

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

Minutes of the Committee Meeting held at Cornerstone Centre, West Byfleet at 19:30 on Friday 20 July 2018

Present:

Stewart Dick (SD) - Chair	Isabelle David - Editor	Geoff Geaves (GG) - Pyrford Forum
Gary Elson (GE) - Vice Chair	Eileen Perryer (EP) - Events	Penny Hoskyn (PH) - WBNF
Lynette Davies - Secretary	Ernie Elliott (EE) - Pyrford Dep CDR	Lynn Cozens (LC) - Byfleet NF
Keith Creswell (KC) - Treasurer	Eleanor Grady (EG) - Byfleet CDR	Neil Butcher (NB) - WBBA
Andy Grimshaw (AG) - Planning		
John Bond (JB) - WBC Cllr	Graham Chrystie (GChr) - WBC Cllr	Mary Bridgeman (MB) - WBC Cllr

The quorum is 8 members - the meeting was quorate.

Reports circulated and to be appended to minutes: Treasurer, Planning, Membership, Byfleet CDR, Pyrford CDR and Footpath officer.

1. Welcome & Apologies for absence

SD extended a very warm welcome to the three councillors.

Apologies had been received from Jean Pierre Frossard, Wade Pollard, Liz Grout, Susan Offen and Richard Wilson.

Marion Malcher did not attend.

2. Minutes of the Meeting on 15 June 2018

The minutes were reviewed and signed by the Chair as a true record

3. Matters arising from the minutes of the last meeting

SD had written several times to David Bittlestone, Leader of WBC, about the plans for WB Rec and arranged a meeting.

AG had spoken to Ernest Amoako on the phone.

It was agreed that councillors would receive meeting agenda and minutes but not reports.

All other actions had been discharged or were dealt with by this agenda.

4. Planning Report

The report had been circulated before the meeting. AG highlighted the planning applications for each of the villages drawing attention to those which had been approved and refused. The following were discussed in more detail:

Sheer House No progress to report - reason for the delay was understood to be that Altitude were seeking a residential developer partner. RA have been advised that they have now reached the short list stage and that discussions continue. An update had been published on the RA and WBNF websites and emailed to members.

Broadoaks It was noted that Council's Planning Policy Team had recommended the scheme be turned down on the grounds of:

Employment lack of evidence as to why the site should not be retained for business use

Green belt significant enough 'very special circumstances' have not been put forward to outweigh the harm by way of inappropriate development in the Green Belt

Affordable housing provision - the percentage of proposed affordable units is not in accordance with policy CS13 of the Woking Core Strategy (2012).

More details provided in the planning report.

The grounds for objection were discussed at some length. It was noted that the scheme was not very different from the one previously approved which had included a school. It was recognised

that there was an issue over the height of some buildings bordering Highfield Road and Cllr Chrystie had brought drawings to the meeting.

There was general agreement that demand for office space was not high in West Byfleet and that it would not be appropriate to put offices in the development.

Not having the school would be slightly better from a traffic point of view.

Post meeting note: the planning application was approved.

West Byfleet Recreation Ground: Playground refurbishment / Marston's pub proposal

SD briefly summarised the background to the proposals for WB Rec; the original plan to build a pub/restaurant on the Parvis Road by St John's church, the revised proposal to put this on Camphill Road next to West Byfleet Junior School and the refurbishment/resiting of the playground.

Funds had been available for more than a year to refurbish the playground but WBC had continually postponed carrying out the work. Pressure on WBC for an explanation had revealed the fact that a new site for the pub development was to be proposed - next to WBJS. Marston's had held a consultation in June at which they had revealed these new plans. A questionnaire had been provided for residents to make their views known. The event had been widely publicised by the RA and WBNF - but not Marston's or WBC. It had been well attended and residents had made their views known ie that the pub development was not welcome especially not next to the school.

The playground refurbishment was included as an urgent business item on the agenda of a Council meeting on 28 June.

The RA and WBNF had met with representatives of the council but had been unable to persuade them that the Marston's proposal should not be pursued any further. An action group had been set up and a local barrister and solicitor had come forward to help with legal issues. A letter had been sent to WBC questioning their past and current behaviour, whether they had fulfilled their duties as a trustee and whether they had legal power and right to sell the land. WBC did appear to have accepted now that they were trustees but a second, more strongly worded letter had been sent and a reply was awaited.

A 'Save our playground' action group had been set up by the parents who had worked so hard to get the funds for the refurbishment. A petition had received over 2,000 signatures, the facebook group had a similar number of members and a children's petition had also been launched. Posters had been put up around the playground and on the school railings.

