

# BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

## Minutes of the Committee Meeting held at Cornerstone, St John's Church, West Byfleet at 19:30 on 15 February 2019

### Present:

Stewart Dick (SD) - Chair	Eleanor Grady (EMG) - Byfleet CDR	Penny Hoskyns (PH) - WB Forum
Gary Elson (GE) - Vice Chair	Geoff Geaves (GG) - Pyrford Forum	Graham Chrystie (GChr) - WBC Cllr
Keith Creswell (KC) - Treasurer	Isabelle David (ID) - Editor	
Andy Grimshaw (AG) - Planning	Ernie Elliot (EE) - PNF deputy CDR	

The quorum is 8 members - the meeting was quorate.

Reports circulated and to be appended to minutes: Treasurer, Planning, Membership, Byfleet CDR, Pyrford CDR, West Byfleet CDR, Pyrford NF.

### 1. Welcome & Apologies for absence

Apologies had been received from Lynette Davies ("LD"), Eileen Perryer ("EP"), Liz Grout, Lynn Cozens (Byfleet Neighbourhood Forum), Jean Pierre Frossard, Councillors John Bond, Amanda Boote and Mary Bridgeman  
Marion Malcher and Jane Armitage did not attend.

### 2. Minutes of the Meeting on 18 January 2019

The minutes were reviewed and were agreed subject to a request from EMG that under item 13, Anti-Social Behaviour, we be alert to this behaviour spreading to Byfleet where certain similar incidents had been observed particularly around the Recreation Ground and its car parks.

The minutes were signed by the Chair as a true record.

### 3. Matters arising from the minutes of the last meeting

**CIL - Community Infrastructure Levy** - SD reported that the meeting with Liz Bowes (Surrey County Council and deputy Chair of Woking Joint Committee) so she could hear concerns regarding the CIL process had taken place. SD reiterated that this meeting primarily focused on Pyrford.

Position re the minutes to be clarified

**Action GG**

The meeting was considered to have been helpful and it is hoped that further CIL process information will be available prior to the next Woking Joint Committee Meeting to be held on 13th March 2019

**CIL 123 lists** - SD confirmed that WBNF had now drawn up their draft 123 list. This will be discussed with the various stakeholders.


**Byfleet Amenities Group/Christmas Fund** - EMG observed that we had not been requested and thus had not made a contribution towards their Christmas 2018 fund. EMG will contact them regarding 2019. **Action EMG**

### 4. Planning Report

AG had circulated a very detailed and comprehensive report and now referred to the more significant issues and provided updates.

#### **Byfleet**

- > **Land south of Murray Lane** - It was agreed that the RA would not speak at the Planning Committee.
- > **Manor Farm Mill Lane** - the RA will oppose on the grounds of the visual impact.
- > **Manor House Mill Lane** - as this is a temporary application we would not object subject to the requirement that everything including trees must be re-instated upon completion.



**BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION**  
**Committee Meeting, 15 February 2019**

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> **Brewery Lane (Woods Salons Ltd)** - discussed and the concerns of Byfleet residents unclear about the planning application were noted.

**West Byfleet**

> **Sheer House** - An update is now due from Altitude. In the last few days there had been much social media discussion on this stalled development. There are at present no signs that Altitude will abandon the project. In reaction to social media Wade Pollard has written to Altitude. There is deep apprehension regarding alternative locations for a chemist and for the Post Office. GChr will liaise with Altitude on these concerns particularly regarding the post Office and the chemists.

**Actions:**

SD to discuss with Wade Pollard:

- response from Altitude, if any
- possibility of Altitude subsidising the Post Office
- ways in which Waitrose might be able to make space available
- discussions with Douglas Spinks
- report back from GChr.

> **Broadoaks Park** - S106 agreed

> **Land to the rear of Invermark House** - withdrawn from Agenda but application still live

> **Woodlands Avenue/Sheerwater Road** - refused for the second time. Permission to remove trees not objected to by WBC

**Pyrford**

> **7 Tanglewood** –particularly complicated issues involving encroachment on a neighbour's property. Discussion re planning and trespass. Agreed that AG would not advise parties.

> **Lees Farm** - if containers are not removed then planning consent is required.

**Outside Three Villages**

> **Fairoaks Airport** - WBC has objected due to concerns re impact on infrastructure!

> **Oyster Lane/Wintersell Road** - infrastructure road and traffic issues.

