

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

Minutes of the Committee Meeting held at Stoop Court, West Byfleet at 19:30 on 16 November 2018

Present:

Stewart Dick (SD) - Chair	Andy Grimshaw (AG) - Planning	Ernie Elliot
Gary Elson (GE) - Vice Chair	Isabelle David (ID) - Editor	Mary Bridgeman (MB) - WBC Cllr
Lynette Davies (LD) - Secretary	Eleanor Grady (EG) - Byfleet CDR	Amanda Boote (AB) - WBC Cllr
Keith Creswell (KC) - Treasurer	Penny Hoskyn (PH) - WB Forum	

The quorum is 8 members - the meeting was quorate.

Reports circulated and to be appended to minutes: Treasurer, Planning, Membership, Footpath, Byfleet CDR, Pyrford CDR.

1. Welcome & Apologies for absence

Apologies had been received from Jean Pierre Frossard, Liz Grout, Geoff Geaves
Marion Malcher and Eileen Perryer did not attend.

2. Minutes of the Meeting on 21st September 2018

The minutes were reviewed and agreed with one amendment:

Item 14 - CDR Report for Byfleet. *'The banks have gone..'* to be replaced with *'Lloyds Bank Byfleet branch was due to close on 7 November 2018.'*

With this change the minutes were signed by the Chair as a true record.

3. Matters arising from the minutes of the last meeting

Many committee members had attended the funeral of Councillor Richard Wilson and were pleased to note how many people representing all parts of the community were there.

All actions had been discharged or were dealt with by this agenda.

CIL - Community Infrastructure Levy

SD noted that he (the RA; WBNF; PNF and BNF) had been in email correspondence with David Bittleston and the Joint Committee of Woking Council. This exchange had been shared with the committee.

25% of CIL should be spent in the community where it had been generated and there was concern that WBC did not yet have a mechanism in place to deal with this. SD was concerned that the community should be involved in decisions about how this levy would be spent and that the channel for this should be the Forum supported by the RA with input from the relevant Councillors.

WBC claimed to be leading the way with CIL and that there were, therefore, no models, to follow. WBC had appointed a Joint Committee to look at CIL collection and distribution. SD wanted to ensure that the community would not be left on the back foot and that the consultation process included the relevant Fora with the RA. Some councillors had also expressed concern that money would not be released to communities and would be diverted to infrastructure and other borough wide projects.

SD noted that he had now received an invitation from Cllr Liz Bowes, Vice Chair of WBC Joint Committee, to meet and start discussing the process. A meeting would be arranged once Geoff Geaves returned from holiday.

The committee agreed with the actions taken by SD and that he should continue, with the fora of the three villages, communicating with WJC.

KC noted the importance of having a 'wish list' for projects for CIL. PH noted that the Neighbourhood Plan contained a list and a recent Forum meeting had discussed the preparation of a list which two members of the Forum had been tasked with drafting. A plan for the recreation ground, which would be on that list had already been started.

AG, in the absence of Geoff Geaves, said that the Pyrford Plan also had an appendix listing items for expenditure which was in the process of being reviewed. (Pyrford had already received some CIL funds as a result of development carried out in its area.)

There was a slight concern that for items on the list which did not appear in the original Neighbourhood Plan, proof would be required that consultation in the community had taken place.

It was agreed that the RA should ask each of the Fora to let them have a copy of their lists for information and to ensure consistency of approach. Byfleet Neighbourhood Plan was almost ready and advice to them was that they should consult with the other fora and learn what had and had not worked.

Regulation 19 - Site Allocation Development Plan (DPD) published by Woking Borough Council

Public Consultation launched by WBC covering the Site Allocations DPD for use of green belt land within the borough particularly affecting West Byfleet and Byfleet. This was an opportunity for comment before the documents are submitted to the Secretary of State for examination.

The proposals affecting the three villages included the removal of land from the green belt for housing - 930 homes as follows:-

254 - Broad Oaks – 115 house, 54 affordable and 75 retirement homes (plus 80 care home)

555 on land at West Hall in West Byfleet

135 - from south of Rectory Lane in Byfleet

85 – land south of Parvis Road (with traveller sites planned for both)

Also 15 permanent traveller pitches are planned at West Hall and the existing temporary traveller site South of Murrays Lane in Byfleet becoming permanent.

West Byfleet Junior School playing fields and areas of Broadoaks also to come out of green belt.

Emails had been sent to all RA members informing them of the consultation and urging residents to send in comments to WBC.

There was concern about the grounds on which the allocations could be challenged; comments needed to focus on tests of soundness ie have the documents been positively prepared, justified, effective and consistent with national policies. In order to explain the plans and to give an idea about grounds for objection the RA had agreed at the last meeting to organise public meetings. Independent Councillors had also been holding drop ins in the villages which had been very well attended. More were planned.