At a meeting of the Executive Committee of Woking Borough Council ("WBC") held on Thursday 28th June 2018, which was attended by members of the action group, it was announced that WBC would launch a public consultation to provide the community with an opportunity to express their views on improvements to and the positioning of the play area on the West Byfleet Recreation Ground. A draft leaflet had been seen but the date for consultation launch had not been confirmed.

Concern was expressed that the consultation was being run by WBC rather than an independent body. Given the breakdown in communications with WBC the RA and WBNF were uncomfortable with, and somewhat distrustful of this process, in that there was no clarity around how it was being managed and communicated to the community, no information on how the responses would be analysed and whether any independent body would be involved. The description of the two options was a manipulative and disingenuous attempt to arrive at a pre-determined result.

Increased funding was being offered if the option to move and enlarge the playground was chosen. The consultation did not mention that if the playground moved from its current position the land would then become available for the building of a pub. The preference of the RA, WBNF and the community was that the playground was not moved to a new site beside the main road and that refurbishment took place as soon as possible. The community would be encouraged to vote Option A - see below. The action group, the RA and WBNF will be communicating this message as widely as possible. All will be attending Parish Day in Byfleet and WB:Live to spread the message.

It was unclear to the committee how WBC was able to offer the extra funding but the fact that it was only available if the playground was moved pointed to it being linked to the Marston's development, something which WBC denied. It was also noted that if the playground moved much of that funding would need to be spent on preparing the ground, fencing etc - there were no details on how much would be allocated to equipment.

It was noted that the £25/30k of the funds procured by the parents had to be spent by February 2019 so it was imperative to get agreement that the playground remain where it was as soon as possible.

Post meeting note: The consultation was announced on the WBC website on 23 July to run until 24 August. The options proposed:

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- Option A - 1,485 square metres - Extend the existing play area, replace the climbing frame and see-saw, refurbish the remaining equipment and install additional play equipment in the extended play area. Project budget: £60,000.
 - Option B - 2,140 square metres - Create a larger play area in an alternative location featuring inclusive play equipment suitable for all ages with appropriate surface for year-round use and secure gated entrance. If this option is selected, a separate consultation on the design and equipment proposals would be conducted. Project budget: £300,000.
-

West Byfleet Gas fuelled power plant

The planning application to build a gas fired electricity generating plant on land behind Camphill tip was discussed at length. There had been no prior indications that an application would be made. Only properties in the immediate vicinity and those directly affected on the other side of the railway line ie in Dartnell Park had notified. None of the houseboat residents had been notified. Residents were extremely unhappy and fliers had been distributed to 2,000 homes urging residents to oppose the proposal. At the time of writing over 700 objections had been logged on the council website.

An action group had been set up by concerned residents which included members of the RA. The committee agreed that as the Power Station fell outside the parameters of the WBNF Plan, the RA would take the lead with the power plant. The group would operate independently but with the support of the RA. A separate email address had been set up - psag@the-residents.org

The RA would be writing in objection and was in the process of gathering information to present as strong a case as possible.

The action group had already met and received some expert opinions from an engineer and geo scientist on the details and scope of the project. There were serious concerns about the size of the plant, the emissions, the location, disruption during construction, clearing of contaminated land.. The classification of this being a 'small' rather than a 'medium' scheme was in doubt; different rules being applicable.

The action group had been made aware of similar projects in Bristol and Gravesham, Kent, both of which had been successfully opposed.

Cllr Graham Chrystie had already been in contact with the WBC case officer and discussed the plan for dealing with this application. He was confident that the case officer would be checking very carefully all the documentation relating to the application and carrying out independent assessments. He was of the opinion that it would be a while before this application came before the planning committee.

KC reported that the action group were planning to extend the leafleting campaign to include New Haw and Woodham and asked permission to email street reps to see if any of them would be willing to carry out the distribution. The committee agreed that this request could be made.

The action group had also agreed that the RA Chair and Wade for WBNF would write to the Trustees of BUC. Briefly to say that whilst respecting their fiduciary duty to optimise income that they should also recognise their responsibility to the community especially with regard to the health of the community. That there are sufficient concerns about the potential emissions and prior conduct of the applicant to warrant a pause in granting any lease or sale of the land until it can be established that it will be safe to do so. The committee agreed that the Chair should do this. SD to liaise with Wade Pollard to see whether a joint or separate letters should be written.

ACTION: SD/WP

KC informed the meeting that the action group was planning an extensive leafleting campaign which would include Woodham and New Haw. Both the RA and WBNF would be emailing members with reminders to lodge their objections via the WBC website.

It was agreed that there was no reason to hold a public meeting at this point.

