

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

Minutes of the Committee Meeting held at St. Mary's Community Centre, Byfleet at 19:30 on Wednesday, 11th March 2020

Present:

Stewart Dick (SD) – Chair	Isabelle David (ID) – Editor	Jean Pierre Frossard (JPF) – Byfleet DVR
Andy Grimshaw (AG) – Membership Secretary (acting), Chair PNF & Pyrford Village Representative	Robert Munford (RM) - Co Editor	Penny Hoskyn (WP)-West Byfleet Forum Councillor Gary Elson (Cllr GE) Councillor Mary Bridgeman (Cllr MB)

The quorum is 8 members - the meeting was not quorate.

Reports circulated and to be appended to minutes: Treasurer, Membership, West Byfleet VR, Byfleet VR, Pyrford VR, Pyrford Forum

1. Welcome & Apologies for absence

Apologies had been received from Dharma Sivarajasingham, Lynette Davies, Bob Tilley, Richard Thomas, Eileen Perryer, Ernie Elliot, Eleanor Grady; Keith Creswell; Lynn Cozens; Cllr John Bond and Cllr Graham Chrystie.

2. Minutes of the Meeting on 19th February 2020

The minutes of the meeting held on 19th February 2020 were reviewed.

In view of the meeting not being quorate approval will be deferred until placed before a quorate meeting.

Comments on the Minutes: AG made the point that under Matters Arising Pyrford was also enjoying a resilient economy.

Under item 7 Councillors Reports and the possibility of a Citizens Advice Function in Byfleet, if this happens it will be available on the same day as the food bank.

3. Matters arising from the minutes of the last meeting

SD gave a further report on the SADPD Examination in Public and in particular the Annual Monitoring Report (The Inspector had required that to be published) and the 1D/10.

As regards the AMR Wade Pollard had written to the Programme Officer and hence the Inspector querying housing numbers and the category of C2 houses. There remains much confusion as to how WBC arrive at their housing numbers the more so as they are continually changing. This was evident both before and during the Examination.

After the last Committee Meeting SD had circulated a summary of the Inspector's main points. The Inspector is now working with the executives and officers of WBC to address the main modifications.

We must wait for these to be finalised and the start of the Consultation period.

All other actions have been completed or are covered by the agenda for this meeting

4. Planning Report

There was a report from Richard Thomas.

- **153 Old Woking Road** – application for 7 flats. Still Under consideration with a number of negative reports from the tree officer and Surrey Highways re traffic – parking and access. Possibly a reduced number of flats might be viewed more sympathetically.
- **Woodlands Avenue** – Appeal dismissed
- **Murrays Lane** – Approved. However for a period of five years subject to "named person" and a demanding Schedule of Conditions. The Inspector emphasised the personal circumstances.

SD (who had produced a summary of the main points of the decision) expressed the opinion that there were so many special circumstances and conditions that this decision could not be viewed as establishing a precedent.

- **78 Chertsey Road** – backfill development had been approved; Planning condition modifications being considered. RA still to decide on contact with developer.
- **Wintersells Road** – Still pending
- **Twisted Stone Land** - planning application is expected for the remaining 27 acres.
- **Globe House** - Bob Tilley is investigating.

5. Youth Provision in the three villages

This is still very much work in progress. However at this time there is little to report.

The RA will be posting on its website that WBC will be offering free sports coaching sessions for young people again this year as part of the Specsavers Surrey Youth Games.

The RA is committed to greater involvement in the creation of facilities for younger people.

7. Councillors' Report

Cllr MB reported as follows

- Flooding – we were reminded as to the positive outcome of recent measures and the work of the both WBC and the Environment Agency.
- The introduction of a Citizens Advice Bureau in Byfleet would greatly benefit the community.
- Mens' Sheds - how could they apply to the RA for a donation. SD undertook to send MB the forms.

Action SD

SD discussed their unsuccessful application to WBC and observed that for some of the same reasons the RA might have difficulty.

Cllr GE reported as follows:

- West Byfleet Live discussions now looked promising'
- An update on Marshalls Parade
- An update on anti social behaviour.

8. Treasurer's Report

The Statement of Affairs report was circulated before the meeting.

It covered the period 1st January to 11th March. This period covered the payment to Bell Cornwell. WBNF have by now likely received funds from SCC community fund and will be in a position to reimburse the RA to the extent of £500.