Cllr Boote considered that the grounds for objection could include removal of the green lung, affect on infrastructure, impact of increased traffic, pressure on schools, doctors etc, flooding risk on the land identified, need to look at brownfield sites before green belt, proximity of M25 and long standing plans already in place for development alongside ie railway, size of the traveller site.

The public meetings had now been arranged as follows:

- Byfleet - Thursday, 29 November at St Mary's Day Centre
- West Byfleet - Monday, 3 December at St John's Church

EG outlined the arrangements for Byfleet - EG to make the introduction, SD to chair the meeting, Ernest Amaoko, Planning Policy Manager for WBC, to make a presentation, AG, EE and PH agreed to be stewards. SD to ask Godfrey Chapples to attend.

Similar arrangements would be worked up with PH for West Byfleet.

SD had produced some text which Emma Davis, WB forum, had worked up into an A4 flyer advertising the meetings. It was agreed that the RA would ask street reps to deliver these. The printing costs upto. £250 would be covered by the RA.

The flyers would also be delivered in Pyrford even though it was not directly affected.

Other ways of distributing the leaflets would be explored ie schools, churches, notice boards etc

4. Planning Report

AG had circulated a comprehensive report and now reported on the more significant issues and provided updates.

Sheer House - no more news

Broadoaks - work had not started as still some planning issues to be resolved.

The proposed development on the corner of Woodlands ^{Avenue} Road which had been rejected had been resubmitted. AG was looking into it and Cllr Boote suggested that she might not call it in to the planning committee.

Marston's pub - people had been seen marking out the recreation ground. The playground refurbishment was going ahead with enlargement being planned along the school boundary rather than the road which potentially left room for the pub. Nothing has been heard from the Charity Commission re the RA challenge to WBC over ownership of the land. SD will contact the Commission again.

5. Councillors' Report

Cllrs Bridgeman & Boote - main concerns had been covered by the discussions above.

In addition Cllr Boote informed the meeting that double yellow lines were to be put into Birchwood Road. There were trees which needed attention in the same area. 60 trees were being planted at St Mary's Church, Byfleet.

Concern continued about antisocial behaviour by teenagers on bikes in the three villages. Requests had been made to increase police presence but the effect had been minimal. AB would be writing to the Police Commissioner with her concerns. EG noted that increased patrols were needed around Byfleet Rec to reduce the drug activity which was taking place there.

Cllr Boote noted that she had also written to Colin Tutt at Octagon about the site allocations consultation.

GE left the room

SD drew the committee's attention to recent postings on FB and the need for the RA to maintain its neutral political stance on local issues whilst continuing to work with local councillors and the fora. It was important that the public meetings which had been organised by the RA were not taken over by other interests. He urged everyone, particularly councillors, to take care if posting on FB.

There had been email exchanges about whether GE should remain RA Vice Chair whilst standing for election as a SCC Councillor. It was agreed that there was no need for him to leave the committee during the election process but should he be elected then he would be required to resign the post.

Councillors left, GE returned

6. Treasurer's Report - report circulated before the meeting.

KC provided an update noting that all debts had now been discharged.

The new money market savings account had been opened at Lloyds as agreed at the last meeting.

Advertising was less this year than last but this was partly due to a change of process and a timing issue.

Subscription income was down on the same time last year generally due to the lack of street reps to make the collections.

KC noted that he would be away for the whole of December. AG would pick up some tasks but very little updating would be carried out. KC also asked that any subscriptions collected for 2019 be held back until January. AG will run a report on 31 December 2018. The diversion of internal control to AG was agreed.

7. Acting Membership Secretary's Report - a report and data had been circulated before the meeting.

Once again subscription collections continued to be disappointing. Urgent action was needed to recruit new street reps to contact existing members and recruit new ones. A plan was urgently needed!

8. Website – Analytics reports had been circulated.

Members only area of the website to remain an ongoing agenda item. AG to contact Alan Fuller to discuss how this might work. This area could contain the newsletters, a newsletter archive, a forum, news items etc.

EE left

9. Editorial

ID was congratulated once again on issue 159. Deadline for articles for issue 160 would be 7 January 2019. ID was planning to feature Byfleet shops in the centrefold. It was suggested that this might also include businesses in Oyster Lane.

Other possibilities: a feature on CIL, Remembrance Sunday (with pictures), article on banking at the PO in Byfleet now the bank had gone, Illuminated canal boats 24 November. EG would provide some photos.

ID noted that Conisbee butchers were interested in advertising in The Resident.