20:50 EE left

5. Councillors' Report

Cllr Christie - main concerns had been covered by the discussions above. He also commented on the Overview and Scrutiny Committee. A list of FOI requests had not been forthcoming and responses were not being released quickly enough.

Cllrs John Bond and Mary Bridgeman

Having contributed to the discussions on the developments in West Byfleet the councillors gave updates on other matters as follows:

This detailed and helpful report updated the RA committee on the following:

- Change of use application needed for building in Byfleet
- The introduction of Universal Credit and the problems it was likely to cause for the claimants and those trying to support them
- Tennis courts - WBC had found £220k to spend in Woking but there was no allocation for Byfleet (tbc) or West Byfleet.
- Sopwith Drive crossing - see items 11 and 12
- New Vision Homes - complaints continue
- Traffic lights in West Byfleet to be upgraded - 5 weeks in August/September will cause major traffic disruption
- Traveller incursions - concerns around Parish Day should travellers arrive on the land. A request for additional protection before the event had been turned down
- Parking in Byfleet - of particular concern around the Co-op.
- Fencing yard - activities were causing disruption both on pavement and road

21:45 The Councillors left the meeting with thanks from SD

6. Treasurer's Report - report circulated before the meeting.

KC continues negotiations over the retrospective storage charge and post address cost being claimed by Byfleet Village Hall. The intention was to offer £150.

AG apologised that he had still to complete the testing and validation of the Fullworks data cleaning work but would be tackling this very soon. The committee agreed that KC/AG should decide when the invoice could be paid.

To date for the current year subscriptions received amounted to £7,518. This was still less than at the same point in 2017. Recruitment of more street reps particularly for West Byfleet was imperative.

7. Acting Membership Secretary's Report - a report and data had been circulated before the meeting.

AG repeated the concern that members who had not paid for two years would automatically be removed from the database in December. He reiterated the need for subscriptions to be collected. Recruiting more street reps was absolutely vital. KC would investigate whether any members of the Power Plant action group would be willing to volunteer. There is a description of the street rep role on the website.

ACTION KC

AG noted that emails sent to members did not also go to the press. It was agreed that the press should be included in the circulation of emails.

Mention of the RA had been noticed in the local press.

Two volunteers had come forward. It was possible that one could take over from Lisa Graae as AMO WB. EG will discuss options with Lisa.

There was currently no AMO in Pyrford as AG included the tasks in his CDR Pyrford role and was perfectly happy to do so. However, it would be good to have someone else who could cover this task if required.

8. Website – Analytics reports had been circulated.

SD had suggested that the photos be changed as they were rather out of date and uninspiring! KC offered to take photos of the village while he was out and about. He would email them to Anita to upload.

Some of the website content also needed updating.

ACTION SD/KC

9. Editorial

ID noted that she had recruited 2 new advertisers. She also proposed to increase the advertising rates for 2019. Notification of the new rates would appear in Issue 159. As an incentive, anyone renewing or taking out an advert before 2019 would get the 2018 rate. The committee approved these increases.

ID was still looking for ideas for the next issue No 159 which would mark the 90th anniversary of the RA. One suggestion was to reproduce an article from an old issue of The Resident - perhaps the first or a very early one. AG would put ID in touch with Barbara Provis who has been storing RA documents for a considerable time. Still looking for any 90 year olds who could be interviewed/featured. Any ideas for articles/contributions to ID please.

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ID would also like photos of all the summer events - Parish Day Byfleet, St John's Fete, West Byfleet Live, Pyrford Flower Show.

ACTION ALL

~~ID also wanted to include a feature on the shops in WB.~~

GE offered to ask Jonathan Lord to write something for this issue. ID will provide some suggestions as to what he might write about.

The deadline for the next issue is 3 September. ID will email a reminder to the writers of regular reports.

11. Footpath officer

Footpath 24 Sopwith Drive, Byfleet - An issue relating to safety of access from FP24 in Byfleet to the Brooklands Community Park, had been raised with Marion Malcher by Cllr John Bond. Local resident Fiona Syrett intended to raise a petition on the Surrey County Council website to address the problem. The draft petition had been circulated to the committee together with a map. This petition would be publicised at Byfleet Parish Day and the RA was asked to post this on their website. The committee agreed to this. Marion will supply text for the website.

ACTION MM

12. Community Rep - There had been two requests for donations:

WB:Live had asked for £750 to support the event. After discussion it was agreed that it would not be appropriate to give this donation given the current reduced membership subscriptions and the possibility that funds would be needed for the WB Rec and Power Plant campaigns. However, the committee agreed that the WBNF/RA stand should pay for a stand - £50. KC would write to the organiser explaining the reasons for turning this down.

