other	11	7	10	12	14		15	13	-2
	<b>2,469</b>	<b>2,320</b>	<b>2,336</b>	<b>2,342</b>	<b>2359</b>		<b>2372</b>	<b>2374</b>	<b>+2</b>
Movement	<b>(381)</b>	<b>(149)</b>	16	6	17		<b>13</b>	<b>2</b>	

The amounts collected and entered on the database by village are:-

Village	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	June-20	Jul-20	Month Change
Byfleet	2,740	-	40	100	263	INFORMATION NOT PROVIDED	504	963	459
West Byfleet	4,822	-	10	30	1,337		2,254	2854	600
Pyrford	4,598	-	301	306	306		3,186	3331	145
	<b>12,160</b>	<b>-</b>	<b>351</b>	<b>426</b>	<b>1,906</b>		<b>5944</b>	<b>7148</b>	<b>1204</b>

### **Editor –Resident Association Report as at 21<sup>st</sup> July 2020**

- Please see below timetable for Issue 165 (Plan assumes an online edition)
- Articles and Adverts required by 14<sup>th</sup> August 2020 (Plan assumes an online edition)
- Completed draft contents list for Issue 165 showing articles per page
  - My current estimate is that Issue 165 will 20 pages but depends on the actual size of VR and Neighbourhood Forum reports.
- I have completed a “lessons learned” exercise on my editorship of Issue 164 to identify any improvements for Issue 165
  - I have received feedback from Gareth Vaughan and Sushil (Stag Printing)
- Any Lockdown stories from Committee members would be appreciated
- I plan to email relevant committee members asking for information and possible articles such as: -
  - Getting to Know the committee members Questions - Keith + Eleanor
  - Wade Pollard – NCIL Funding Residents’ Spending ideas
  - Andy Grimshaw – NCIL Funding Residents’ Spending ideas
  - VR’s to send me updated events dates for diary page 2020 + 2021
  - Graham Chrystie – Changes to planning process
  - Article on village Primary schools – Co-ordinated by Village Reps
  - Keith – Article on “what is has been like shielding for 12 weeks +”
- All committee members to send me updated event diary dates for 2020 + 2021

### **Proposed Articles for Issue 165**

- Basingstoke Canal
- Assuming that Keith, Gary, Wade or Stewart will provide article on Sheer House Development – this could be centre fold feature
- Article from Octagon on progress of Broadoaks development (1<sup>st</sup> house should be sold prior to publication of Issue 165)
- I am planning an article from a resident on “gardening during Lockdown”
- I would like to include messages from churches covering the 3 villages (rotate between churches) – I will coordinate with relevant VR’s – I would like this to be a regular feature in the magazine
- Article on Covid-19 by West Byfleet Medical Centre
- St Mary’s Centre refurbishment Mark Richmond (Fresh Start) supported by Octagon
- Short article on outcome of Pyrford Virtual Flower Show

### **Committee Decisions Needed**

- Should Issue 165 be an Online edition only
- Will Issue 165 be available to all residents or members only
- Confirmation that RA will be emailing Issue 165 to RA members