10. Footpath officer - MM had circulated an excellent report before the meeting. Actions were not required.

11. Community Rep - this post remains vacant.

The WBBA had approached the RA for a donation towards Christmas Trees etc. in WB. The RA were keen to support West Byfleet businesses and a donation had been made for 2017. However, this year it was felt that, unfortunately, the WBBA were not able to demonstrate sufficient organisation and planning of the event to merit a donation and no written request had been received. Should an appropriate business plan be submitted their request would be reconsidered.

Byfleet had not asked for a donation so far this year. EG would follow this up.

12. Events Co-ordinator - there was not report.

13. CDR Reports

Byfleet - a report from EG and JPF had been circulated before the meeting and EG had no further comments .

West Byfleet – LG had not submitted a report

Pyrford – a report from AG had been circulated before the meeting and there were no further comments.

14. Forum Reports

Byfleet – no report

Pyrford - no report. AG noted that the NF AGM was on 7 December, 19:30 for 20:00. Cllr Ashley Bowes would be speaking on the Green Belt and SADPD.

West Byfleet - PH noted that it looked as though Marstons would be making a planning application between now and May 2019 and activity had been reported on the recreation ground. PH was intending to contact the Stoop family again as they had asked to be kept informed. There had been no news from the Charity Commission (undermanned and overworked) and SD would contact them again.

15. AOB

AG was congratulated on the email he had circulated to all RA members re DPD site allocations. This was very detailed and informative.

SD informed the committee that he had received expressions of some concern that there was a lack of transparency around the activities of the RA. The committee did not believe this to be the case. Prior to committee meetings an agenda was circulated along with various reports; all discussions at meetings were minuted in a certain amount of detail along with any actions agreed. Actions taken outside the meeting ie email correspondence, were only undertaken on agreement at meetings. Emails were shared with the whole committee where appropriate and reported at the meetings. Those with concerns were encouraged to attend meetings or at least respond to the agenda and/or the minutes with their concerns.

AGM dates in March 2019 to be proposed. Wednesday or Thursday? 13/14 or 20/21?

speaker to be considered.

Rotation of the venue indicated that it should be Pyrford - LD to find out availability at Church of the Good Shepherd for all dates

Drop-in dates:

Saturday, 2 February 2019 in West Byfleet at 14:00 - Our Lady Help of Christians - booked by LDD

Saturday, 1 June in Byfleet at 14:00 - Village Hall ?? LD to make a booking

Saturday, 12 October in Pyrford at 14:00 - booking to be made by AG

17. Next meeting - Friday, 18 January 2019

Meeting closed at 21:55

2019 committee dates:

18 January

15 February

15 March → AGM 14 March

12 April moved from 19th which is Good Friday!

17 May

21 June

19 July

20 September

18 October

15 November

Stewart J L Pick

18th January 2019.

PLANNING REPORT – NOVEMBER 2018 MEETING - 16/11/2018

A) KEY POINTS

B) PLANNING COMMITTEE UPDATES

a) Dates – next 13/11/2018

b) Appeals/Enforcements

- a. Robinia, 2 White Pillars, Holly Bank Rd, West Byfleet – Tree - lodged 02/18
- b. 30 Parvis Road West Byfleet - Appeal DISMISSED
- c. 1 Lees Farm Cottages, Pyrford – Appeal Lodged
- d. 1 Magdalen Crescent, Byfleet - Appeal Lodged

c) Relevant matters from recent Planning Committee

- a. – NONE

C) PLANNING APPLICATION VOLUMES

D) PLANNING APPLICATIONS

0) Across Villages

- a. SCC Parking Review – Consultation closed & moved to Approval stage

1) Byfleet

- a. 1 Magdalen Crescent - New dwelling - Refused – Applicant appealed
- b. Land rear of 27 Winern Glebe - New dwelling - Pending consideration – Applicant appealed
- c. 101 And 101A Oyster Lane - Residential to business - RETROSPECTIVE - Pending consideration
- d. 18 Church Road Byfleet – Outbuilding - RETROSPECTIVE - Pending consideration
- e. Boyds Farm Murrays Lane - 2 Travellers pitches - REFUSED
- f. Land South of Murrays Lane – Temporary to permanent - Pending consideration
- g. Byfleet Football Club - Container units – Pending consideration
- h. 19 Petersham Avenue - a mobile home unit in rear garden - APPROVED
- i. 37 Eden Grove Road - Outbuilding - RETROSPECTIVE - Pending consideration

2) West Byfleet

- a. Sheer House – Demolition & rebuild - Awaiting Full Planning Application
- b. Tudor House, 89 Station Road – Withdrawn – new application received
- c. Marchmont, Hollybank Road – Demolition & rebuild - Pending consideration
- d. Land to rear of Invermark House – Pending consideration
- e. 25 Old Woking Road - Barclays Bank cessation – Pending Consideration
- f. 15 Old Woking Road - Collisions fitting out – Pending Consideration
- g. 5 Old Woking Road – Brooklands Jewellers – Bollards – Pending Consideration
- h. 25 Station Approach – Eat & Chill to Nail Bar – Pending consideration