ACTION KC

Footpath 24, Sopwith Drive - Fiona Syrett had used the online service "Survey Monkey" to gauge interest. However, the 'free' element did not allow her to see responses above a certain number and she had requested £34 to take out a 1 month subscription which would give her full privileges. This was agreed.

13. Events Co-ordinator - arrangements for Parish Day on 21 July and WB:Live on 28 July were discussed.

14. CDR Reports

Byfleet - a report from EG and JPF had been circulated before the meeting.

Subscription collection and the recruitment of new street reps continues.

Notification that the Lloyds bank branch would be closing had been received. EG would talk to the PO about how they would be able to help residents with banking. EG would also talk to Lloyds about any documentation of historical interest ie photos they might hold.

EG was still monitoring progress with building work and the trees on the Manor School site.

West Byfleet – no report

Pyrford – a report from AG had been circulated before the meeting.

Parking and vehicle movement around the shops was a concern due to the building work.

15. Forum Reports

Byfleet – no report

Pyrford - a report had been circulated before the meeting and GG commented briefly.

GG had also circulated the minutes of the a meeting between WBC and PNF to discuss CIL. See those minutes for details.

West Byfleet - nothing further to report.

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16. AOB

Drop-in dates:

Saturday, 13 October in Pyrford at 14:00 - Church of Good Shepherd booked by AG

Saturday, 2 February 2019 in West Byfleet at 14:00 - Our Lady Help of Christians - booking to be confirmed by LDD

Saturday, 1 June in Byfleet at 14:00 - Village Hall ?? booking still to be made

Saturday, 11 October in Pyrford at 14:00 - booking to be made

17. Next meeting - Friday, 21 September 2019

- Discuss November meeting - change date or hold in alternative venue ie Stoop Court?
- Committee to consider venue for meetings in 2019 so that forward bookings can be made.
- Discuss date of AGM - March 2019
- Minute taking at RA Committee meeting on 19 October

2018 committee dates:

19 October

16 November

2019 committee dates:

18 January

15 February

15 March

19 April - Good Friday!

17 May

21 June

19 July



PLANNING REPORT - JULY 2018 MEETING - 20/07/2018

A) POLICY & PROCEDURES

B) PLANNING COMMITTEE UPDATES

a) **Dates - next 24/07/2018**

b) **Appeals/Enforcements**

- a. Robinia, 2 White Pillars, Holly Bank Rd, West Byfleet – Tree - lodged 02/18
- b. Invermark, Oakcroft Road, West Byfleet – Infill - Refused
- c. Iris House, Pyrford Road - Dismissed

c) **Relevant matters from Planning Committee - 3 applications to 24/07 meeting**

C) PLANNING APPLICATION VOLUMES

D) PLANNING APPLICATIONS

0) Across Villages

- a. **ESSO PIPELINE – Preferred corridor NOT through 3 villages**

1) Byfleet

- a. Manor School – Demolition - **Granted permission**
- b. 17A Brewery Lane - Apartments– **Withdrawn**
- c. 17 Brewery Lane – Apartments – **Recommended APPROVE at Planning Committee 24/07/18**
- d. Manor House, Mill Lane - Glass House & pond – **Granted permission**
- e. Manor House, Mill Lane – Glass House & pond - **Granted permission**
- f. Manor House Mill Lane – Car Museum - **Pending consideration**
- g. 1 Magdalen Crescent - New dwelling - **Refused**
- h. Brooklands, York Road – MHO – **APPROVED 13/07/18**
- i. Land rear of 27 Winern Glebe - New dwelling - **Pending consideration**
- j. 7 Ulwin – extension - **Pending consideration**

2) West Byfleet

- a. Sheer House – Demolition & rebuild - **Awaiting Full Planning Application**
- b. Broadoaks – Demolition & rebuild - **Recommended REFUSE at Planning Committee 24/07/18**
- c. Tudor House, 89 Station Road – **Withdrawn**
- d. Marchmont, Hollybank Road – Demolition & rebuild - **Pending consideration**
- e. 9 Old Woking Road – Demolition & rebuild - **REFUSED**
- f. Woodlands, Sheerwater Road – Apartments - **Pending consideration (83 comments)**
- g. Camphill Industrial Estate – Gas Power Generation - **Pending consideration (588 comments)**

3) Pyrford

- a. Lees Farm – Cladding - **Recommended APPROVE at Planning Committee 24/07/18**
- b. 18 Norfolk Farm Close - Demolition & rebuild – **APPROVED with £13.3k CIL**

E) OUTSIDE VILLAGES

- 1. Sheerwater Regeneration - **Pending consideration**
- 2. Heathrow Expansion Consultation – **Closed**
- 3. Heathrow Airport Noise Consultation – **Closed**
- 4. Highways England A3/M25 Junction 10 Consultation - **Closed**
- 5. A320 Corridor Study - **issued**
- 6. Fair Oaks Airport - Application received 16/07/18 by Surrey Heath Council

F) TO WATCH

- 1. Former Byfleet Fire Station
- 2. Marstons Pub/Restaurant
- 3. 135 Old Woking Road
- 4. Lorry Park West Byfleet Golf Club
- 5. Surrey Waste Management

G) APPROVED PLANNING APPLICATIONS CDR TO WATCH

- 1. Land Adj Social Club, Station Approach, West Byfleet.
- 2. Marshall Parade, Coldharbour Road, Pyrford.

