

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

Minutes of the Committee Meeting held at Cornerstone, St John's Church, West Byfleet at 19:30 on 17 May 2019

Present:

Stewart Dick (SD) - Chair	Eleanor Grady (EMG) - Byfleet VR	Wade Pollard (WP)-West Byfleet Forum
Andy Grimshaw (AG) - Planning Officer	Eileen Perryer (EP) - Events	Councillor John Bond (Cllr JB)
Keith Creswell (KC)-West Byfleet VR	Ernie Elliot (EE) - Deputy VR Pyrford	Councillor Mary Bridgeman (Cllr MB)
		Councillor Gary Elson (Cllr GE)

The quorum is 8 members - the meeting was not quorate.

Reports circulated and to be appended to minutes: Treasurer, Planning, Membership, Pyrford VR, West Byfleet VR, Byfleet VR and Pyrford NF.

1. Welcome & Apologies for absence

Apologies had been received from Lynette Davies ("LD"), Jean Pierre Frossard, Isabelle David ("ID"), Geoff Geaves ("GG"), Lynn Cozens and Dharma Singham ("DS").

Marion Malcher ("MM") did not attend.

The Chair congratulated Amanda Boote on her re-election and Gary Elson upon his election to Woking Borough Council. The RA looks forward to working with them both.

GE now steps down as Vice Chair with our thanks.

2. Minutes of the Meeting on 26 April 2019

The minutes were reviewed and were agreed.

The minutes were signed by the Chair as a true record.

3. Matters arising from the minutes of the last meeting

In view of Councillor Graham Chrystie not being in attendance it was again not possible to report on alternative locations for chemist and post office in the Sheer House complex.

AG reported that Oyster Lane was now in enforcement.

As regards Wintersells Road the RA has written objecting. The matter remains with Surrey County Council.

4. Planning Report

AG had once again circulated a very detailed and comprehensive report.

Byfleet

- > Land south of Murrays Lane - temporary to permanent approved subject to legal agreement
- > Manor House Mill Lane - contractor temporary parking - pending consideration

West Byfleet

- > **Globe House, Lavender Road** - condition 6 discharge - refused
- > **Sheer House** - Altitude Real Estate has been unable to identify an acceptable partner and for the time being has decided to halt the search. Their intention is to resume once there is greater UK political stability and certainty.

Pyrford

- > **7 Tanglewood Close** - this is now with Enforcement and is not a matter for the RA.

Other Planning Matters

- > **SADPD/Green Belt/Regulation 19** - the comments are now available on the WBC website. WBC anticipates the submission to the Secretary of State for examination will be made in July.

SCC have expressed concern re the traffic implications.

Wokingham Borough Council are of the opinion that land at West Hall should have gravel etc extracted prior to any residential development.

Runnymede Borough Council are having difficulty meeting their travellers pitches allocation and would be grateful if WBC could accommodate the shortfall at West Hall in addition to the proposed 15 pitches.

- > **Brooklands Traffic Study** - this is being funded by M3 Enterprise and thus its scope cannot be extended.

5. Councillors' Report

Matters reported on:

- > Elections
- > Flood Barrier
- > Heathrow rail link
- > M25 traffic noise (Junctions 8 to 11).

The Councillors left the meeting with our thanks.

6. Treasurer's Report - report circulated before the meeting.

The Statement of Financial Affairs shows a sound performance with a strong level of subscription collection.

7. Acting Membership Secretary's Report - a report and data had been circulated before the meeting.

Membership is now increasing and as noted above subscription collection has been strong, particularly in West Byfleet.

Going forward we might consider standing orders for subscriptions but given our unincorporated status etc direct debits would not be appropriate.

8. Website

Members only area of the website to remain an ongoing agenda item

9. Editorial

ID had sent her apologies. The draft of issue 161 of the Resident is well advanced and ID was congratulated.