Action DS

Subscription collections have been slow but are steadily picking up.

We have cash reserves of £23,423

9. Acting Membership Secretary's Report

The report and data which had been circulated before the meeting was noted.

It was agreed that Street Representatives should be free to collect subscriptions in the manner that best suited them though clearly electronically was to be preferred. In the event of members paying electronically Street Representatives should inform the Village Representative.

11. Website

We will explore making the Resident Magazine available on-line.

As a project we will consider scanning old editions and making them available on-line.

12. Editorial

Possible articles for edition 164 were discussed.

13. Right of Way Report – no report for this meeting

The position with Twisted Stone footpath was discussed. The view remains that what has happened with this land is positive.

14. Village Representative Reports

Byfleet – Eleanor had sent apologies that due to holiday and work commitments she had been unable to prepare a report.

West Byfleet – a detailed report from KC had been circulated prior to the meeting.

- The West Byfleet Community Festival Committee now meet weekly and the outlook is optimistic with a three day event planned.
- A new community group has been established to plant both cultivated and wild plants. Well done and the RA is totally supportive. The initial planting session was a great success.
- Reference was made to the approval of NCIL expenditure for three benches for the West Byfleet Recreation Ground. As KC points out this was an application to test the process. SD commented that the compliance and risk assessment process that has to be gone through to achieve approval and successful implementation make it most unlikely that any major project could ever reach fruition. Ward Councillors remain responsible for overseeing the delivery of such projects.
- Other matters were noted.

Pyrford - AG had submitted a detailed report.

- Progress on Marshalls Parade development continued to be slow - but has now restarted.
- Pyrford Flower Show - 11 July 2020
- VE Day 75th Celebration at 4.00 pm Friday 8th May 2020
- Other matters noted.

15. Forum Reports

Both Pyrford and West Byfleet are working on re-designation.

No further matters to report.

Byfleet continue working on their Plan.

6. NHS North West Surrey Clinical Commissioning Group - "The Big Picture"

SD brought the meeting up to date regarding the meeting at St John's on Monday 16th March.

We will be addressed by Matthew Tait, Joint Accountable Officer, Surrey Heartlands Clinical Commissioning Group and Dr Asha Pillai, local GP and Clinical Director, North West Surrey Clinical Commissioning Group.

There will then be a question and answer session.

SD and PH will chair the evening.

10. AGM – Wednesday, 18 March at Byfleet Village Hall

SD explained that in the adjoining Hall there would be dog training class for the duration of the meeting. However apparently dogs do not make a noise.

Individual responsibilities were discussed in some detail and were agreed.

After the formal matters the meeting will be addressed by Katherine Waters WBC Drainage and Flood Risk Engineer and Emma Goodwin of the National Trust.

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 11 March 2020

16. AOB

None

Drop-in dates:

14:00 on Saturday, 6 June 2020 – Byfleet Village Hall booked by LDD

14:00 on Saturday, 10 October 2020 – Pyrford Village Hall booked by AG

Date of the next meeting – **Wednesday, 15th April 2020** – **St Mary's Community Centre, Byfleet**

Meeting closed at 21.50

TREASURER'S REPORT
11th of March 2020

The following Statement of Financial Affairs is for the period from 1st of January 2020 to 11th of March 2020.

February 2020 was a slow month. Collections are steadily picking up towards late February and early March. To date, we have collected £696 pounds. Our total cash reserves continuing to remain healthy at £23,423. For the current year 2020 we have a deficit of (£4, 264) this is due to the settlement of the 2019 Bell Cornwell invoice in 2020. This deficit will become surplus once our annual collection picks up. This is normally in Spring / summer months.

During March 2020, we will invoice for the adverting relating to the latest issue of our Resident Magazine. This will increase our cash position further in March / April.

Issues and notes.

- 1 In October, the committee had agreed to set aside £4,000 including VAT to cover the Stage 1 consultation cost of Bell Conwell for providing advisory and assistance in the ongoing regulation 19 consultation impacting all 3 villages and in November this amount was increased to £5,000 to cover stage 2 of the consultation.
- 2 RA has received an invoice for £4,491. This is below the anticipated £5,000 funds set aside by the RA. This invoice was settled in January 2020.
- 3 Charitable status and gift aid – progress is slow due to regulation 19 and other urgent matters.
- 4 I have already informed to this committee that, WBNF has started to raise funds towards future legal challenges. I understand £500 was raised towards the 2019 SADPD consultation. We anticipate this money will be paid to the RA as WBNF's contribution towards Bell Cornwell costs in March.