3. Haslemere, Oakcroft Road, West Byfleet.

H) OTHER PLANNING MATTERS

1. WBC Parking Standards-policy issued
2. Green Belt/SADPD - no changes since 11/04/18 announcement

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TREASURER'S REPORT
July 2018

I have attached a Statement of Financial Affairs (SoFA) to 13th July. At the time of writing, we have £1747 in our current account and £21356 on deposit.

The year to date now shows a surplus of £1802 for the six and a half months.

We have received Subscriptions of £7518 this year, which has been allocated to the members database. There will be a small difference with the amount shown in the membership records due to: Amounts paid in 2017 for 2018 membership; amounts paid in 2018 for 2017 membership. It is pleasing that larger amounts of current year subscriptions have been banked this month from Pyrford (£318) Byfleet (£365) and West Byfleet (£823) following the distribution of newsletters. In comparative terms with this time last year, year to date 2018: £7518 2017: £8811 so we still have a considerable shortfall to make up. I also believe that there is one further £180 to repay with regard to a Ridgeway error.

We have issued £1580 of advertising invoices this year, (£2560 this time last year). £1405 has already been paid. £45 outstanding relates to Brooklands Jewellers and will probably be cancelled and £130 relates to Kumon, I have issued a chase and at the time of writing have had no response.

The one off Fullworks data cleaning cost of £832 related to the new Data Protection regulations is included in the accounts, I have not actually paid this yet as, although the expenditure has been approved by the Committee, I am awaiting for the Membership Sec. to complete testing and validation.

As a matter of record, the Hon. Sec also has the Insurance documentation should anyone need the Public Liability Certificate and I am not available. We have had confirmation that the third party liability covers also volunteers and consequential data theft damages (subject to us acting reasonably of course)

Pyrford Neighbourhood Forum and West Byfleet Neighbourhood Forum second quarter grants (2018/19) will be paid in mid-August.

With regard to the notification that Byfleet Village Hall believe they should charge us for the storage space and post address, BVH are still claiming the full £300. However, the documentary evidence shown to me by Godfrey shows the charge should be £50 per annum for both the postal address and the storage. The documentary evidence is solely from BVH, the only "evidence" of any agreement from the RA was a payment, apparently for two years, for £100 in May 2014. We have been unable to locate the minutes for this period. I think £50 charge per annum for a post address and approx. 5cubic metres of storage space is not unreasonable and I would ask the Committee agrees to me asking BVH to reissue invoices accordingly and to formally recognise the storage space of approx. 2m*1m up to the ceiling behind the door including the cabinet as our agreed storage facility.

Issues.

- 1 The Committee agreed to a subgroup of the AMOs and Treasurer to devise a solution which will enable FPI collections without jeopardising the integrity of the banking and database.

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This will take place when the AMO situation settles down. Some Ridgway members currently pay by direct bank transfer. These are notified to CDR/AMO who then has to update member sheets for the Treasurer to reimport to the Database. Lloyds Bank have made some progress in the setting up of a new business sub-account and are just awaiting some personnel identification evidence for the new mandate. The sub-account will be an experiment with Pyrford (which will be only for collections, this will allow members to pay by bank transfer and for the AMO to download and import to excel and prepare the members database input). When this works, we will be able to create similar accounts for Byfleet and West Byfleet.

- 2 I have not forgotten the issue of charitable status and gift aid. However, I do not think we can make much progress on this until we formally establish the relationship between the RA and the three fora and their related remit. It may also be worth discussing some organisational restructuring to save overhead costs whilst maintaining independence. If the four committees are in agreement - this might need the help of a friendly lawyer!