10. Rights of Way – on this occasion no report.

11. Events Co-ordinator - EP along with the Village Representatives will be organising the next Drop-in. KC (and others) will be representing the RA at St. John's Village Fete on Saturday 8th June.

12. Village Representative Reports

Byfleet - the report from EG and JPF was noted.

Christine Flux had kindly agreed to take on the role of Village Membership Officer for Byfleet. Our thanks to Lisa Graae for standing in for so long.

West Byfleet – a detailed report from KC had been circulated prior to the meeting. This was noted.

Amanda Boote has raised the issue of the cycle path on the south side of Parvis Road with Woking Joint Committee and it was likely to be implemented.

Pyrford – a report from AG had been circulated before the meeting. This was noted.

EMG left the meeting.

13. Forum Reports

Byfleet – there was no report.

As regards the Neighbour Forum, the Plan and their five year licence it is thought that it likely expired in 2018. If this is correct then BNF are encouraged to apply for an extension without delay. This is a serious matter as at the end of the day it could be the difference between 25% NCIL and 15% NCIL. Potentially a meaningful financial loss to the community.

Pyrford - GG had submitted a report. Congratulations on the success of the Big Night Out!

West Byfleet – WP gave a verbal report.

14. AOB

> A community meeting to discuss West Byfleet Live will be held on 30th May.

Drop-in dates:

Saturday, 8 June in Byfleet at 14:00 - Village Hall booked by LD (Also the date of St John's Fete)

Saturday, 12 October in Pyrford at 14:00 - booked by AG

15. Next meeting - Friday 21st June 2019

Meeting closed at 22.00

Stewart G. Spink 19th July 2019
[Signature]

PLANNING REPORT – MAY 2019 MEETING - 17/05/2019

A) KEY POINTS

B) PLANNING COMMITTEE UPDATES

a) **Dates – next 04/06/2019**

b) **Appeals/Enforcements**

c) **Relevant matters from last Planning Committees**

C) PLANNING APPLICATION VOLUMES & RETROSPECTIVE APPLICATION LIST

D) PLANNING APPLICATIONS

1. Across Villages

a. SCC Parking Review – **2019 review starts June 2019**

2. Byfleet

a. Land South of Murrays Lane – Temporary to permanent - **AGREED subj Legal Agreement**

b. 4 Glebe Gardens Byfleet West Byfleet – Extension – **RETROSPECTIVE – Pending consideration**

c. Manor House Mill Lane – Temporary parking – **Pending consideration**

d. Manor Farm Mill Lane - Vary condition2 Extension – **Pending Consideration**

e. Wood Salons Ltd 2A Brewery Lane – change of use – **APPROVED**

f. Linden Nursery School Byfleet Cricket Pavilion Sports Ground Parvis Road – **Pending consideration**

g. Natural Flames Ltd 17 Brewery Lane Byfleet - Amendment PLAN/2017/0727 – **REFUSED**

3. West Byfleet

a. Sheer House – Demolition & rebuild - **Awaiting Full Planning Application**

b. Tudor House, 89 Station Road – Demolition & rebuild – **Pending Consideration**

c. Marchmont, Hollybank Road – Demolition & rebuild - **Pending consideration**

d. 15 Old Woking Road - Collisons fitting out & advertising – **Pending Consideration**

e. Lello's 18 Station Approach – Advertisement consent – **APPROVED**

Lello's 18 Station Approach – Outdoor seating - **WITHDRAWN**

4. Pyrford

a. 8 Lincoln Drive Pyrford - replacement of conservatory roof – **Pending Consideration**

b. 9 Tanglewood (4 applications) – Dormer & extensions – **APPROVED, REFUSED & REFUSED**

c. 7 Tanglewood (2 applications) – Dormer & extension – **APPROVED & Pending consideration**

d. Land Formerly Known as Bennetts Farm Lock Lane – Planning use – **Pending consideration**