> **Heathrow Flight Path** - the Committee was reminded of the Heathrow Consultation and the immediate rearrangement of current runway usage which may result in increased and lower flights over the Three Villages. There was to be a consultation in West End the following day with an audio-visual presentation and an opportunity to express objections if so wished.

**5. Councillors' Report**

**The Byfleets** - In the absence of the Councillors there were no reports.

**GChr** – reminded us that WBC planning department was currently severely under resourced resulting in delays. This was being addressed but would take time to resolve.

Most matters had already been discussed.

He advised the committee regarding the intrusion onto Old Avenue by the residents of 204 Albert Drive, Sheerwater which had been brought to his attention by SD

**6. Treasurer's Report** - report circulated before the meeting.

There is currently a deficit which given the time of the year is to be expected. However what was pleasing was the number of residents who have availed themselves of paying by bank transfer.

**BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION**  
**Committee Meeting, 15 February 2019**

---

There was a discussion regarding the funding of Byfleet Neighbourhood Forum. It was unclear as to whether they have applied for their full Locality Grant entitlement. Until that is clarified it was agreed that there would be no alteration to current arrangements.

EG will draft a note to Godfrey Chapples to establish what funding has been applied for and what has been received. **Action EG**

**7. Acting Membership Secretary's Report** - a report and data had been circulated before the meeting. This was noted.

The last Drop-In had lower attendance than usual. Wade Pollard had suggested that we might consider changing their format and that there should perhaps be individual Drop-Ins in each village - i.e. three instead of one. The Committee was not in favour as such a move would, amongst other matters, detract from the fundamental wish to have an integrated Association.

ID enquired about reducing the number of The Resident copies that are printed (currently 3,000). For the time being it was agreed to continue at this level.

**8. RA Roles and Responsibilities** - in view of the many comments that had been received from KC on the afternoon of the meeting SD withdrew his paper.

To be resubmitted. **Action SD**

However we agreed that Chief District Representative should be renamed as Village Representative and Footpath Officer should be Rights of Way Officer.

**9. AGM**

The agenda was agreed.

Other Actions:

- > AGM Posters to be displayed in Village notice boards. **Action GE**
- > Bring forward booking of hall **Action SD/LD**
- > Catering including wine and some food. Discuss with EP **Action SD/EP**
- > Technology **Action GE**
- > Minutes **Action EMG**
- > Printing of Agenda; Minutes 2018; Treasurer's Report **Action LD/SD**
- > Name badges **Action LD**

**10. Website – Report noted**

Members only area of the website to remain an ongoing agenda item. AG to contact Alan Fuller to discuss how this might work. This area could contain the newsletters, a newsletter archive, a forum, news items etc.

**11. Editorial**

Issue 160 of The Resident is another success

There was agreement that we should try to make more of the work of the RA in the Magazine ie what the footpath officer does etc, This will be an on-going discussion.

**12. Footpath officer** – A very detailed report had been received and the Committee expressed their thanks.

**13. Events Co-ordinator** - there was no report.

**14. CDR Reports**

Byfleet - a report from EG and JPF had been circulated before the meeting. The various issues contained therein were noted.

**BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION**  
**Committee Meeting, 15 February 2019**

---

**West Byfleet** – KC submitted his first report in his capacity as acting CDR and with the agreement of Liz Grout pending her retirement.. It was noted with appreciation that Elizabeth Leese had agreed to be his deputy. It was hoped that Emma Slaymaker would also agree to become a deputy CDR.

**Pyrford** – a report from AG had been circulated before the meeting. This was noted.

**15. Forum Reports**

**Byfleet** – no report. Going forward a brief report would be welcomed.

**Pyrford** - GG discussed the various events that will form part of their fund raising campaign. Also the heritage video.

**West Byfleet** – PH observed that most issues had been covered. However the Children's play area on the Recreation Ground will be opened by the Mayor on 5th April and the Stoop family will be in attendance.

Post meeting event - this date has now been put back.

PH also reported that Wade Pollard and Ian McAtamney had attended the Marston's AGM. Wade has since written to them attaching the Concept Plan. The Bowls Club lease has expired and there are difficulties with WBC as regards renewing it. The Scouts and Guides facilities are not suitable and there appears to be no solution for the provision of alternative and extended accommodation at this time.

**16. AOB**

**> Men in Sheds**

While male gender specific this is a most commendable organisation. The RA is currently preparing a list of local charities etc that are worthy of our support and general awareness and we will include this on the final list for publication on the website.