Dharma Sivarajasingham 11/03/2020

Byfleet, West Byfleet & Pyrford Residents Association

to 11 March 2020

		Year to date	
		£	£
INCOME			
Subscriptions and member donations:			
	Byfleet	85	
	West Byfleet	30	
	Pyrford	306	
	Subscriptions not allocated	410	
	2019 paid in 2018	0	
	2020 paid in 2019 or to be allocated	0	
		<u>0</u>	
			831
	Advertising		230
	Bank Interest		21
	Donations		(500)
	Other		0
	Total Income		<u><u>582</u></u>
EXPENDITURE			
	The Resident		-
	Committee Expenses		-
	Street Rep Drop Ins		-
	Room Hire not Comm.		63
	AGM		105
	Fetes		-
	Display/Equipment		-
	Donations:		- *
	Community Support		4,491 *
	Insurance		-
	Postage, Stationery & Printing		-
	Sundries/Losses		- *
	Database/Web Expenses		90
	Mileage/Parking		-
	Forums - Pyrford	0	
	- Byfleet	0	
	- West Byfleet	0	
		<u>0</u>	
			<u><u>0</u></u>
	Total Expenditure		<u><u>4,749</u></u>
	Surplus/(Deficit)		<u><u>(£4,167)</u></u>
Opening Cash			£27,589
	Surplus/(Deficit)		<u><u>(£4,167)</u></u>
Closing Cash			<u><u>£23,423</u></u>
	Analysis of Cash	Current Account	858

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 11 March 2020

	Un allocated Collections	
	Accounts + 2020 subs not allocated	410
	Deposit	7,007
	32Day deposit	15,148
		<u><u>£23,423</u></u>
* Donations		£
FRIENDS OF BYFLEET -		
GODFREY BENCH		250
BYFLEET AMENITIES		250
		<u>£500</u>
* Community Support		
BELL CORNWELL RE-		
SADPD		(4,491)
Printing re DAPD		
		<u>(£4,491)</u>
* Sundries		
		<u>£0</u>

MEMBERSHIP REPORT MARCH 2020

(As at 07 MARCH 2020)

KEY POINTS 2020 YEAR

Membership subs of £426 have been entered into the membership database and there is an addition £414 worth of memberships in the bank accounts to be entered.

The number of email addresses is just below 50% (48.2%) of total membership, having grown from 35% at December 2018.

Drop in was held on Saturday 29th March. 39% of Street Reps attended.

March 2020 subscriptions are significantly lower than March 2019 for two reasons. The March 2020 meeting is one week earlier than normal and the 2020 drop-in was three weeks later than 2019

MEMBERSHIP DETAIL 2020 YEAR

The reports run on 31 December 2019 show that the membership stood at 2,469, 381 below December 2018. As at 7 March 2020 the membership was 2,342, up 22 during 2020.

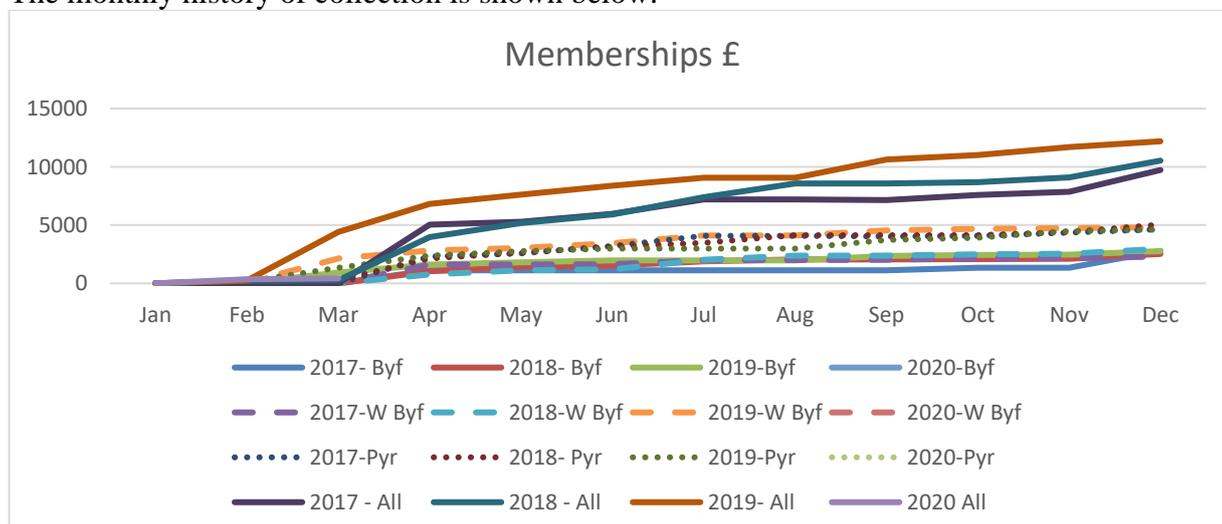
The numbers by village are shown below:-