E) OUTSIDE THREE VILLAGES

1. Sheerwater Regeneration – **TWO APPLICATIONS GRANTED**

2. Heathrow Expansion Consultation – **Closed**

3. Heathrow Airport Noise Consultation – **Closed**

4. Highways England A3/M25 Junction 10 Consultation - **Closed WBC no objections**

5. A320 Corridor Study - **issued**

6. Fairoaks Airport - **WBC objects as it has concerns about the impact on infrastructure**

7. Heathrow Flight Path Consultation – **Closes 4th March 2019**

8. Land to Rear of Byfleet Road – **Withdrawn in April 19 for further consultation**

9. Waste Transfer Station – **SCC closed 4 February 2019**

1. **Runneymede – Holding objection**

2. **Elmbridge Objection**

3. **Woking No objection provided SCC satisfied**

10. Brooklands Transport Survey

F) TO WATCH

1. Former Byfleet Fire Station – **Possible sale?**

2. Marstons Pub/Restaurant – **WITHDRAWN April 2019**

3. Surrey Waste Management – **Martyrs Lane excluded**

4. A245 corridor Study – **Published**

G) APPROVED PLANNING APPLICATIONS VR TO WATCH

1. Byfleet
 1. Manor School, Byfleet
 2. Manor House, Mill Lane
 3. Garages Rear off 38-44 Eden Grove Road
 4. Land north of Berry's Lane
 5. 101 & 101A Oyster Lane
 6. 37 Eden Grove Road
 7. Castlemaine 20 Rectory Lane
 8. 78 Chertsey Road
 9. 99 High Road
 10. 11 Trackside Business Centre Abbot Close

2. West Byfleet
 1. Land Adj Social Club, Station Approach, West Byfleet.
 2. Haslemere, Oakcroft Road, West Byfleet.
 3. Roxburgh House Lavender Park Road
 4. Broadoaks Park, Parvis Road, West Byfleet
 5. West Byfleet Golf Club, Sheerwater Road
 6. Globe House, Lavender Park Road
 7. Berecroft Highfield Road
 8. Barclays Bank

3. Pyrford
 1. Marshall Parade, Coldharbour Road, Pyrford
 2. Pyrford Primary School, Pyrford
 3. Milestones, Pyrford Road, Pyrford
 4. 18 Norfolk Farm Road
 5. Avens House Nursing Home, 1 Broomcroft Drive
 6. Lady Place Farm Church Hill
 7. The Hollies Pyrford Road
 8. 5 Marshall Parade Coldharbour Road

H) OTHER PLANNING MATTERS

1. Green Belt/SA DPD – Awaiting outcome of Reg 19 consultation feedback & WBC approval

Byfleet, West Byfleet and Pyrford Residents Association
TREASURER'S REPORT
May 13 2019

The following Statement of Financial Affairs is for the period from 1/1/19 to the 13th of May 2019.

The year to date account shows a surplus of £5,109 (previous month reported £4,567).

We have received Subscriptions of £7,581 YTD (previous month YTD £6,823) so far this year and are continuing to grow our cash reserves. The balance remaining in Collections Accounts are the subs received that have yet to be allocated to the Members Database.

So far this year we have issued £1170 of advertising invoices, £230 is outstanding as reported last month. We are chasing Grouts Gardening £150 and West Byfleet Dental £80.

Payment for the current quarters will be made to Pyrford Forum and West Byfleet Forum during the week commencing 20th May 2019. I am in the process of calculating the new quarterly grants based on the membership as we speak. The RA will not make any payments to Byfleet Forum this quarter due to their plan not being completed.

At our last meeting, the committee has approved £48 chairman's expenses relating to printing. This expenses has been paid and cleared from our account.

I will be writing to the treasurers of West Byfleet and Pyford forums requesting repayment of their unspent surplus grants back to RA before the end of May.