**> West Byfleet Business Association**

We were advised that Jane Armitage was standing down. This effectively leaves the association devoid of leadership. A questionnaire has been sent to the membership seeking feedback on the association that they would like. It would be disappointing were this body to disappear. Perhaps it needs to embrace the Three Villages.

GE to report back.

**> West Byfleet Live**

There is no one to run/organise this event and no one considered that they had the skill base or experience to do so.

PH has proposed a community picnic day which concept was well received.

GE will speak with Riette Thomas at WBC to establish if there is any way that we could run a scaled down alternative event on the Recreation Ground with financial support and event organisational assistance from WBC's Celebrate Woking budget.

*Action GE*

**AGM confirmed for Thursday, 14 March 2019 in Good Shepherd Hall, Church of the Good Shepherd, Pyrford.**

Speaker confirmed as David Munro, Surrey Police and Crime Commissioner.

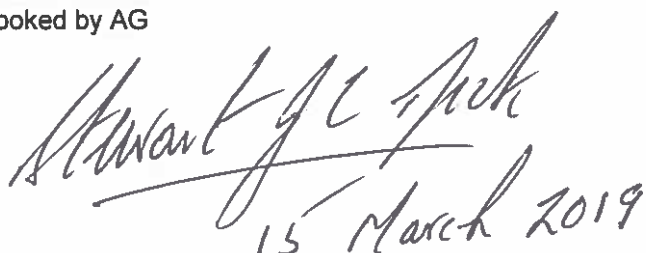
**Drop-in dates:**

**Saturday, 8 June in Byfleet at 14:00** - Village Hall booked by LDD

**Saturday, 12 October in Pyrford at 14:00** - booked by AG

**17. Next meeting - Friday, 15 March 2019**

**Meeting closed at 23.00**

  
15 March 2019

## PLANNING REPORT – FEBRUARY 2019 MEETING - 15/02/2019

### A) KEY POINTS

### B) PLANNING COMMITTEE UPDATES

#### a) Dates – next 26/02/2019

#### b) Appeals/Enforcements

- a. Robinia, 2 White Pillars, Holly Bank Rd, West Byfleet – Tree - lodged 02/18
- b. 30 Parvis Road West Byfleet - **Appeal Dismissed**
- c. Lees Farm Cottages, Pyrford – **Appeal Granted**
- d. 1 Magdalen Crescent, Byfleet - **Appeal Dismissed 12/11/18**
- e. 27 Winern Glebe, Byfleet – **Decision awaited**

#### c) Relevant matters from most recent Planning Committee

- Land rear of Invermark House - **Recommended for APPROVAL but WITHDRAWN**

### C) PLANNING APPLICATION VOLUMES & RETROSPECTIVE APPLICATION LIST

### D) PLANNING APPLICATIONS

#### 1. Across Villages

- a. SCC Parking Review – **Implementation stage – Line drawing completed**

#### 2. Byfleet

1. 1 Magdalen Crescent - New dwelling - **Refused –appeal dismissed**
2. Land rear of 27 Winern Glebe - New dwelling - **Pending consideration – Applicant appealed**
3. 101 And 101A Oyster Lane - Residential to business - **RETROSPECTIVE – REFUSED Enforcement**
4. 18 Church Road Byfleet – Outbuilding - **RETROSPECTIVE – APPROVED**
5. Boyds Farm Murrays Lane - 2 Travellers pitches - **REFUSED**
6. Land South of Murrays Lane – Temporary to permanent - **Pending consideration**
7. Byfleet Football Club - Container units – **APPROVED**
8. 19 Petersham Avenue - a mobile home unit in rear garden - **APPROVED**
9. 37 Eden Grove Road - Outbuilding - **RETROSPECTIVE - Pending consideration**
10. Castlemaine Court, 20 Rectory Lane, Byfleet -2 additional flats - **Pending consideration**
11. 78 Chertsey Road - erection of 6x two storey dwellings in rear plot - **Pending consideration**
12. 99 High Road, Byfleet - Change of use to beauty and nail salon - **Pending consideration**
13. 4 Glebe Gardens Byfleet West Byfleet – Extension – **RETROSPECTIVE – Pending consideration**
14. Manor House Mill Lane – Temporary parking – **Pending consideration**
15. Manor Farm Mill Lane - Replacement mobile mast – **Pending consideration**
16. Wood Salons Ltd 2A Brewery Lane – change of use – **Pending consideration**