### **The Resident Magazine Issue 165 Timetable - October Deadline**

#### **ONLINE/EMAIL COPY OF ISSUE 165 MAGAZINE ONLY**

<b>2020</b>	<b>Activity/Task</b>	<b>Owners</b>	<b>Status</b>
Friday 14 <sup>th</sup> August	Deadline for Adverts	Isabelle	
Friday 14 <sup>th</sup> August	Deadline for All Articles	Robert / RA Committee Members	
Thursday 27 <sup>th</sup> August	Finalise layout and publish Draft (1) in Drop box	Robert	
Wednesday 2 <sup>nd</sup> September	Final Draft (2) Ready Published in Drop Box	Gareth (Layout)	
Monday 7 <sup>th</sup> September	Review Draft (2) make any changes and send to Gareth (layout) Published in Drop Box Draft (2)	Robert	
Friday 11 <sup>th</sup> September	Send out PDF (Draft 2) version for proof reading (include Eleanor Grady)	Robert	
Thursday 17 <sup>th</sup> September	Deadline for responses from proof-readers	Proof-readers + Eleanor Grady	
Monday 21 <sup>st</sup> September	Complete changes/updates from the proof-readers Create and Finalise Draft (3)	Gareth (Layout) Robert	
Wednesday 23 <sup>rd</sup> September	Send Draft (3) out to RA Committee	Robert	
Friday 2 <sup>nd</sup> October	Final Deadline for last minute minor changes and updates	RA Committee	
Wednesday 7 <sup>th</sup> October	Complete edits and final changes following comments from RA Committee Draft (4)	Robert Gareth (Layout)	
Friday 9 <sup>th</sup> October	Load PDF Final High Resolution Version Issue 165 of The Resident to RA website	Robert Anita Flavell	
Saturday 10 <sup>th</sup> October	Send out emails to RA members	Isabelle David	

**BWBPRA Committee Written Update 22.07.2020**

**Byfleet Report 22.07.2020 v1.0**

**Village Representative and Deputy (Byfleet): Eleanor Grady and Jean-Pierre Frossard**

**RA Subscriptions/ Street Reps/Drop-in**

**Coverage of village: (Stats / blue type-face untouched since last report)**

Total number of roads in Byfleet: 93

Number of roads with Street Rep: 74 (80%)

Number of active Street Reps: 30

Of which number stepped down since last report: 0

Of which new since the last report: 0

**Street Reps:**

Assistant Membership Officer Byfleet likely to be needed later in 2020. New Street Reps needed for 19 roads.

**Subscriptions**

A number of subscriptions held by the Village Rep during Lockdown have been processed and banked by our AMO.

SRs have not been asked to resume subscription collection although some have dropped off, with the Village Rep, those they have received.

**Village Matters :**

**Highways : Sopwith Drive**

We would like to thank our Councillors for the work engaged regarding road and pedestrian safety in Sopwith Drive. Residents have registered their thanks on Facebook. The double yellow lines are in place as is the crossing point. Grateful thanks to Cllr Amanda Boote who raised an emergency traffic order to nip the serious parking/crossing risk in the bud. Many thanks to Cllr Mary Bridgeman for liaising with SERCO to trim traffic island vegetation and improve visibility for crossing pedestrians.

The improved kerbstone/ island design at the roundabout between Sopwith Drive and Parvis Road was arranged by Cllr Boote using her Highways Budget allocation.

**Footpaths/Bridleways :Muddy Lane**

Muddy Lane - recorded as Footpath No. 129 Byfleet, Footpath 3 Wisley(Part) and Footpath 566 Wisley.

We are very pleased to note Marion Malcher's update (Marion is our BWBPRA Footpath Officer) that High Court of England and Wales has upheld its December 2019 decision regarding Muddy Lane. The claimants' appeal against SCC's status of Muddy Lane, has not been upheld. Muddy Lane's Bridleway status has been confirmed. This route can be used by those on foot, on push bike or on horseback. Use of motor vehicles, including motor cycles or off-road vehicles, is not permitted ( I am checking my understanding with Marion regarding this statement 20.07.2020).

**Shops**

Many shops have now started to reopen having put Covid-19- related practices in place. Some shops have restricted hours of opening. There have been a number of upgrades or changes in the nature of the outlet. Two properties are currently vacant. We thought it would be useful to record an update of the shops in Byfleet as there are several new shops.

We have recorded 84 shops and restaurants (excluding businesses along Chertsey Road or in the Royston Road). Please see a separate document for the list of shops/restaurants. We hope to deliver examples of past Resident Issues to new shop owners and to encourage them to join the RA.

**Other village matters**



**Woking Foodbank at Byfleet Methodist Church** – The Foodbank team have been overwhelmed with ongoing generous contributions from local residents, to the extent that they have had to ask the Co-oP to temporarily withdraw their donation trollies.

**Murray's Lane** - Residents were concerned to see the disturbance to the boundary soil and hedgerow roots along Murray's Lane when these were gouged out to widen Murray's Lane. This was understood to be in anticipation of the arrival of two large static homes at The Oaks.