3) Pyrford

- a. Lees Farm – RETROSPECTIVE - Cladding – REFUSED – Applicant Appealed
- b. 18 Norfolk Farm Close - Demolition & rebuild – APPROVED with £13.3k CIL – Minor change agreed
- c. Marshall Parade Coldharbour Road - New application – Pending consideration
- d. Lady Place Farm Church Hill - Dog Day Care – Pending consideration
- e. Chippings Pyrford Heath - demolition & rebuild – Pending consideration

E) OUTSIDE VILLAGES

1. Sheerwater Regeneration - Pending consideration
2. Heathrow Expansion Consultation – Closed
3. Heathrow Airport Noise Consultation – Closed
4. Highways England A3/M25 Junction 10 Consultation - Closed
5. A320 Corridor Study - issued
6. Fair Oaks Airport - Application received by Woking from Runnymede & Surrey Heath Council

F) TO WATCH

1. Former Byfleet Fire Station
2. Marstons Pub/Restaurant
3. 135 Old Woking Road
4. Lorry Park West Byfleet Golf Club
5. Surrey Waste Management
6. A245 corridor Study – Published

G) APPROVED PLANNING APPLICATIONS CDR TO WATCH

1. Byfleet
 1. Manor School, Byfleet
 2. Garages Rear off 38-44 Eden Grove Road
2. West Byfleet
 1. Land Adj Social Club, Station Approach, West Byfleet.
 2. Haslemere, Oakcroft Road, West Byfleet.
 3. Roxburgh House Lavender Park Road
 4. Broadoaks, Parvis Road, West Byfleet
3. Pyrford
 1. Marshall Parade, Coldharbour Road, Pyrford
 2. Pyrford Primary School, Pyrford
 3. Milestones, Pyrford Road, Pyrford
 4. Shey Copse

H) OTHER PLANNING MATTERS

1. Parking Standards
2. Green Belt/SADPD – Council meeting 18/10/18

Byfleet, West Byfleet and Pyrford Residents Association
TREASURER'S REPORT
November 2018

I have attached a Statement of Financial Affairs (SoFA) to 14th November. At the time of writing, we have £886 in our current account and £6361 on short term deposit and £15000 on 32day notice deposit (Opened this month in accordance with the Committee agreement last month, acknowledged by Lloyds Bank but not yet showing online.)

The year to date now shows a surplus of £946 for the ten and a half months.

We have received Subscriptions of £9564 this year, which has been allocated to the members database. There will be a small difference with the amount shown in the membership records due to: Amounts paid in 2017 for 2018 membership; amounts paid in 2018 for 2017 membership. We should note that the rate of collections is still disappointing. Last year we managed to collect £10354 so we still have a considerable £950 just to match last year. (this includes £180 to repay with regards to a Ridgeway error). I am hopeful that the new bank transfer collections will yield some increase next year but there is little substitute for effective street rep networks.

We have issued £2270 of advertising invoices this year, (£3130 last year) we also need to up the rate of advertising. All invoicing has been paid with the exception of Octagon (£190) New advertising rates will be introduced next year.

Payment has been made to West Byfleet and Pyrford Forums in respect of their Q3 Grant for the period to 31/12/18 based on RA membership at 31/12/17. They have one further payment in February at this rate and from May '19 the rate will be based on RA membership as at 31/12/18.

We have paid the magazine production costs, £1535. Slightly less than budgeted as I had anticipated a full distribution of the 90th Anniversary edition. No further major expenses are anticipated excepting any potential Save the Rec grant and Xmas grants for BAG and WBBA.

With the additional invoicing issued and collected, a small surplus for the year is anticipated,

Issues.

- 1 I have made some progress on dual authorisation of online payments and hope to formally soon after Christmas.
- 2 I have not forgotten the issue of charitable status and gift aid. However, I do not think we can make much progress on this until we formally establish the relationship between the RA and the three fora and their related remit. It may also be worth discussing some organisational restructuring to save overhead costs whilst maintaining independence. If the four committees are in agreement - this might need the help of a friendly lawyer!
- 3 We have put aside some funds for a potential challenge to the legal validity of WBC attempting to dispose of part of the Recreation Ground and acting ultra vires. However, WBNF have volunteer lawyers assessing the situation so we may not need to spend this. (see above)