#### 3. West Byfleet

1. Sheer House – Demolition & rebuild - **Awaiting Full Planning Application**
2. Tudor House, 89 Station Road – Demolition & rebuild – **Pending Consideration**
3. Marchmont, Hollybank Road – Demolition & rebuild - **Pending consideration**
4. Land to rear of Invermark House – **Pending consideration**
5. 25 Old Woking Road - Barclays Bank cessation – **Pending Consideration**
6. 15 Old Woking Road - Collisons fitting out – **Pending Consideration**
7. 5 Old Woking Road – Brooklands Jewellers – Bollards – **Pending Consideration**
8. 25 Station Approach – Eat & Chill to Nail Bar – **APPROVED**
9. Woodlands Sheerwater Road – 9 Flats - **REFUSED** (previous 10 flats also **REFUSED**)
10. West Byfleet Golf Club Sheerwater Road - storey buggy and trolley storage – **Pending Consideration**
11. Rosemount House, Pyrford Road – car park changes – **APPROVED**
12. Lello's 18 Station Approach – Advertisement consent – **Pending consideration**

#### 4. Pyrford

1. Lees Farm, Pyrford Rd – RETROSPECTIVE - Cladding – REFUSED – Appeal granted 7/11/18

**BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION**  
**Committee Meeting, 15 February 2019**

---

2. 18 Norfolk Farm Close - Demolition & rebuild – APPROVED with £13.3k CIL – Minor change agreed
3. Marshall Parade, Coldharbour Road - New application – Withdrawn
4. Pyrford Primary School, Coldharbour Rd - music facility - APPROVED
5. Lady Place Farm Church Hill - Dog Day Care – APPROVED
6. Chippings Pyrford Heath - demolition & rebuild – APPROVED
7. 5 Marshalls Parade – Change of use to Nail Bar – Pending Consideration
8. The Hollies, Pyrford Road – RETROSPECTIVE - APPROVED
9. The Anchor Pub, Pyrford Lock, Wisley - new porch and lean-to addition – Pending Consideration
10. 8 Lincoln Drive Pyrford - replacement of conservatory roof – Pending Consideration
11. Avens House Nursing Home 1 Broomcroft Drive - Pending Consideration
12. 9 Tanglewood (4 applications) – dormer & extensions – APPROVED, REFUSED & Pending consideration
13. 7 Tanglewood (2 applications) – Dormer & extension – APPROVED & Pending consideration

**E) OUTSIDE THREE VILLAGES**

1. Sheerwater Regeneration - **Pending consideration**
2. Heathrow Expansion Consultation – **Closed**
3. Heathrow Airport Noise Consultation – **Closed**
4. Highways England A3/M25 Junction 10 Consultation - **Closed** WBC no objections
5. A320 Corridor Study - issued
6. Fair Oaks Airport - **WBC objects as it has concerns about the impact on infrastructure**
7. Heathrow Flight Path Consultation – **Closes 4<sup>th</sup> March 2019**
8. Waste Transfer Station – **SCC closed 4 February 2019**

**F) TO WATCH**

1. Former Byfleet Fire Station
2. Marstons Pub/Restaurant
3. 135 Old Woking Road
4. Lorry Park West Byfleet Golf Club
5. Surrey Waste Management
6. A245 corridor Study – **Published**

**G) APPROVED PLANNING APPLICATIONS CDR TO WATCH**

1. Byfleet
  1. Manor School, Byfleet
  2. Manor House, Mill Lane
  3. Garages Rear off 38-44 Eden Grove Road
  4. Land north of Berry's Lane
2. West Byfleet
  1. Land Adj Social Club, Station Approach, West Byfleet.
  2. Haslemere, Oakcroft Road, West Byfleet.
  3. Roxburgh House Lavender Park Road
  4. Broadoaks, Parvis Road, West Byfleet
3. Pyrford
  1. Marshall Parade, Coldharbour Road, Pyrford
  2. Pyrford Primary School, Pyrford
  3. Milestones, Pyrford Road, Pyrford

**H) OTHER PLANNING MATTERS**

1. Parking Standards
2. Green Belt/SADPD – Awaiting outcome of Reg 19 consultation

**Byfleet, West Byfleet and Pyrford Residents Association**  
**TREASURER'S REPORT**  
**February 11 2019**

For information, there follows Statement of Financial Affairs from 1/1/19 to the above date.