**RA Byfleet Garden Seed Share** – VRB and DEPVRB are planning a pilot for a Garden Seed Share initiative this Autumn 2020. This will be discussed with the Village Reps for West Byfleet and Pyrford.

**Godfrey Chapples' Memorial Bench** – Unveiling still provisionally 23<sup>rd</sup> September 2020

**Planning Applications of note :**

**PLAN SCC 2018/0144 Application EL18/3802 Units 11 & 12 Wintersells Road**

We have today 20.07.2020, received a SCC message confirming that this requested Change of Use to a Waste Recycling Station has been approved. I believe the RA objected on the grounds of an estimated 200 skip movement per day , traffic flow impediment and air quality. Some RA Committee members objected as individuals.

**PLAN/2020/0493 - 9 Catherine Close Deadline 3<sup>rd</sup> July 2020**

The RA highlighted this request to our Street Rep in the road backing on to Catherine Close. Neighbours have objected due to the nature of the proposed build and the proximity of it to neighbours' houses.

**PLAN/2020/0564 - 6 Grasmere Way. Deadline 23<sup>rd</sup> July 2020**

One comment from neighbour on WBC Planning Site. We do not have a Street Rep to consult in Grasmere Way.

**Emerald House PLAN/2020/0309** - This application has been approved.

**Events and expenditure:**

Nothing to report.

**A.O.B.** None

Many thanks and regards  
Eleanor Grady and Jean-Pierre Froissard - EMG/JPF 20.07.2020

**PYRFORD VR REPORT - 22 July 2020 (as at 18 July 2020)**

**A) PYRFORD STREET REPS**

Total monies received from members via Street Reps this year to date is £3,341 ( £10 of which is yet to be entered on the membership database) which is £357 more than at this time last year and represents 73% of the total collected in all of 2019. There are a few streets in Pyrford without a Street Rep, such as:-

Dean Close  
Old Woking Road  
Pyrian Way  
Rowley Close  
Orchard Lea

**B) MARSHAL PARADE DEVELOPMENT SAGA**

Hooray even more progress! Building the external walls restarted after the RSJ's were finally installed and is now reached first storey level. (The garage block behind the parade was demolished in late December 2017 and work started in late March 2018 to prepare for foundations, progress is terribly slow. Work is forever starting and then stopping and seems to have stopped).

Under the current circumstances, it is not clear when the units will be completed.

**C) PYRFORD OPENING UP**

All the shops in Marshal Parade are now open.

Cricket has started being played on the Cricket Ground, Coldharbour Road

Church of Good Shepherd is now open for individual prayer, though the other two Norman churches remain closed. Sunday worship continues online.

**E) SHEER HOUSE**

The residents of Pyrford are excited with the change in ownership to Retirement Village Group and in particular appreciate the fact that they are seeking local residents' views and wish to proceed as quickly as possible.

**F) PLANNING APPLICATIONS**

These are covered in more detail both the Pyrford Neighbourhood Forum report and RA Planning Report.

**E) VILLAGE EVENTS**

Unfortunately, due to COVID, the Pyrford Flower Show was unable to happen in the same way as in previous years, but virtual entries were encouraged and over 450 were received. The winners can be found at

<https://www.pyrfordflowershow.org.uk/>

**POSTPONED**

Dulux London Cycle Ride to 26<sup>th</sup> -27<sup>th</sup> September 2020

Coldharbour Road

## Village Representative Report West Byfleet For Committee and Street Reps

### Admin

Membership subs continue to come in via direct bank transfers. The Treasurer and Membership Secretary will provide details.

We still need to identify street reps for the top of Coldharbour Road, Claremont Road, Rivey Close and Madeira Road and related side roads.

We also need better street rep coverage for blocks of apartments such as Globe, Magna, Wentworth, Tattenhall and Rosemount. With the massive increase in apartment accommodation in West Byfleet now and in the future, it is important we increase and improve our representation of members from this type of property.

### Local issues

Work with WB Neighbourhood Forum (WBNF) continues to be excellent and although many issues are necessarily parked at the moment. Much of the following also heavily involves WBNF.