Village	Dec-17	Dec-18	Dec-19	Jan-20	Feb-20	Mar-20	Month Change	Year Change	% Year Change
Byfleet	760	751	576	543	547	548	1	(28)	0.2%
West Byfleet	902	896	793	759	763	764	1	(29)	0.1%
Pyrford	1,174	1,192	1,089	1,011	1,016	1,018	2	(71)	0.2%
Other	33	11	11	7	10	12	2	1	
	2,869	2,850	2,469	2,320	2,336	2,342	6	(127)	0.2%
Movement		(19)	(381)	(149)	16	6			

The amounts collected by village are:-

Village	Dec-17	Dec-18	Dec-19	Jan-20	Feb-20	Mar-20	Month Change	Mar-19	Year Change
Byfleet	2,771	2,526	2,740	-	40	90	50	932	(842)
West Byfleet	2,457	2,961	4,822	-	10	30	20	2,134	(2,104)
Pyrford	4,550	5,045	4,598	-	301	306	5	1,329	(1,023)
	9,778	10,532	12,160	-	351	426	75	4,395	(3,969)

The monthly history of collection is shown below:-



BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 11 March 2020

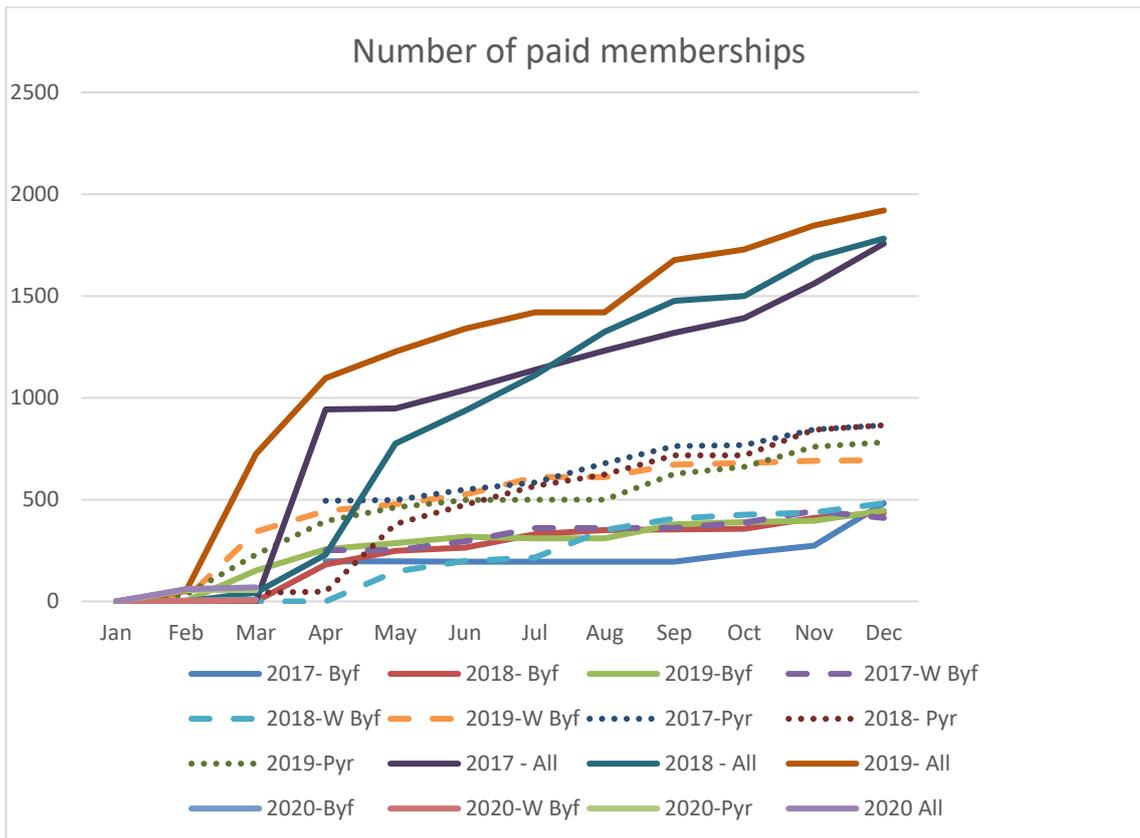
The year to date amounts collected by village are shown below:-