- 3 We have put aside some funds for a potential challenge to the legal validity of WBC disposing of part of the Recreation Ground. However, WBNF have a volunteer lawyer assessing the situation so we may not need to spend this. I am happy to set up a crowdfunding appeal (or through WBNF) should this be necessary

Keith Creswell 13/07/2018

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Byfleet, West Byfleet & Pyrford Residents Association
to 13th July 2018

Year to date

INCOME	£	£
Subscriptions and member donations:		
Byfleet	1906	
West Byfleet	2098	
Pyrford	3342	
Friends & Unallocated	173	
		<u>7518</u>
Advertising		1405
Bank Interest		5
Donations		0
Sundry Income		
Total Income		<u><u>8928</u></u>

EXPENDITURE

The Resident		3070
**Committee Expenses		155
**Street Rep Drop Ins		161
Room Hire not Comm.		0
**AGM		170
**Fetes		133
Display/Equipment		0
Donations:		929 *
Insurance		310
Postage, Stationery & Printing		23
Sundries		0
Database/Web Expenses		1126
Mileage/Parking		0
Forums - Pyrford	698	
- Byfleet	0	
- West Byfleet	351	
		<u>1048</u>
Total Expenditure		<u><u>7126</u></u>
Surplus/(Deficit)		<u><u>£1,802</u></u>

Opening Cash		21301
Surplus/(Deficit)		1802
Closing Cash		<u><u>£23,103</u></u>
Analysis of Cash	C/A	1747
	Dep	21356
		<u><u>£23,103</u></u>

*	Donations		£
	Pyrford and Byfleet Childrens Centre	re Xmas lights	300
	Byfleet Cricket Club		400
	Byfleet Cricket Club		200
	Fullbrook Path Clearers	re refreshments	29

MEMBERSHIP REPORT JULY 2018 (17 July 2018)

MEMBERSHIP

The membership numbers from the database as at 16/06/2018 by village, compared to December 2017 year end and January to June 2018 are below: -

Area	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Latest	%
Byfleet	754	760	760	760	762	762	751	745	26.6%
West Byfleet	902	902	902	902	910	916	869	854	30.5%
Pyrford	1,173	1,174	1,174	1,174	1,190	1,190	1,191	1,190	42.5%
Other	32	33	33	33	33	33	30	11	0.4%
Totals	2,861	2,869	2,869	2,869	2,895	2,901	2,841	2,800	

Total membership has dropped by 41.

The membership above includes 530 households where no subscription has been paid since 2015, by village below: -

As at 17/07/2018

	Subs Rcd £ 2016, 17 & 18	Members	zero subs 2016, 17 & 18	%
Byfleet	6,173.50	706	155	22%
West Byfleet	6,246.30	904	283	31%
Pyrford	11,993.00	1,120	92	8%
	24,412.80	2,730	530	19%

The new constitution adopted at the AGM will mean membership **AUTOMATICALLY** ceases after **TWO** years of non-payment. CDR's are asked to encourage collection of all subs during 2018.

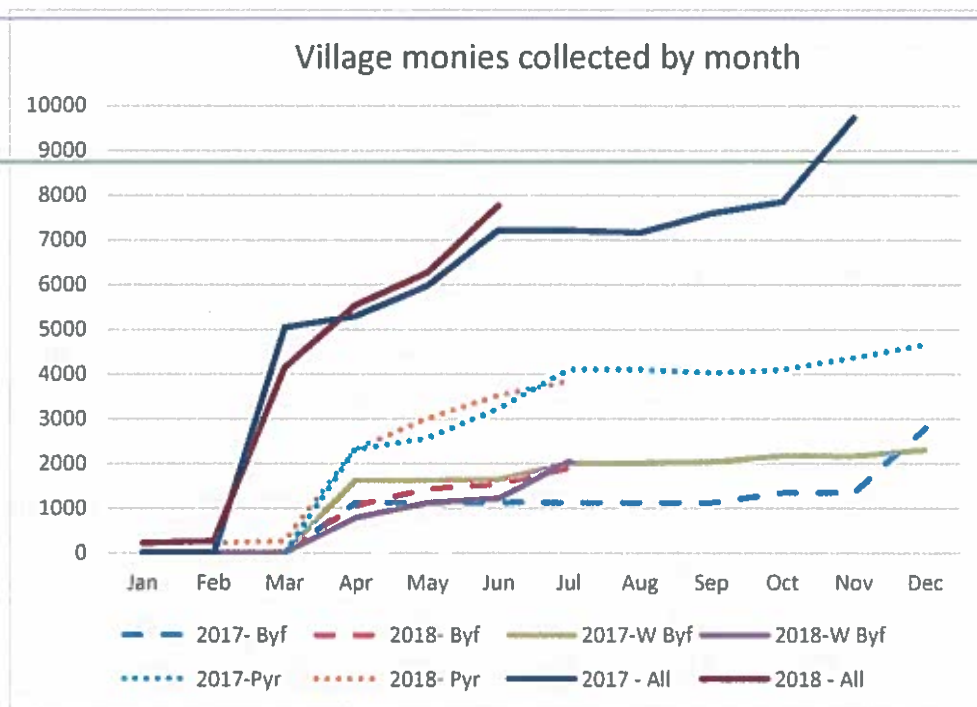
In the month since the June report £1,506 of subscriptions have been recorded; £365 from Byfleet, £823 from West Byfleet & £318 from Pyrford. So far for 2018, subs of £7,768 have been recorded as collected. (80% of the amount collected in 2017, 73% of last year memberships and 47% of the total membership, including those not paid for the last two years).