### Sheer House

The positive news is that Retirement Villages Group ("RVG") have acquired the Sheer House Complex. RVG are one of the UK's leading developers of homes for later living and are wholly owned by AXA S.A. a major international insurance group. Upon the completion of the development the investment in the centre of West Byfleet will be £90 million.

Along with Stewart Dick and Wade Pollard, I attended a West Byfleet Business Association Zoom meeting on 8th July together with the RVG Planning and Project Directors and representatives from Keeble Brown who are public relation consultants and are handling the public interface on behalf of RVG.

The Planning position. An outline planning consent which sets out a range of key parameters already exists. As RVG have announced, they propose several alterations to this permission and in particular the change to 200 retirement apartments. They are confident that these changes are indeed minor. This will enable RVG to be on track to submit the reserved matters application towards the end of 2020. The reserved matters application will cover "look and feel" and more detailed matters.

RVG covered the intention to provide leisure facilities, such as a fitness or wellness centre, and they are very keen to make this available to all and not just the Sheer House residents. They stressed that a big part of supporting a thriving village community into old age is ensuring fitness and well-being.

Concerning common space – this is exactly the sort of question that they are keen to explore with local people. The RVG project team is very conscious of the importance of creating a busy, interesting public square that offers an attractive destination and appeals to all generations. They have established that there is a much public support for this approach and so they are hopeful that, working together, RVG can make something that everyone in community can be proud of.

They also covered timescales and disturbance issues. Once work on the site commences some disturbance is inevitable but they will keep to sociable hours and will make a contact available for any concerns or problems arising. If anyone would like to report a problem to RVG, they can either call freephone 0800 061 4979 or email [info@sheerhouseredevelopment.co.uk](mailto:info@sheerhouseredevelopment.co.uk).

Demolition and construction timetable. RVG have confirmed that while demolition could commence later this year there are several quite complex steps to resolve and perhaps 2021 is more realistic. Once the actual construction commences it will take approximately 24 months with a further 6 months for fit out. Of course, at this early stage in the process any timetable will be subject to revision.

RVG will soon be announcing a public Zoom event when RVG will be able to answer questions and explain their approach in more detail. It should be in a couple of weeks. RVG are asking any member of the community to register their details on our new project website:

<http://sheerhouseredevelopment.co.uk/>. This is so that they can send out invites to the Zoom meeting by email.

RVG with their Facebook page etc are clearly interested in the views of the community, willing to listen and wishing to be a long-term community partner. They have stressed that they are not just developers but are managing an ongoing business which involves a continuing commitment to the West Byfleet community. They have vast experience in this sector and their engagement with the community is to be applauded.

Although some have expressed concern with the mass of the buildings particularly fronting onto the Old Woking Road but as noted planning permission had been previously granted. The overriding feeling is pleasure that a new committed well funded developer is moving things forward quickly to reenergise WB's centre.

Our thanks to Gary Elson, Alan Fuller and WBBA for arranging the meeting.

### **Broadoaks and A245**

Broadoaks development has resumed and work on road widening and the shared cycle/pedestrian path is being implemented at pace together with the Toucan crossing where the drop kerb has already been installed. This is being positioned somewhat closer to Highfield Road than the originally planned position but will be of limited benefit for those from Highfield Road as that originally conceived outside the BT building (in Richard Wilson's time) This will give rise to some unnecessary pedestrian and cycle congestion until a new entrance to the Recreation Ground is put in place. Whilst the Roadworks are being undertaken and the pavement closed, one can cut through the Rec parallel to the path rather than crossing the Parvis Road twice as indicated by the official signage.

The remainder of the path stretching between Byfleet and West Byfleet is still not approved despite the commitment dating from 2006 (see <https://mycouncil.surreycc.gov.uk/Data/Woking Local Committee/20061102/Agenda/Item 10 -Broadoaks development.pdf>). We have raised an online petition (12<sup>th</sup> June) and it went public on 25<sup>th</sup> June . At the time of writing it has attracted 135 signatures. This is being supported by WBNF, Byfleet Forum and Amanda Boote. The petition will cause the matter to be reviewed explicitly by the Woking Borough Council and Surrey County Council Joint Committee at the next meeting on 11<sup>th</sup> November.