Village	YTD 2020	YTD 2019	Change	Full 2017	Full 2018	Full 2019
Byfleet	90	932	(842)	2,771	2,526	2,740
West Byfleet	30	2,134	(2,104)	2,457	2,961	4,822
Pyrford	306	1,329	(1,023)	4,550	5,045	4,598
	426	4,395	(3,969)	9,778	10,531	12,160

The year to date memberships signed up village are shown below:-

Number of memberships collected	YTD 2020	YTD 2019	Full 2017	Full 2018	Full 2019
Byfleet	9	151	482	435	446
West Byfleet	4	343	410	482	693
Pyrford	56	229	865	865	781
	69	723	1,757	1,782	1,920

The monthly history of membership renewal is shown below:-



The email, phone call & postcode data collected is shown below:-

	Dec-17	Dec-18	Dec-19	Jan-20	Feb-20	Mar-20	Month Change	% Membership
Emails	694	993	1,143	1,129	1,137	1,139	2	48.2%
Telephone	524	855	1,012	1,004	1,012	1,016	4	42.9%
Post codes	743	1,211	1,366	1,329	1,341	1,345	4	56.7%

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 11 March 2020

The analysis of direct payments by village is:-

FPI Payments Cum	Dec-17	Dec-18	Dec-19	Jan-20	Feb-20	Mar-20	Month Change	
Byfleet	-	34	-	34	-	3	13	10
West Byfleet	-	49	-	49	-	-	11	11
Pyrford Coll	-	71	-	71	-	2	23	21
Pyrford Main	-	13	-	10	5	5	5	-
	-	167	-	164	5	10	52	42

The amount waiting to be entered by village is:-

Village	£
Byfleet	129
West Byfleet	85
Pyrford	200
	414

The drop-in was held on 29th February 2020 and just below 40% of SR attended. The statistics are:-

	Rounds			Collected			%		
	TBA/VR	SR	Total	TBA/VR	SR	Total	TBA/VR	SR	Total
Byfleet	10	38	48	10	11	21	100.0%	28.9%	43.8%
West Byfleet	7	60	67	7	25	32	100.0%	41.7%	47.8%
Pyrford	7	40	47	7	18	25	100.0%	45.0%	53.2%
Totals	24	138	162	24	54	78	100.0%	39.1%	48.1%

MEMBERSHIP DATABASE EMAIL COMMUNICATIONS

One email has been sent out since last report.

In 2018 24 emails were sent out. In 2019 13 emails were sent out. In 2020 3 emails have been sent out.

The statistics are:-

	2018	2019	2020 YTD	Totals
No emails sent	24	13	3	40
Average per month	2.0	1.1	1.0	1.5
No recipients sent	21,911	13,550	3,604	39,065
Bounced	1,028	361	23	1,412
	4.7%	2.7%	0.6%	3.6%
Delivered	20,883	13,189	3,581	37,653
	95.3%	97.3%	99.4%	96.4%
Opened	13,295	9,293	2,463	25,051
	63.7%	70.5%	68.8%	66.5%
Clicked	1,911	704	158	2,773
	9.2%	5.3%	4.4%	7.4%
Unsubscribed	33	14	6	53
	0.2%	0.1%	0.2%	0.1%

**Village Representative Report West Byfleet
For Committee and Street Reps**

Admin

An excellent Drop-In with all walks collected or arranged for collection. Only one is left outstanding for collection at the time of writing.

It is with some regret, I report the death of John Watts, street rep for Stoop Court. I had come to know John and enjoyed chatting with him while dropping in the magazines or collecting cash. He was a very nice gentle man.