Items currently under our consideration;

- 1 Dual authorisation of online payments is yet to be implemented. I will work with Keith in the month of June and try to implement this.
- 2 Charitable status and gift aid. No progress made since our last meeting. Formal relationships and remit between AR and the three fora are yet to be determined. Currently waiting for Byfleet to complete their Neighbourhood Plan.
- 3 The RA funds allocated towards Recreation Ground legal challenges are maintained and will remain for the foreseeable future.

Dharma Sivarajasingham 16/05/2019

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 17 May 2019

Byfleet, West Byfleet & Pyrford Residents Association to 13 May 2019

INCOME	Year to date	£
Subscriptions and member donations:		
Byfleet	1803	
West Byfleet	3048	
Pyrford	2739	
Subscriptions not allocated	55	
2019 paid in 2018	-125	
2020 paid in 2019 or to be allocated	61	
		7581
Advertising		940
Bank Interest		29
Donations		0
Other		0
Total Income		8549
EXPENDITURE		
The Resident		1398
Committee Expenses		166
Street Rep Drop Ins		438
Room Hire not Comm.		0
AGM		75
Fetes		58
Display/Equipment		0
Donations:		0
Community Support		199
Insurance		0
Postage, Stationery & Printing		68
Sundries/Losses		0
Database/Web Expenses		270
Mileage/Parking		0
Forums - Pyrford	419	
- Byfleet	0	
- West Byfleet	351	
		769
Total Expenditure		3441
Surplus/(Deficit)		£5,109
Opening Cash		23021
Surplus/(Deficit)		5109
Closing Cash		£28,130
Analysis of Cash	Current Account	2109
	Un allocated Collections Accounts + 2020 subs not allocated	116
	Dep	10863
	32Day deposit	15042
		£28,130

MEMBERSHIP REPORT MAY (17 May 2019)

(As at 12 May 2019)

KEY POINTS

2019 collection is still very much ahead of 2018.

The membership as at 12 May 2019 stands at 2,398 an increase of 29 in the month and 318 since 1st January 2019, but 503 below this time last year.

So far during 2019 £7,595 of subscriptions have been collected (72% of the whole of 2018) and 1,226 memberships renewed (69% of the whole of 2018). West Byfleet has already achieved 99% plus of the 2018 full year numbers on both memberships and subscription amounts.

187 electronic payments have been received.

MEMBERSHIP 2019 YEAR

The reports run on 12 May show that the membership stands at 2,398 an increase of 29 in the month and 318 since 1st January 2019, but 503 below this time last year.

The numbers by village are shown below:-

Village	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Month Change
Byfleet	751	549	551	554	554	560	6
West Byfleet	896	592	626	720	732	755	23
Pyrford	1,192	1,046	1,057	1,064	1,073	1,073	-
Other	11	8	9	10	10	10	-
	2,850	2,195	2,243	2,348	2,369	2,398	29
Movement		(655)	48	105	21	29	

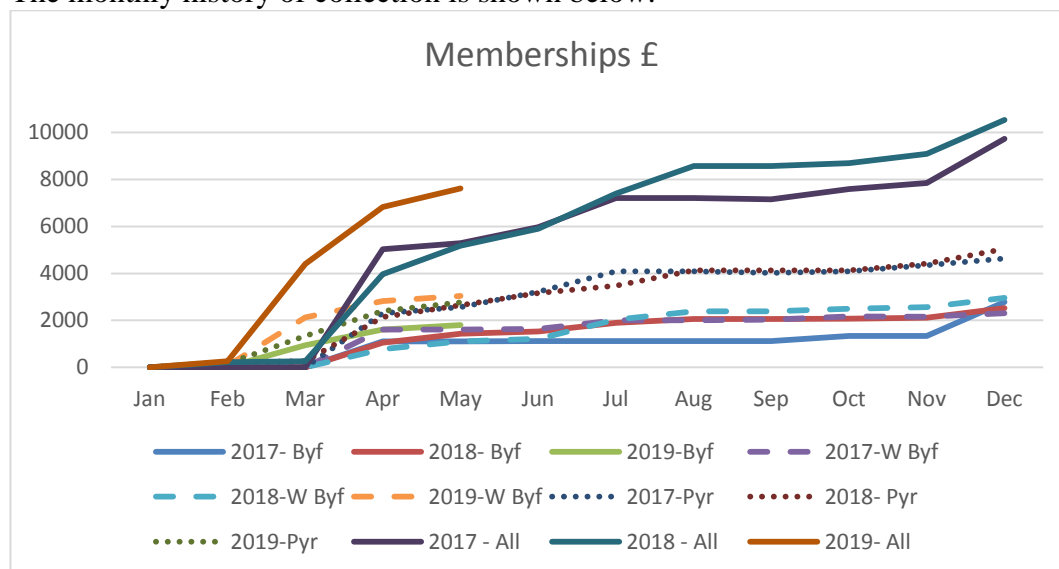
The majority of the growth of members in 2019 is from West Byfleet village.