The total amount collected in the period to July 2018 is £561 (8%) above the period to July 2017. All village apart from Pyrford are better than this time last year: -

Amounts from Collection Report	YTD 2018	FULL 2017	Diff.	Diff %
Byfleet	1,896	1,117	779	70%
West Byfleet	2,033	1,998	35	2%
Pyrford	3,840	4,093	(254)	(6%)
	7,768	7,208	561	8%

So far during 2018, the monies recorded represent 80% of that recorded in the full year 2017. The trend is compared in the graph to the prior year.

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The subscriptions amounts recorded as collected by village by years 2015 to 2018 are -

Subscriptions by year	2015	2016	2017	2018	% 18 of 17
Byfleet	£1,843	£1,551	£2,788	£1,896	68%
	500	413	482	330	68%
	3.69	3.76	5.78	5.74	99%
West Byfleet	£2,138	£1,793	£2,298	£2,033	88%
	517	428	410	350	85%
	4.13	4.19	5.60	5.81	104%
Pyrford	£3,223	£3,615	£4,642	£3,840	83%
	871	897	865	623	72%
	3.70	4.03	5.37	6.16	115%
ALL	£7,203	£6,959	£9,728	£7,768	80%
	1,888	1,738	1,757	1,303	74%
	3.82	4.00	5.54	5.96	108%

The numbers of memberships renewed overall in 2018 is 71 more memberships than at the same time in 2017. So far, in 2018, 73% of all 2017 memberships have been renewed. The % total of all memberships is 47%. The detail by village is below:

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 20 July 2018

No Memberships Collected	YTD 2018	YTD 2017	Diff.
Byfleet	330	195	135
West Byfleet	350	359	(9)
Pyrford	623	678	(55)
	1,303	1,232	71

There are 381 memberships collected, by default, by the CDR's, a reduction in the month of 36 mainly in Pyrford, as follows: -

CDR covered rounds - No. memberships	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Latest	Movement
Byfleet	84	61	29	25	25	51	52	1
West Byfleet	135	98	219	230	314	304	298	(6)
Pyrford	102	102	63	66	62	62	31	(31)
	321	261	311	321	401	417	381	(36)

The numbers not paid by village each year since 2015 is shown below: -

NIL Collections	2015	2016	2017	latest
Byfleet	218	305	239	376
West Byfleet	417	506	523	554
Pyrford	239	213	246	497
	874	1,024	1,008	1,427

Based on the 2011 Census the % household membership by village are: -

Area	Households	% Split	% Village Households
Byfleet	745	27%	24.0%
West Byfleet	854	31%	46.1%
Pyrford	1,190	43%	51.3%
Others	11	0%	
	2,800		

There has been six request to join in July through the website which were passed onto the relevant village CDR to follow up.

The voluntary data completeness achieved so far is: -

	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Latest	%
Emails	689	694	694	695	732	816	846	867	30%
Telephone	513	524	524	524	570	697	730	753	26%
Post codes	722	743	742	742	805	1,033	1,085	1,100	38%
Current & New	1,491	28	28	28	48	940	1,058	1,318	

Email numbers remain quite low at 30% of members.

MEMBERSHIP DATABASE EMAIL COMMUNICATIONS

The emails recorded in the Membership database have been used to send out 16 email communications.

~~The results are shown in the attached spreadsheet. Following the requests to unsubscribe, the relevant 25 emails have been deleted in the membership database.~~

One or two are street reps and advertisers so I have put ** in the email record so it is available but not usable in the global email list.

The Woking News & Mail mention the RA members had been alerted to the Camphill Industrial Site Gas Fired Electricity Generation application. The press are sent a magazine, but at the moment they are not included in the email list. Should they?

The current tool for global emails is Mail Chimp. There is a product in CiviCRM which could be used instead of Mail Chimp, but this needs to be investigated and tested.

Byfleet Report 12.07.2018 v1.0

RA CDR Byfleet- Eleanor Grady

RA Deputy CDR Byfleet – Jean-Pierre Frossard – *apologies for 20.07.*

RA Membership/Role Change news

No change: The AMO role remains open. Lisa Graae, who covers this role for the West Byfleet membership, is kindly continuing to cover this for Byfleet in the foreseeable future.