The year to date shows a deficit of £1146 for the year. This was anticipated due to the print costs of the first Resident, the member envelope printing (Street Rep cost) and the Forum grants. This was offset by a higher than usual subscription receipts for this time of the year.

We have received Subscriptions of £759 so far this year, of this £253 has been allocated to the members database, the remainder has been received by banking transfers. In the first week of members being able to pay by bank transfer, 37 have availed themselves of this opportunity (including one Woodham friend), these will be allocated to the database over the next few weeks. This is a pleasing response to the new arrangements. This excludes Ridgeway subs who are continuing to pay by bank transfer and we still have £180 probable error from last year to send back to them – Andy to advise).

We have issued £1170 of advertising invoices this year, £380 is outstanding none overdue. This shows good progress over last year, thanks to Isabelle.

Payment has been set up to Pyrford Forum and West Byfleet Forum for the quarter. From May '19 the rate will be based on RA membership as at 31/12/18. Byfleet Forum will be eligible for the grant on the same basis when their Plan has been adopted. I would propose that although Byfleet have not quite brought their plan to fruition that we start their grant from 15/5/19 provided they commit to introducing the same, or substantially similar, constitution as WBNF and PNF and agree to the same Funding Agreement. The new quarterly grants based on membership information provided so far will be Pyrford £347.25, West Byfleet £240.25 and Byfleet £233.75, P&WB somewhat less than last year because of the drop in paid membership currently reported.

Issues.

- 1 I have made progress on dual authorisation of online payments and hope to introduce formally in the very near future. We need to establish online use by the other authorised personnel.
- 2 I have not forgotten the issue of charitable status and gift aid. However, I do not think we can make much progress on this until we formally establish the relationship between the RA and the three fora and their related remit. It may also be worth discussing some organisational restructuring to save overhead costs whilst maintaining independence. If the four committees are in agreement - this might need the help of a friendly lawyer!
- 3 We have put aside some funds for a potential challenge to the legal validity of WBC attempting to dispose of part of the Recreation Ground and acting ultra vires. However, WBNF have volunteer lawyers assessing the situation so we may not need to spend this.

Keith Creswell 11/02/2019

**BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION**  
**Committee Meeting, 15 February 2019**

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**Byfleet, West Byfleet & Pyrford Residents Association**

to 11 February 2019

	Year to date	
INCOME	£	£
<b>Subscriptions and member donations:</b>		
Byfleet	15	
West Byfleet	68	
Pyrford	170	
Subscriptions not allocated	506	
2020 paid in 2019	0	
		<b>759</b>
<b>Advertising</b>		790
<b>Bank Interest</b>		0
<b>Donations</b>		0
<b>Other</b>		0
<b>Total Income</b>		<b>1549</b>
 <b>EXPENDITURE</b>		
The Resident		1398
Committee Expenses		75
Street Rep Drop Ins		408
Room Hire not Comm.		0
AGM		0
Fetes		0
Display/Equipment		0
Donations:		0 *
Community Support		0 *
Insurance		0
Postage, Stationery & Printing		0
Sundries/Losses		0 *
Database/Web Expenses		45
Mileage/Parking		0
Forums - Pyrford	419	
- Byfleet	0	
- West Byfleet	351	
		769
<b>Total Expenditure</b>		<b>2695</b>
Surplus/(Deficit)		<b>-£1,146</b>
 Opening Cash		
		22896
Surplus/(Deficit)		-1146
Closing Cash		<b>£21,750</b>
Analysis of Cash		
Current Account		368
Collections Accounts		506
Dep		5861
32Day deposit		15015
		<b>£21,750</b>



## **MEMBERSHIP REPORT FEBRUARY 2019 (15 February 2019)**

**(As at 11 February 2019)**

### **KEY POINTS**

The membership has dropped by 607 (21.3%) from 2,850 at 31<sup>st</sup> December 2018 to 2,243.