Keith Creswell 13/11/2018

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 16 November 2018

Byfleet, West Byfleet & Pyrford Residents Association
to 14 November 2018

	Year to date		
	£	£	
INCOME			
Subscriptions and member donations:			
Byfleet	2444		
West Byfleet	2624		
Pyrford	4642		
Friends & Re/Un-allocated	-145		
		<u>9564</u>	
Advertising		2080	
Bank Interest		9	
Donations		225	
Sundry Income			
Total Income		<u><u>11878</u></u>	
EXPENDITURE			
The Resident		4605	
**Committee Expenses		185	
**Street Rep Drop Ins		266	
Room Hire not Comm.		200	
**AGM		170	
**Fetes		146	
Display/Equipment		0	
Donations:		949	*
Community Support		85	
Insurance		310	
Postage, Stationery & Printing		23	
Sundries/Losses		145	
Database/Web Expenses		1261	
Mileage/Parking		0	
Forums - Pyrford	1535		
- Byfleet	0		
- West Byfleet	1052		
		<u>2586</u>	
Total Expenditure		<u><u>10932</u></u>	
Surplus/(Deficit)		<u><u>£946</u></u>	
Opening Cash		21301	
Surplus/(Deficit)		946	
Closing Cash		<u><u>£22,247</u></u>	
Analysis of Cash	C/A	886	
	Dep	6361	
	32Day deposit	15000	
		<u><u>£22,247</u></u>	
Donations			£
Pyrford and Byfleet Childrens Centre	re Xmas lights		300

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 16 November 2018

Byfleet Cricket Club		400
Byfleet Cricket Club		200
	re	
Fullbrook Path Clearers	refreshments	29
British Legion Poppy Appeal		20
Community Support		
Brookland crossing		35
Power Station Action Group		50

MEMBERSHIP REPORT NOVEMBER 2018 (16 November 2018)

(As at 10 November 2018)

KEY POINTS

During 2018, total membership has decreased by 10.
£760 recorded as collected in the last month, £655 from Pyrford. Only 6 weeks left to year end.

Monies recorded in January will be treated as 2019 income!

46 rounds have collected no money, 28 of them in West Byfleet.
1,635 subs, £9,454, have been recorded, leaving 1,159, 58% of the total membership unpaid this year.
The number of rounds with no Street Rep fell in the month to 22 covering 251 households.
Email numbers remain quite low at 33% of members.
2 global emails were sent out the month.
Pyrford income excludes £360 due back to Ridgway Resident's Association

MEMBERSHIP

The membership numbers from the database as at 10/11/2018 by village, compared to December 2017 year end and January to mid-November 2018 are below: -

Area	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Sep-18	Oct-18	Latest	%
Byfleet	754	760	760	760	762	762	751	745	753	754	753	26.4%
West Byfleet	902	902	902	902	910	916	869	854	884	889	892	31.3%
Pyrford	1,173	1,174	1,174	1,174	1,190	1,190	1,191	1,190	1,193	1,193	1,195	41.9%
Other	32	33	33	33	33	33	30	11	11	11	11	0.4%
Totals	2,861	2,869	2,869	2,869	2,895	2,901	2,841	2,800	2,841	2,847	2,851	

In 2018, total membership has decreased by 10.

The membership above includes 531 households where no subscription has been paid since 2015, by village below: -

	Subs R'cd £ 2016, 17 & 18	Members	Zero subs 2016, 17 & 18	%	Average
Byfleet	6,475.50	723	156	22%	8.96
West Byfleet	6,862.30	957	301	31%	7.17
Pyrford	13,278.00	1,114	74	7%	11.92
	26,615.80	2,794	531	19%	9.53

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 16 November 2018

As background, the analysis of zero subs by year is below:-

NIL Collections	2015	2016	2017	latest
Byfleet	218	305	239	366
West Byfleet	417	506	523	521
Pyrford	239	213	246	272
	874	1,024	1,008	1,159

There are 46 rounds where no monies have been collected covering 482 members as follows:

Street Reps No monies	No	Members
Byfleet	16	118
West Byfleet	28	329
Pyrford	2	35
	46	482

The new constitution adopted at the AGM will mean membership **AUTOMATICALLY** ceases after **TWO** years of non-payment. CDR's are asked to encourage collection of all subs during 2018.