The street rep for the top of Coldharbour Road and adjacent Old Woking Road has retired, we have temporary cover but need a new volunteer.

The street rep for Madeira Road and related side roads will be retiring after delivering and collecting this time's walk, we currently do not have a successor, if anyone knows of a potential volunteer please let me know. We are also short of a street rep for the west part of Dartnell Avenue, many thanks to Lynette for carrying this on a temporary basis. We still need street reps for Claremont Road and Rivey Close. We also need better street rep coverage for blocks of apartments such as Globe, Magna, Wentworth, Tattenhall and Rosemount. With the massive increase in apartment accommodation in West Byfleet now and in the future, it is important we increase and improve our representation of members from this type of property.

Two street reps unfortunately were suffering from ill health so their walks were covered by volunteers, thanks to those.

Looking at bank account receipts and our own envelope receipts, subs appear to be coming in well, I look forward to reporting a healthy collection next month.

Local issues

Work with WBNF continues to be excellent and some of the following reflects work with them as a member of the WBNF Committee.

- 1 The Government Inspector's initial observations of Woking BC planning proposals (SADPD) have been published, although very critical of Woking's processes and definitions it does not give much reason for optimism with regarding rezoning from green belt land. However, all is not yet lost and Woking are required to redraft significant elements and reconsult. WBNF will no doubt be making a fuller report
- 2 WBNF will also no doubt report on the local neighbourhood Community Infrastructure Levy successful application for 3 benches for WB Recreation Ground. I thought the observation by Councillor Bittleston was extremely inappropriate saying that it was surprising that with over £400k available it was surprising that only such a small amount was being spent when it was clear to all that this was a proof of process and that he ignored the significant investment identified within the WBNF 123 list. It is also worth recalling that WBC take an element of commission from the received grant for administration and support which has been significantly lacking in proportion to the value. We should thank our local Councillors, particularly Gary Elson and Amanda Boote for their support.
- 3 The West Byfleet Community Festival (West Byfleet Live) committee is continuing to meet weekly to ensure the event runs this summer. A successful meeting was held with WBC open spaces officer and community events manager and a date of the weekend of 1st August has been set for a three day festival. The committee are conscious of the immediate neighbours' peace and quiet and will be restricting the festival's time accordingly. A new web page and Facebook account are being created for further information for both exhibitors and attendees.
- 4 Nothing further to report on the Youth project at this time. Further information will be released later in the year

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 11 March 2020

- 5 The replacement trees for Rosemount Parade, have been planted – non native but decorative.
- 6 The developments at Broadoaks continue with further partial road closures on the Parvis Road being announced. Details have been and will be circulated directly.
- 7 The West Byfleet Community Gardening Group had a successful initial session planting up the area outside Seymours and around Waitrose with crocuses, wild flowers, shrubs and trees. The next project is to renovate WB Junior School allotment and then more planting around Birch Green and Birch Walk. It is good to be able to acknowledge the support of the WBC open space officer Arran Henderson. Support is also being sought from RHS.
- 8 A245 shared use cycle path between Byfleet and West Byfleet implementation. The WBC/SCC Joint Committee meeting on 6th March, discussed some cycling aspects but the Local Cycling and Walking Implementation Plan for Woking (SCC responsibility – Councillor Mike Goodman) which was due to be published in 2019 seems almost to have been forgotten, as a separate task force was suggested (although then discarded). The lack of coherent joined up thinking is of considerable concern.
- 9 The somewhat extreme rainfall over the last month led to a few minor problems in WB. Although one house in east of Dartnell Park had a significantly flooded drive, garage and pavement together with a couple of flooded gardens on the west side, also the ditches in WB junior School and Allotments reached unacceptably high levels. All were caused by blocked drains/culverts, they have been reported to the appropriate agency. West Hall estate suffered considerable surface flooding way beyond that shown at risk in the Environment Agency risk map. Previous risk areas such as Rive Ditch and Darnell Avenue had no problems that we were aware of.

Other areas of concern/interest with nothing to report this month.

- 10 M25 noise petition
- 11 Sheer House redevelopment proposals
- 12 Woodlands Ave Car Park and community safety. Please ring 101 with concerns of apparent illegal activities.
- 13 Highways England Walking and Cycling strategy for areas impacted by the M25 J10 proposals.
- 14 Highways England J10 proposals impact on Painshill junction from traffic congestion and non-motorised user perspectives.
- 15 The traffic pollution monitoring from the Parvis Road positioning of detectors at relevant places is still outstanding. (John Bond will raise again)
- 16 Camphill Tip uses (Councillors and BUC)

Businesses:

The Post Office and subsequent Londis closure together with Boots closure is causing considerable concern and has been separately commented upon.