Some 2019 subs have been collected but all have yet to be entered into database

Some electronic payments have been received

### **MEMBERSHIP 2019 YEAR**

The reports run on 11 February show a reduction of 607 in the membership base from the 2018 year end position of 2,850 to 2,243, a slight increase in the month as various issues were addressed. The number by shown by village are below:-

<b>Village</b>	<b>Dec-18</b>	<b>Jan-19</b>	<b>Feb-19</b>	<b>Month Change</b>
Byfleet	751	549	551	2
West Byfleet	896	592	626	34
Pyrford	1,192	1,046	1,057	11
Other	11	8	9	1
	<b>2,850</b>	<b>2,195</b>	<b>2,243</b>	<b>48</b>

The amounts recorded as collected are by village:-

<b>Village</b>	<b>Dec-18</b>	<b>Jan-19</b>	<b>Feb-19</b>	<b>Month Change</b>	<b>Feb-18</b>
Byfleet	2,526	-	15	15	0
West Byfleet	2,961	-	73	73	0
Pyrford	5,045	-	165	165	215
	<b>10,532</b>	<b>-</b>	<b>253</b>	<b>253</b>	<b>215</b>

Some of these expired households have valid emails and these have been suppressed from email communications.

The analysis by village is:-

<b>Emails expired memberships</b>	
Byfleet	25
Pyrford	3
West Byfleet	12
	<b>40</b>

### **STREET REP DROP IN**

The date for the 2 February 2019 is below:-

<b>Village</b>	<b>Street Reps</b>	<b>Collected</b>	<b>%</b>
Byfleet	48	12	25%
West Byfleet	54	24	44%
Pyrford	43	19	44%
	<b>145</b>	<b>55</b>	<b>38%</b>

**BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION**  
**Committee Meeting, 15 February 2019**

The data for the last few drop-ins is below for comparison:-

<b>Number</b>	<b>02/02/2019 West Byfleet</b>	<b>13/10/2018 Pyrford</b>	<b>19/05/2018 Byfleet</b>	<b>17/02/2018 West Byfleet</b>	<b>07/10/2017 Byfleet</b>
Byfleet	12	18		24	6
West Byfleet	24	16		9	3
Pyrford	19	19		24	25
	<b>55</b>	<b>53</b>	<b>0</b>	<b>57</b>	<b>34</b>
<b>%</b>					
Byfleet	25%	33%		56%	12%
West Byfleet	44%	24%		14%	5%
Pyrford	44%	43%		56%	58%
	<b>38%</b>	<b>32%</b>	<b>0%</b>	<b>31%</b>	<b>22%</b>

**MEMBERSHIP DATABASE EMAIL COMMUNICATIONS**

In 2018 24 emails were sent out.

In 2019 1 email has been sent out.

Keith Creswell has been trained how to use Mail chimp

The statistics so far are:-

	<b>2018</b>	<b>2019</b>	<b>Totals</b>
No Sent	21,911	1,018	22,929
Bounced	1,028	24	1,052
	4.7%	2.4%	4.6%
Delivered	20,883	994	21,877
	95.3%	97.6%	95.4%
Opened	13,295	677	13,972
	63.7%	68.1%	63.9%
Clicked	1,911	45	1,956
	9.2%	4.5%	8.9%
Unsubscribed	33	0	33
	0.2%	0.0%	0.2%

**PYRFORD CDR REPORT - 15 FEBRUARY 2019**

**Pyrford Street Reps**

A few vacancies still exist

**Marshalls Parade**

Even though the garage block behind the parade was demolished in late December 2017 and work started in late March to prepare for foundations, progress though is relatively slow. Work seems to be ever starting and then stopping.

A new planning application was received in July 2018 which was subsequently withdrawn due to the small size of the proposed one bedroom apartments. A revised application was received in August 2018 which proposes changes to the internal arrangements but not to the external mass. On the ground floor, the single retail unit is split into two and the accommodation above increases from 4 to 5 flats; on the first floor the 2 two bedroom flats become 1 x 2 bedroom flat and 2 x one bedroom flats but the second floor remains at 2 two x bedroom flats. This application was withdrawn in late 2018.

The indications are the construction should be finished by Mid-summer 2019.

A planning application has been received to change the planning use of vacant unit to a Nail Bar which is still pending consideration. The work has started to change unit.

The coffee shop and bakery has recently changed ownership.

**Significant Planning Applications**

Two planning applications in Tanglewood Close – number 7 & 9 have been interesting, both concerning dormer windows and permitted development rights. For number 9 there have been four separate applications and for number 7 two.

**Double Yellow Lines**

Following the latest SCC Parking Review, yellow lines have come to Pyrford Village. Yellow lines have been painted outside the Church exit, at the top of Engliff Lane and around Marshall Parade.