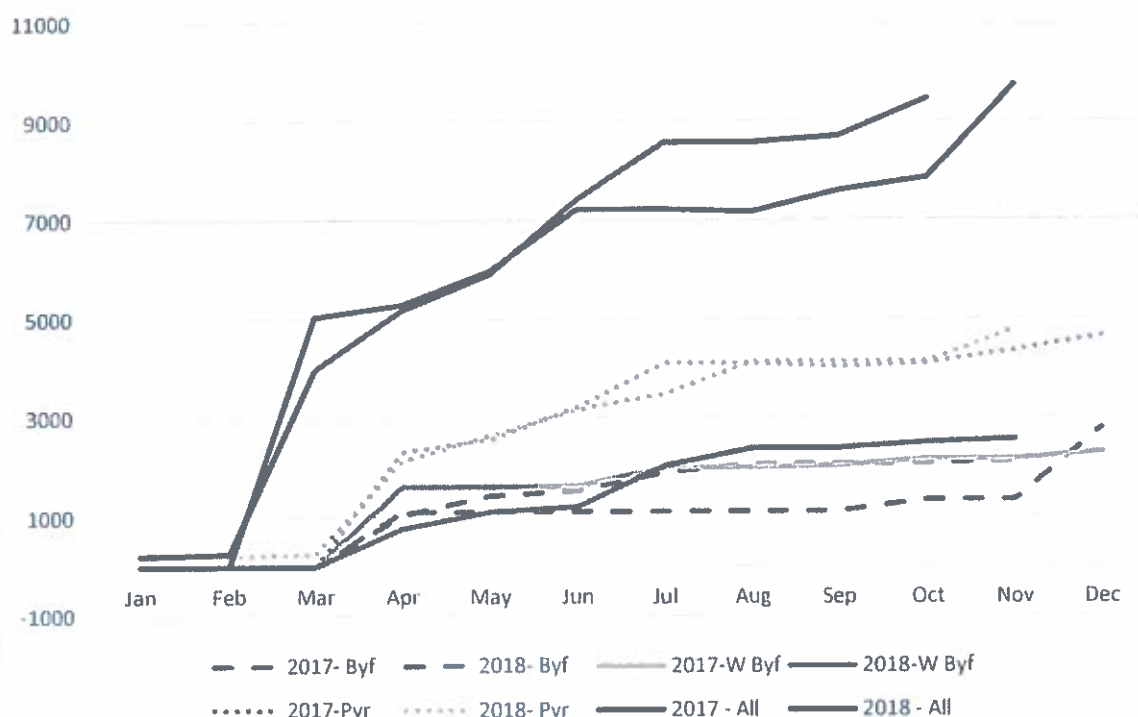
So far for 2018, 1,635 memberships generating £9,454 have been recorded as collected. (74 memberships and £1,603 (20%) more than the same period in 2017.

Amounts from Collection Report	YTD 2018	YTD 2017	Diff.	Diff %
Byfleet	2,116	1,343	773	58%
West Byfleet	2,559	2,158	401	19%
Pyrford	4,780	4,350	430	10%
	9,454	7,851	1,603	20%

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 16 November 2018

The trend is shown in the graph below compared to the prior year:-

Village monies collected by month



More money has been collected in all villages than this time last year.

In the period since the October report, £760 of subscriptions have been recorded; £40 from Byfleet, £65 from West Byfleet & £655 from Pyrford. It is hoped that more monies will be collected before end of December 2018.

The subscriptions amounts recorded as collected by village by years 2015 to 2018 are: -

Subscriptions by year	2015	2016	2017	2018	% 18 of 17
Byfleet	£1,843	£1,551	£2,788	2,076	74%
	500	413	482	353	73%
	3.69	3.76	5.78	5.88	102%
West Byfleet	£2,138	£1,793	£2,298	2,494	109%
	517	428	410	425	104%
	4.13	4.19	5.60	5.87	105%
Pyrford	£3,223	£3,615	£4,642	4,125	89%
	871	897	865	717	83%
	3.70	4.03	5.37	5.75	107%
ALL	£7,203	£6,959	£9,728	£8,694	89%
	1,888	1,738	1,757	1,495	85%
	3.82	4.00	5.54	5.82	105%

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 16 November 2018

This year's income is 89% of last year total membership income but only 59% of the total reported membership has paid in 2018.

The numbers of memberships renewed overall in 2018 is 74 more memberships than at the same time in 2017. So far, in 2018, 91% of full year 2017 memberships have been renewed. The detail by village is below:

No Memberships Collected	YTD 2018	YTD 2017	Diff.	FULL 2017	2018 % of 2017
Byfleet	357	273	84	482	74%
West Byfleet	436	444	(8)	410	106%
Pyrford	842	844	(2)	897	94%
	1,635	1,561	74	1,789	91%

There are 309 memberships collected, by default, by the CDR's, a welcome decrease in the month of 83 evenly split across the villages: -

CDR covered rounds - No. memberships	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Sep-18	Oct-18	Latest	Chg.
Byfleet	84	61	29	25	25	51	52	52	64	27	37
West Byfleet	135	98	219	230	314	304	298	284	296	271	25
Pyrford	102	102	63	66	62	62	31	32	32	11	21
	321	261	311	321	401	417	381	368	392	309	83

The rounds with no Street Rep have fallen by 58 to 22:-

Rounds with no Street Rep	No	Members
Byfleet	5	27
West Byfleet	16	214
Pyrford	1	10
	22	251

The numbers **not paid** by village each year since 2015 is shown below. There is a reduction in the month of 133: -