### **More Widely**

The Government has voted extra funds to support active travel schemes (walking, cycling etc) during the pandemic, SCC had asked County Councillors to respond and a claim of £1.7m has been made by SCC to HM Gov. We are still waiting to hear the outcome, no doubt Amanda will report further.

### **Camphill Tip uses (Council and BUC elements).**

Following further discussion at the WBNF virtual meeting. Mary Bridgeman raised this at the Climate Change committee of WBC, It gained some support and Deputy Chief Exec Spinks will investigate further and report back, so possible positive moves at last.



The WB Community Gardening Group planting on Birch Walk has been generally successful with some dedicated volunteers ensuring watering takes place in dry weather, well done to the Group and we look forward to more planting schemes around the village.

### **Woodlands Car Park**

Street Rep Isabelle (also our Membership Secretary) reported that Gary Elson arranged for the Woking Borough Police Commander, David Bentley, to meet in Woodlands Avenue Car Park on Monday 6 July with a number of concerned neighbours from Woodlands Avenue (north side), including one resident who lives alongside the canal and who has joined the RA this month. These residents are affected by the anti-social behaviour (including drug-taking, obscene language and loud music) which occurs on a frequent basis in the Woodlands Avenue Car Park and the wooded area between Woodlands Avenue and the Basingstoke Canal.

Mr Bentley is new to the area (and the role) but he agreed that the rundown appearance of the Car Park attracted and contributed to this type of behaviour, and that he would assign an individual member of his team to make contact (via Gary) with the residents. I also lead him down the path in the wooded area so that he could see for himself the “dens” that had been created and the litter left.

### **Station Cycle Parking**

Lastly a quick word of thanks to Amanda Boote and Herta in Jonathan Lord’s office for chasing up the issues with flooding around the cycle park in Station Approach. South Western Railways have investigated and apparently remedied. We will keep an eye on it when the heavy rains start again.

The following open issues are recorded here for continuity but have had no little apparent movement since last report.

- 1 Woking BC outline planning proposals for districts (SADPD)
- 2 WBC Cycling and Walking Strategy, this was published quietly in March. It is a poor document no reference to the east of the borough except for WB Station being one end of a safe cycling route for Sheerwater (the other end being Woking Town Centre) Active Travel strategy will be discussed at the next Joint Committee meeting of SCC and WBC on November 11<sup>th</sup>.
- 3 WBNF Community Infrastructure Levy (see WBNF report)
- 4 The West Byfleet Community Festival (West Byfleet Live)
- 5 Youth project
- 6 Highways England Walking and Cycling strategy for areas impacted by the M25 J10 proposals.
- 7 Highways England J10 proposals impact on Painshill junction from traffic congestion and non-motorised user perspectives.
- 8 The traffic pollution monitoring from the Parvis Road positioning of detectors at relevant places is still outstanding.

### **Businesses:**

Note Sheer House report above.

Most businesses have now reopened and great to see the pavement cafe society has taken even more hold in WB.

Thanks to Gary Elson Chair WBBA for their contribution.

We also continue to be grateful for the engagement and support from our local councillors.

Keith Creswell  
17/07/2020

## PNF Report July 2020

Due to Coronavirus much of the activity has been in abeyance, but a recent Zoom meeting was held.

Two Newsletters were issued in June 2020 and are available at <https://pyrfordforum.org/news-letter-archive/>

### CONSERVATION

Following the launch of the Conservation Noticeboard, the video team has decided to sojourn Pyrford Portraits and commence a video about conservation activities around Pyrford.

If any of you have items that PNF could include, next time, please contact PNF by email at [info@pyrfordforum.org](mailto:info@pyrfordforum.org)

### SITE ALLOCATIONS DPD

Covid-19 has also impacted Woking Borough Council development plans and the final report from the Examination in Public is still awaited. There is no news.