A new antique and curio shop has opened in Station Approach,

No news yet on the possible occupants of the old Barclays Bank building on the corner of Pyrford Road.

The new building in Station Approach next to the relocated Costa Coffee is proceeding apace, this is mainly for apartments but there will be some retail space on the ground floor. No completion date or agent details have been published yet. Unfortunately therefore, it will not be in time to meet the immediate lack of Post Office or chemist provision.

Thanks to WBBA for their contribution.

We also continue to be grateful for the engagement and support from our local councillors.

Keith Creswell
07/03/2020

PYRFORD VR REPORT
(as at 07 MARCH 2020)

A) PYRFORD STREET REPS

Total monies recorded this year £306 with £200 to be entered.

At the Drop-in 2 rounds were allocated, leaving 4 Street Rep vacancies to fill, covering around 40 members and the roads:-

- Elveden Close
- Old Woking Road
- Dean Close & Coppice End

B) MARSHAL PARADE SAGA

Hooray! A crane has turned up to install the RSJ's.

Even though the garage block behind the parade was demolished in late December 2017 and work started in late March 2018 to prepare for foundations, progress is very slow. Work is forever starting and then stopping and seems to have stopped. Recently, a new planning application has been approved to divide the single retail unit into two units. Work has not yet restarted. Parking is still an issue. Two residents have installed folding parking posts, but both were damaged and have since been replaced. Building work has started again in January 2020. The target date is to finish by Spring 2020. Time will tell!

C) SIGNIFICANT PLANNING APPLICATIONS

153 Old Woking Road

Demolition of bungalow & erection of three storey 7 apartment block. Vehicle access off Lincoln Drive. Two consultees, Surrey Highways and Woking Trees have raised concerns. The application is still under consideration. A revised plan for 5 flats has been received but is not yet agreed by Planning Officer.

International School of London 182 Old Woking Road Ref. No: PLAN/2019/0665 | Validated: Thu 04 Jul 2019

Variation of condition 01 of PLAN/2014/0600 (Temporary planning permission for one single storey prefabricated buildings (Portkabins), WC facilities and office space) to allow for a further 3 years temporary permission. The application is still under consideration.

D) SADPD HEARINGS EARLY DECEMBER 2019

The initial planning Inspectors report – “without prejudice for the final report” – was issued on Friday 14th February.

The good news is that there is no mention in the initial report of either of the two fields in Pyrford. Clearly though one must wait for the final report to be absolutely sure they are still excluded.

E) FUTURE PYRFORD VILLAGE EVENTS

VE Day 75 th Celebration 4pm Friday 8 th May	Pyrford Cricket Field
Dulux London Cycle Ride 9th & 10th May	Coldharbour Road
Pyrford Flower Show 12:30 Saturday 11 July	Pyrford Cricket Field
Prudential London Ride Sunday 16th August	Coldharbour Road

Andy Grimshaw VR Pyrford

PNF Report March 2020

RE-DESIGNATION OF FORUM

Under the Localism Act 2011, the Pyrford Neighbourhood Forum (PNF) existence is unfortunately time limited. The approved Neighbourhood Plan is still valid until 2027, but a representative group for the Pyrford Area needs to be re-designated every 5 years.

The PNF Committee has decided to seek re-designation of the Pyrford Forum for the existing Pyrford Neighbourhood Area.

Work continues to re-designate.

HERITAGE CONSERVATION ASSESSMENT

Work continues on the assessment.

A draft copy of the Landscape and Townscape Character Assessment was sent to Woking Borough Council.

A DVD, produced by Tim Matthews and Cliff Bolton, on Pyrford's heritage sites and the importance of heritage conservation was shown at the AGM. It was well received and copies available on the night were all sold. Fundraising for the £13,000 cost has generated c£11,500 so there is a shortfall of £1,500.

SITE ALLOCATIONS DPD

As the Plan as submitted did not include the two fields in Pyrford, the Forum did not make any further comments at the examination but did attend the examination as observers.

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Andy Grimshaw
PNF Chair