NIL Collections	2015	2016	2017	latest	Mth Chge
Byfleet	218	305	239	366	(5)
West Byfleet	417	506	523	521	(5)
Pyrford	239	213	246	272	(123)
	874	1,024	1,008	1,159	(133)

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 16 November 2018

Based on the 2011 Census the % household membership by village are: -

Area	Households	Individuals (appx)	% Split	% Village Households
Byfleet	753	1,832	26%	23.8%
West Byfleet	892	2,163	31%	38.3%
Pyrford	1,195	3,023	42%	60.1%
Others	11	27	0%	
	2,851	7,045		

The voluntary data completeness achieved so far is: -

	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Sep-18	Oct-18	Latest	%
Emails	689	694	694	695	732	816	846	867	935	946	953	33%
Telephone	513	524	524	524	570	697	730	753	814	822	825	29%
Post codes	722	743	742	742	805	1,033	1,085	1,100	1,165	1,171	1,173	41%
Current & New	1,491	28	28	28	48	940	1,058	1,318	1,510	1,536	1,680	

Email numbers remain quite low at 33% of members.

MEMBERSHIP DATABASE EMAIL COMMUNICATIONS

The emails recorded in the Membership database have been used to send out 22 email communications to over 18,919 email addresses records.

The current tool for global emails is Mail Chimp. There is a product in CiviCRM which could be used instead of Mail Chimp, but this needs to be investigated and tested by someone.

Footpath Officer Report 16/11/18

Alleged Bridleway at Muddy Lane

Inquiry adjourned until 6th February 2019

I have recorded a written statement on behalf of one of Byfleet's senior citizens, regarding the use of Muddy Lane over many decades. This together with other documentary evidence has been sent to the Planning Inspectorate. A formal response has been received including notification that the evidence has been copied to the parties concerned and a copy placed on deposit with Surrey County Council.

It should be noted that : *"In making a decision... an Inspector can consider only the rights which exist. The Inspector cannot consider the suitability of the way for public use or any other effects of confirming an order."* ("Guidance on Procedures for Considering Objections to Definitive Map and Public Path Orders in England" Planning Inspectorate, January 2018)

Footpath 73 across Pyrford Common

Mitigation to loss of trees adjacent to footpath. The Committee will recall the intention for a local voluntary group, "Men in Sheds", to build bat boxes. The group have a new location and it is hoped that this activity can now take place in 2019.

Footpath 24 Sopwith Drive

Marion Malcher and Fiona Syrett campaigned at Tesco Brooklands on 29/09/18 and the petition to improve crossing in this area has now reached 306 signatures.

Full information about the campaign, with photographs is at :

<https://www.flickr.com/photos/37644698@N02/sets/72157697904430684>

The petition has met the relevant criteria to be considered by the Local Committee (Elmbridge). It will be presented to the Local Committee on 26 November at 4pm at the Elmbridge Civic Centre in Esher.

Lady Place Farm Footpaths, Pyrford (FP 75/76/77/78)

No further difficulties reported

Footpaths 81/409 Pyrford Place

I received reports these paths were overgrown. Where FP81 runs parallel to the Pyrford Place drive it tends to be used in preference by walkers and the path is narrow and a little overgrown. Vegetation cut back. Where the path runs through the field with stables, the horses are rather "attentive" and have put off walkers unfamiliar with animals. It is legal to keep horses in a field crossed by a footpath. It appears that dogwalkers put off using common land by Surrey County Council car park charges are using the wider footpath network.

Footpath 123/34 Walsham Lock, Pyrford

The work to construct the fish pass is major and ongoing. It is understood that this will continue until late 2019, possibly longer. A lengthy diversion is in place.

Footpath 98 Byfleet (Between Rectory Lane and Mowbray Avenue)

A fence was falling over onto the footpath adjacent to a building plot. The estate agent has been contacted and they have promised to sort it out.

Footpath 73 Pyrford (Between Coldharbour Road and Lovelace Drive)

Vehicles are driving up the footpath as far as the narrow entrance to Lovelace Drive. Reported to SCC. I suggest a single bollard would stop this happening.

Marion Malcher, 16th November 2018

BWBPRA Committee Meeting 16.11.2018
Byfleet Report 11.11.2018 v1.0

RA CDR Byfleet- Eleanor Grady
RA Deputy CDR Byfleet – Jean-Pierre Frossard

RA Membership/Role Change news

The AMO role remains formally open. Lisa Graae is kindly continuing to fulfil the role in the meantime.

RA Subscriptions/ Street Reps/Drop-in

Subscriptions:

Two batches of subscriptions have been received over the last month from Street Reps who have always collected at the end of the year.

One Street Rep of 20 years has advised us that he wants to step down. CDRB to find replacement.

Another SR has requested help with a letter to chase outstanding subscriptions. CDRB will draft and print and give to SR.