The amounts recorded as collected by village are:-

Village	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Month Change	May-18
Byfleet	2,526	-	15	932	1,615	1,803	188	1,431
West Byfleet	2,961	-	73	2,134	2,822	3,053	231	1,110
Pyrford	5,045	-	165	1,329	2,389	2,739	350	2,639
	10,532	-	253	4,395	6,826	7,595	769	5,180

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 17 May 2019

The monthly history of collection is shown below:-



This clearly shows the total amounts collected are significantly earlier than the previous two years. Well done to everyone!

The year to date amounts collected by village are shown below:-

Village	YTD 2019	YTD 2018	Full 2018	YTD % 2018
Byfleet	1,803	1,431	2,526	71%
West Byfleet	3,053	1,110	2,961	103%
Pyrford	2,739	2,639	5,045	54%
	7,595	5,180	10,531	72%

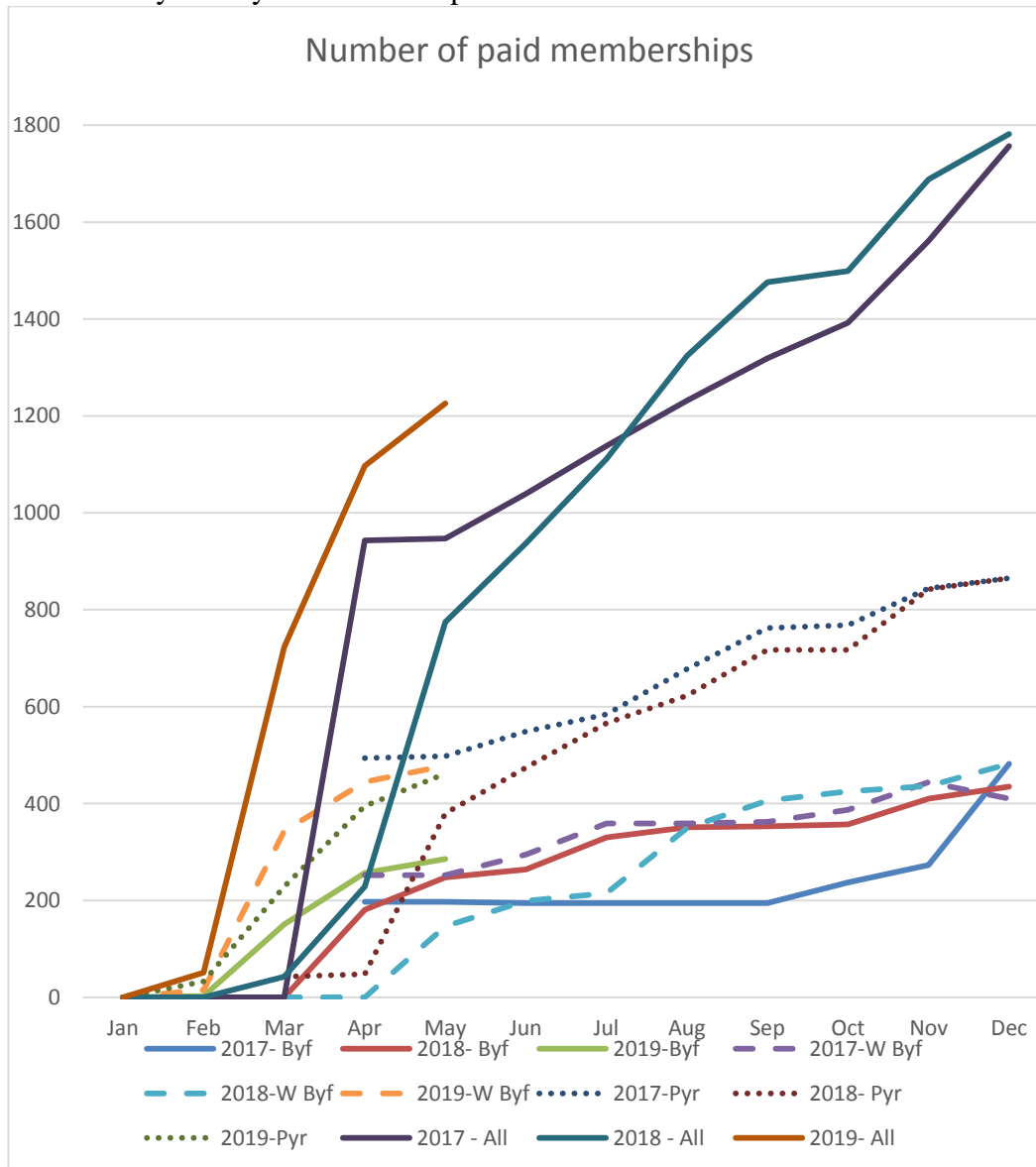
The year to date memberships signed up village are shown below:-