### RE-DESIGNATION OF FORUM

Under the Localism Act 2011, the Pyrford Neighbourhood Forum (PNF) existence is unfortunately time limited. The approved Neighbourhood Plan is still valid until 2027, but a representative group for the Pyrford Area needs to be re-designated every 5 years.

The PNF Committee has decided to seek re-designation of the Pyrford Forum for the existing Pyrford Neighbourhood Area.

**Work behind the scenes continues to re-designate.**

### HERITAGE CONSERVATION ASSESSMENT

Work continues on the assessment.

A DVD, produced by Tim Matthews and Cliff Bolton, on Pyrford's heritage sites and the importance of heritage conservation was shown at the AGM. It was well received and copies available on the night were all sold. Fundraising for the £13,000 cost has generated c£11,500 so there is a shortfall of £1,500. So far £200 has been raised.

**An intended visit to Surrey History Centre has had to be postponed** but the Centre is intending to open on 21<sup>st</sup> July 2020.

### SIGNIFICANT PYRFORD PLANNING APPLICATIONS

PNF has routinely monitored planning applications since the approval of the Plan to ensure its policies are not breached.

There have been a series of **refused applications** in recent weeks which all quoted one of the two main policies BE1, or BE3 as part of the reasons to refuse, These are:-

#### **Chestnut Lodge Forest Road**

Subdivision of existing dwelling into two detached dwellings following demolition of parts of existing dwelling and external alterations.

**Refused 10 July 2020**

#### **9 Tanglewood Close**

Proposed extension to existing front dormer and alterations to the roof pitch and eaves height below the proposed extended front dormer (amended description)

**Refused 13 July 2020**

#### **Flat 2 141 Old Woking Road**

Outline application for the erection of a detached single storey dwelling with accommodation in the roof space within the curtilage of Flat 2, 141 Old Woking Road (Matters of appearance and landscaping reserved)

**Refused 01 July 2020**

**166 Old Woking Road Woking**

Erection of 3x two storey dwellings on land to the rear of No.166 and No.168 Old Woking Road, erection of a two-storey replacement dwelling following demolition of No.166 and associated access, parking and landscaping  
**Refused 29 June 2020**

There are two recent planning application involving **demolition & rebuild** of existing properties:-

**153 Old Woking Road**

Demolition of bungalow & erection of three storey 5 (previously 7) apartment block. Vehicular access off Lincoln Drive.

Two consultees, Surrey Highways and Woking Trees have raised concerns. A revised plan for 5 flats has now been accepted by the Planning Officer and the 78 objectors to the previous plan notified. So far 21 objections have been received. **The application is still under consideration.**

**16 Lovelace Drive**

Erection of a two-storey replacement dwelling (3-bedroom) following demolition of existing dwelling" has been sought. Initially refused but **recently approved**

The following planning applications in **Green Belt** are under consideration:-

**Twisted Stone Golf Club Pyrford Road**

Temporary consent is sought for a period of 12 months for use of part of existing car park as a greenkeepers maintenance compound and siting of storage containers (retrospective)

**Wisley Golf Club Wisley Lane**

Engineering operations to The Garden Course to include replacement drainage and irrigation system, relocation of 5th and 8th tee boxes and re-profiling of section of the bank at the River Wey along with works to the bunkers to improve drainage and playability.

**Pyrford Place, Pyrford Road**

Erection of two storey boathouse following demolition of existing boathouse, refurbishment of existing footbridge and erection of single storey storage building and associated works" has been sought.

The following are under consideration in a **conservation area**:-

**Mark House Aviary Road**

Erection of a part single and part two storey rear extension following the demolition of existing rear conservatory. Alterations to the main roof to include a rear dormer and 2no. rooflights to the rear and 3no. rooflights to the front to facilitate the conversion of the loft into habitable accommodation.

**1 Lady Place Cottages Church Hill**

Erection of a two-storey rear extension

**Church Farm House Church Hill**

Listed Building Consent for the proposed replacement conservatory, internal alterations and modification to existing paving/footpaths.

In addition Church Farm House requires listed building consent.

Andy Grimshaw  
PNF Chair