Events since last report:

Byfleet Community – not organised by RA but attended by RA members:

- Centenary Concert Big Band in aid of The Royal British Legion – St Mary's Church and Community Hall 3rd November 2018. Well attended.
- Annual Memorial Service to remember deceased residents of Byfleet – St Mary's Church. 4th November 2018.
- Remembrance Sunday at Byfleet War Memorial 11th November 2018. Wreath laid by RA on behalf of Byfleet Residents. Attended by in excess of 500 Byfleet residents. Procession from Village Hall by Scouts, Brownies, horses and dogs! Release of white pigeons as sign of peace, War Memorial adorned in poppies, War Veteran in attendance and joined residents for tea and cake in the village hall after the service.

Village Matters

Murray's Lane Planning application PLAN/2018/0940 – Refused

Murray's Lane Planning application PLAN/2018/1072 – Deadline for comment 5th November 2018. CDRB sent reminder regarding this deadline to Byfleet Street Reps.

SADPD Consultation – Serious implications for Byfleet Greenbelt. Message to Byfleet Street Reps sent 09.11.2018.

Other areas of concern to watch :

Muddy Lane Consultation

Manor Farm School Demolition and trees

Byfleet Recreation Ground Tennis Court condition.

Parking outside shops near Plough Green on double yellow lines

Upcoming events/ Society News

15th November Children's carols at the Village Hall proceeding to switching on of Byfleet Christmas Lights on Plough Green

24th November – Byfleet Boats Illuminated

12th & 14th November - BNF & Councillor Drop-Ins (SADPD)

W/C 26.11.2018 – RA Community Meeting (SADPD)

EMG/JPF 11.11.2018

PYRFORD CDR REPORT NOVEMBER 2018 MEETING (16 November 2018)

SCC 2018 PARKING REVIEW

In Pyrford there are two proposals.

1) Coldharbour Road junction with Lovelace Drive (20035)

Introduce Double Yellow Lines (DYL) on the junction to improve road safety and sightlines. Safety on the junction can be compromised when events are taking place at either Pyrford Village Wall Memorial Hall and/ or Pyrford Centre. Additional parking spills out onto the road around the junction area. DYL are proposed to be longer northwards of the junction on the eastern side of Coldharbour Road to maintain access to/ from the bus stop from displaced junction parking.

2) Coldharbour Road junction with Engliff Lane (20122)

Introduce Double Yellow Lines (DYL) on the junction to improve road safety and sightlines. Safety on the junction can be compromised when events are taking place at either Pyrford Village Wall Memorial Hall and/ or Pyrford Centre. Additional parking spills out onto the road around the junction area. DYL are proposed to be longer northwards of the junction on the eastern side of Coldharbour Road to maintain access to/ from the bus stop from displaced junction parking.

Both of these have been approved

MARSHALLS PARADE

Since the garage block behind the parade was demolished in late December, new fencing has been erected. Construction work started, foundation trenches were dug and then operations stopped. Work has restarted.

A CIL demand has recently been issued for £56K.

The planning application received on 23rd July has been withdrawn. It proposed changes to the internal arrangements but not to the external mass. On the ground floor, the single retail unit is split into two; no changes on the first floor but the second floor proposes 4 one bed apartments rather than 2 two-bedroom apartments. The other proposed changes are in the external appearance for example changing the PVC windows from white to grey and the walls from "red brick/ white render" to "all brick & stone – Heather faced Multi".

A second planning application was received on 31st August which proposes changes to the internal arrangements but not to the external mass. On the ground floor, the single retail unit is split into two; no changes on the first floor but the second floor proposes 2 one bed apartments and 1 two bed apartments rather than 2 two-bedroom apartments. The other proposed changes are in the external appearance for example changing the PVC windows from white to grey and the walls from "red brick/ white render" to "all brick & stone – Heather faced Multi". WBNF has objected to this application, preferring the current approved planning application.

The demolition has reduced the space available for car parking to the rear of the shops. The developer has agreed to try to minimise the construction footprint required to build the approved four 2-bedroom flats over a single retail unit. Unfortunately, it seems inevitable that car parking will become difficult at certain times usually Saturday mornings & school start and end times. The developer has started constructing 6 car parking spaces which be available soon.

Parking outside the shops is still a concern particularly in Lovelace Drive. The 2018 Parking Review consultation which closes on 28th September proposes Double Yellow lines in the vicinity (see above).

STREET REPS VACANCIES

I am pleased to report that two further volunteers have come forward; one to cover the last Lovelace Drive round and the other to cover Norfolk Farm Road. That leaves Street Rep vacancies for the following streets: -

- Dean Close area
- Elveden Close
- Romans Way

Pyrford Street Reps continue to generate just over half of the Associations income and around 40%