**Andy Grimshaw**  
**CDR Pyrford**

**BWBPRA Committee Meeting 14.02.2019**  
**Byfleet Report 13.02.2019 v1.0**

RA CDR Byfleet- Eleanor Grady  
RA Deputy CDR Byfleet – Jean-Pierre Frossard

**RA Membership/Role Change news**

The AMO role remains formally open. Lisa Graae is kindly continuing to fulfil the role in the meantime.

**RA Subscriptions/ Street Reps/Drop-in**

Subscriptions: We are aware that some SRs have started collecting subs.

Street Reps: 1 new SR inducted 12.02.2019 for Studland Road. New job descriptions handed over and explained.

Drop-In : Attended by more Byfleet SRs than the October Drop-In.

**Events since last report:**

13.02.2019 : Methodist Church Briefing Interviews re future use of church building

EG was invited to attend to represent the RA/ input as a Byfleet resident. Interviews arranged by the Methodist Leadership Team and led by CPL Chartered Architects. Opinion gathering from a wide section of the community regarding future use of the building for faith outreach and community cohesion. Very positive.

**Village Matters**

Action taken by CDR relating to planning: Comments sent by CDR and information shared with BNF: Chertsey Road – Demolition and In-fill

Wintersells Industrial Estate Recycling application

2A Brewery Road – Retrospective application. Discussed with Street Rep. SR/CDR communicated with residents in Brewery Road and Mowbray Avenue.

Other areas of concern to watch:

SADPD, Muddy Lane Consultation , Manor Farm School Demolition and trees, Byfleet Recreation Ground Tennis Court, Manor House Mill Lane.

**Parking outside Binfield Bakery** and bathroom shop opposite on double yellow lines. Very dangerous for residents at this junction especially between 12h00 and 14h00 when vans park on both sides to collect lunch from the bakery. Enforcement needed.

**Potholes** – Those which have been superficially filled w.c 07.01.2019 in Hart Road are holes again. Other roads have deep potholes too.

Gas Works (Autumn 2018) damage to verges in Church Road. Now levelled and grass seed sown.

**Upcoming events/ Society News**

21.02.2019 and 21.03.2019 8.15 p.m. St Mary's Community Centre – Byfleet Heritage Society Talks

01.03.2019-03.03.2019 80<sup>th</sup> Anniversary Events Byfleet Methodist Church.

**A.O.B.**

There is a need to clarify with Byfleet Village Hall Admin staff how post received for the RA should be handled.

EMG/JPF 14.02.2019

## WEST BYFLEET ACTING CDR REPORT as at 14 February 2019

Liz Grout has asked KC to submit this report from this month

### Street Reps

3 new street have been recruited, one has resigned and been replaced and a further one has given a year's notice but is confident of finding a replacement. We have three areas currently being covered by other street reps and 5 known areas with no members where we need to identify street reps. This will be addressed over the next months prior to the next distribution, together with trying to map the whole of WB against street rep coverage to identify currently unknown gaps. Only one street rep remains to collect magazines and he has committed to do so after 19/2 when returning from abroad.

### Subscription Collections

A large amount has been collected in the first few days which is encouraging but too soon to complete bankings and eventual database input preparation. Next month's report and Members Secretary report should show healthy progression.

### Deputies

Elizabeth Leese has volunteered to stand as deputy CDR and Emma Slaymaker has expressed interest but yet to formally confirm as joint deputy CDR. The latter should remain confidential to the Committee until the nominations are submitted.

### Neighbourhood Forum

KC has now joined the Committee of the Neighbourhood Forum (NF) and its subcommittee on Byfleet Corner Concept Plan development. Also consulting with West Byfleet Junior and Infant Schools on behalf of the NF about the draft NF 123 list especially the Concept elements.

### Planning and Development Issues

I propose not to comment on these as they are dealt with elsewhere. Except to note considerable concern amongst residents about availability of chemist and post office services when Sheer House development starts.

### West Byfleet Live

We have had a request from Gill Davis, which will be dealt elsewhere in the agenda together with a possible way forward suggested by Penny.

### Playground WB Recreation Ground

Refurbishment in progress and official opening by Woking Mayor 5th April further details from Penny, Every appreciation to Becky and Emma, the prime movers of this project.

### West Hall and Stoop Court

I would seek the agreement of the Committee to provide 5 complimentary copies of the Resident to each and similarly to Broadoaks facility when opened.