Number of memberships collected	YTD 2019	YTD 2018	Full 2018	YTD % 2018
Byfleet	286	248	435	66%
West Byfleet	478	199	482	99%
Pyrford	462	474	865	53%
	1,226	921	1,782	69%

West Byfleet Village has already collected 99% of memberships compared to the 2018 full year!

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
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The monthly history of membership renewal is shown below:-



The email, phone call & postcode data collected is shown below:-

	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Month Change
Emails	993	934	959	997	1,030	1,059	29
Telephone	855	823	841	880	913	949	36
Post codes	1,211	1,152	1,175	1,236	1,268	1,283	15

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
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The analysis of the direct payments by village is:-

FPI Payments Cum	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Month Change
Byfleet	-	-	25	34	38	39	1
West Byfleet	-	-	36	49	53	56	3
Pyrford Coll	-	-	48	71	72	76	4
Pyrford Main	-	3	3	7	16	16	-
	-	3	112	161	179	187	8

MEMBERSHIP DATABASE EMAIL COMMUNICATIONS

In 2018 24 emails were sent out.

In 2019 7 emails have been sent out; for the first time in May one email was just to one village - West Byfleet.

The statistics so far are:-

	2018	2019	Totals
No emails sent	24	7	31
Average per month	2.0	1.4	1.8
No recipients sent	21,911	3,192	28,683
Bounced	1,028	164	1,281
	4.7%	5.1%	4.5%
Delivered	20,883	3,028	27,402
	95.3%	94.9%	95.5%
Opened	13,295	1,983	17,422
	63.7%	65.5%	63.6%
Clicked	1,911	219	2,258
	9.2%	7.2%	8.2%
Unsubscribed	33	1	38
	0.2%	0.0%	0.1%

PYRFORD VR REPORT - 17 May 2019

Pyrford Street Reps

There are a few Street Rep few vacancies to fill.

Marshalls Parade

Even though the garage block behind the parade was demolished in late December 2017 and work started in late March 2018 to prepare for foundations, progress is very slow. Work is forever starting and then stopping and seems to have stopped.