RA Subscriptions/ Street Reps/Drop-in

Subscriptions:

Over the last month two batch of subscriptions have been received and processed. The 'acting AMO' has provided an excel showing the latest status which will inform chasers being sent. We hope that more outstandings will be handed in at the Byfleet Parish Day 21.07.2018.

Street Reps:

We have approached on Byfleet resident who will be willing to start to act as a Street Rep from August 2018. More SRs will be sought.

The SR reported on in our last report who kindly delivers to many roads in Byfleet is having some success in identifying residents to help her. This will be formalised.

Events since last report:

None to report.

Village Matters

Muddy Lane Consultation - Update to be given verbally

Manor Farm School Demolition and trees – Update to be given verbally

Upcoming events/ Society News

21st July 2018 Byfleet Parish Day – The RA has booked a stall.

In discussion with the BNF we have decided we will have separate stalls as both organisations are looking for more support and we want to avoid confusion if the stall leads residents to think it is one organisation.

Four RA committee members will attend through the course of the day. On the stall we will also have material regarding the 'Street Trees' initiative communicated by Marion Malcher some weeks ago and the 'Woking Swift Project'.

EMG/JPF 12.07.2018

PYRFORD CDR REPORT JULY 2018 MEETING (20 July 2018)

MARSHALLS PARADE

Since the garage block behind the parade was demolished in late December, new fencing has been erected. Construction work has started, foundation trenches have been dug and then operations seem to have stopped.

The work restarted Monday 9th July 2018 to create the parking area.

The developer informs me that they are submitting a new planning application, that will change the accommodation mix internally, but not change the size or external appearance. The planning application has yet to be validated.

The demolition has reduced the space available for car parking to the rear of the shops. The developer has agreed to try to minimise the construction footprint required to build the approved four 2-bedroom flats over a single retail unit. Unfortunately, it seems inevitable that car parking will become difficult at certain times usually Saturday mornings & school start and end times.

On Saturday morning 9th June whilst doing a muster for the Pyrford Flower Show outside the shops, this was very obvious and cars were parking on pavements and reversing onto the pavements. During the week lorries are using the pavement to manoeuvre and some vans park on the pavement.

A local resident came out and mentioned the recent damage to his garden wall, for the second time and sought my involvement about a possible solution. SCC have responded:-

I have visited this location with the Area Traffic Engineer and we have discussed the situation at length. As you have suggested the location was designed many decades ago when the size of cars were much smaller than those of today and in much less volume. Over the years the grass verges outside the properties opposite the shops have been tarmacked due to what I can only imagine was continuous damaged caused by parking on them.

The only viable option we could see would be to reduce the width of the footway opposite the shops back to its original width and turn what was once verges into carriageway.

Due to the financial restraints faced by Surrey County Council, with many other departments requiring greater sums of money, Highways have been left with very little money and what we do have we are using to maintain our highway network for all users, we simply don't have the funds available to carry out this type of work at the current time I'm afraid.

We have taken on your point about there not being a dropped kerb at the end of the footway that then leads in to Pyrford Woods and a job has been raised to install a dropped kerb crossing point here to allow safer access for pedestrians.

The Veterinary Clinic opened at the end of May. They are very positive about business.

The Flutterbyes unit remains vacant, though internal screening has now been removed from the window.

Marketing has started for the retail unit being constructed and a possible Pharmacy is one of the options. The potential tenant has sought the endorsement of the Residents Association to his Pharmacy licence application which has been declined.

STREET REPS VACANCIES

I am pleased to report that a volunteer has come forward to cover one of the Lovelace Drive round, so there are Street Rep vacancies for the following streets: -

- Lovelace Drive (1 round)
- Dean Close

RA Committee Meeting – 21st July 2018

Pyrford Neighbourhood Forum Report

Traffic Analysis

SCC Have responded to WBC request that they help us and further information has been provided to the people who run the models in order to determine what can and cannot be provided and when.

Conservation Assessment

The Conservation Assessment scoping report has been commissioned from LDA Design. A first draft for discussion is awaited.

Heritage Display

The Community Heritage board has been installed and is now displaying archive materials donated by Brian Wilson. Further video profiles have been produced and changes are being made to display them through the PNF web site.

CIL

A development at 18 Norfolk Farm Road will generate CIL . This was unexpected and we have met with Ernest Amoako to better understand details of the CIL process and how the money accruing to the community can be spent. Notes of this meeting are attached for information.

Geoff Geaves – Chairman - Pyrford Neighbourhood Forum

20th July 2018