The indications are the construction should be finished by Mid-summer 2019 but this looking tight. The VR is monitoring.

The new Nail Bar opened in late April 2019.

Significant Planning Applications

An application for planning change of use has been received for Bennetts Farm by Lock Lane/Pyrford Road junction.

Andy Grimshaw
VR Pyrford

Byfleet West Byfleet and Pyrford Residents Association
May 2019
Village Representative Report West Byfleet

Admin

We now have a street rep for Pendennis Close, thanks to Peter Hoskyn. The only potentially lucrative area left without a street rep is Rivey Close along the Old Woking Road that will be covered at the next drop in.

Returns by street reps continue to be excellent, some further membership envelopes have recently arrived that will be included in next month's membership and financial reports.

Local issues

- 1 The infrastructure installation on Parvis Road outside Broadoaks Park continues to be very annoying to residents particularly the lack of work over the bank holiday and the occasional lights failures. It is of further concern that this is just the telecoms infrastructure and we possibly will get similar problems for gas, electricity and water and sewage. A number of residents have written to Councillors, copying me, expressing their concern!
- 2 Similarly, requests to ensure the Joint Committee 123 priority to provide improved walking and cycling infrastructure alongside the whole of the Parvis Road seems to have no co-ordination with the Octagon commitment to provide the same alongside the Parvis Road outside Broadoaks. Our councillors have been unusually quiet this last month, no doubt due to the local elections but we hope they will "get on the case"
- 3 A Woking Town Centre Walking and Cycling Local Implementation Plan is being developed for release later this year and it is hoped that this will be extended for the whole of Woking and particularly to address the impediments to walking and cycling along Parvis Road, Old Woking Road and Sheerwater Road
- 4 Highways England are also developing a Walking and Cycling strategy for areas impacted by the M25 J10 proposals. I have kept my fellow VRs and RoW Officer involved. My initial comments focused mainly with regards to properly integrating them with local schemes. The increased focus is welcome.
- 5 The traffic pollution from the Parvis Road has a response awaited from a councillor, again presumably in purdah. We are seeking improved monitoring but currently have no suggestions as to amelioration measures. The occasional resident has expressed concern that any adverse findings may affect local house prices. We are more concerned to use any adverse findings to prevent further developments until the necessary traffic infrastructure improvements are put in place.
- 6 Residents continue to be anxious about the absence of any news or progress on Sheer House redevelopment and the empty nature of the existing Sheer House complex giving a dead feel to the centre. The absence of a promised statement from Altitude continues to give considerable disquiet.
- 7 Concerning further steps on safe cycling and walking in the area. It is good to offer some praise to SCC (for a change) in their rapid repair of a pavement dangerous to the elderly and visually impaired reported by a street rep. I have written to Amanda expressing appreciation.
- 8 West Byfleet Live, I have spoken with Jimmy Beach, the funfair owner, he has not yet booked the Rec but is in discussions with Arran Henderson at WBC, I have sent an email to Arran confirming that the RA are supportive of his application and noting our support for the establishment of an independent organising committee for WBLive for 2020 et seq. I have booked a room at Camphill Club for 30th May and issued posters and publicised on social media to try to generate interest in forming such an organising committee. Having lead the community to water, we hope they will drink!

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- 9 Concerning improved use of the Rec, beyond WBLive, Wade and I are meeting with Rebecca Bradshaw after this report but before the meeting to catch up on this and other developments, we will give an oral update. Incidentally, we have got Rebecca to rejoin the RA online! (she lives in a road that lost its street rep a few years back, we now have a street rep for that area)
- 10 Businesses: thanks to Gary, I got to meet a number of local business owners, they voiced support universally and a few were happy to deploy flyers or posters if we need to. Hope to develop these contacts to also help the Organising Committee for WBLive.
- 11 We continue to be grateful for the engagement and support from our local councillors.

Keith Creswell
12/5/19