

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

Minutes of the Committee Meeting held at Cornerstone Centre, West Byfleet at 19:30 on Friday 15 June 2018

Present:

| | | |
|---------------------------------|-----------------------------------|---|
| Stewart Dick (SD) - Chair | Wade Pollard (WP) - WB Forum | John Bond (JB) - WBC Councillor |
| Gary Elson (GE) - Vice Chair | Eileen Perryer (EP) - Events | Graham Chrystie (GChr) - WBC Councillor |
| Keith Creswell (KC) - Treasurer | Liz Grout (LG) - West Byfleet CDR | Mary Bridgeman (MB) - WBC Councillor |
| Andy Grimshaw (AG) - Planning | Geoff Geaves (GG) - Pyrford Forum | Jean Pierre Frossard - Byfleet ADR |

The quorum is 8 members - the meeting was quorate.

SD extended a very warm welcome to our three councillors and to Gary Elson and Jean Pierre Frossard.

Reports circulated and to be appended to minutes: Treasurer, Planning, Membership, Byfleet CDR, Pyrford CDR and Footpath officer.

1. Apologies for absence

Apologies had been received from, Lynette Davies, Isabelle David, Ernie Elliott, Susan Offen, Eleanor Grady and Richard Wilson

Marion Malcher did not attend.

2. Minutes of the Meeting on 18 May 2018

The minutes were reviewed and signed by the Chair as a true record

3. Matters arising from the minutes of the last meeting

It was noted that as agreed at the last meeting Isabelle David had taken over responsibility for advertising from LG. The banking mandate has been changed.

4. Appointment of Gary Elson as Vice Chair.

This was agreed unanimously.

5. Planning Report

A very comprehensive report prepared by AG had been circulated. Additional comments from AG:

Esso Pipeline The chosen route is corridor J which does not go through the three villages.
AG was thanked for his outstanding work on this issue and he in turn thanked Pyrford Neighbourhood Forum.

Byfleet
Manor School - Demolition had commenced. The removal of trees has stopped.
Manor House Mill Lane - There are concerns about traffic and flooding and the RA will object.
Land to rear of 27 Winern Glebe - This is a re-application as the previous one was turned down due to size (two houses) on the site. New application is for one house but same size. RA will oppose.

- West Byfleet** **Sheer House** - The detailed Planning Application is awaited. The developer continues with his search for a residential builder partner.
GE updated the Committee as regards the work being carried out on the range of parking proposals.
Broadoaks - The new Planning Application will come before the Planning Committee at their July meeting. The RA supports.
Woodlands, Sheerwater Road - proposed development likely to be turned down. RA and WBNF would write in objection pointing out that it represented over development, was out of character and the lack of parking - it did not meet the standards of the NP. Supporters of this application point out that it will provide homes in a more affordable price range. Many of those supporting do not appear to live in the area.
Desire at 9 Old Woking Road - AG has written on behalf of the RA in objection as the building did not quite fit in with the surrounding buildings in this conservation area.
The Recreation Ground including the children's play area - There was a lengthy and very detailed discussion on this hugely important community issue led by the councillors present. They are totally supportive of the deep concerns felt by the community on the total lack of action by WBC in renovating the playground in spite of agreement and funding having been in place for many months. They are also committed to supporting the community in opposition to the possibility of a pub on the Recreation Ground. General dismay was expressed at the behaviour and conduct of WBC.
SD was instructed to write to David Bittlestone (leader of WBC) **ACTION SD**
- Outside Village** **Sheerwater Regeneration** - There was a discussion on certain aspects of the traffic survey and implications. AG will write to Ernest Amoako. **ACTION AG**
A320 Corridor Study - General encouragement to read it! **ACTION ALL**

6. Councillors' Report

JB and MB

This detailed and helpful report updated the RA committee on the following:

- > The bowling club
- > Byfleet Tesco need for a crossing
- > Travellers - consultation re change in the law and transit sites
- > New Vision Homes
- > Fly tipping
- > Parking in Byfleet and problems created for emergency services
- > Air pollution around the M25 bridge
- > Byfleet - lack of housing to some extent created by Sheerwater regeneration.

GChr

The discussion under Item 5 above about proposals for development on the WB Rec had covered everything GChr wanted to report on.

The Councillors left the meeting with thanks from SD

7. Treasurer's Report - report circulated before the meeting.

KC reported that we had renewed our insurance policy with Zurich

As regards the retrospective storage charge and post address cost being claimed by Byfleet Village Hall, KC is awaiting a response.

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To date for the current year subscriptions received amount to £6,192. West Byfleet while disappointing banked a further circa £500 after the report date. However this is still down on last year. The issue remains the lack of Street Representatives.

8. Acting Membership Secretary's Report - a report and data had been circulated before the meeting.

AG repeated the concern that members who had not paid for two years would automatically be removed from the database in December. He reiterated the need for subscriptions to be collected.

Mindful of GDPR AG had also checked who had access to the database to ensure this was appropriate. A schedule was attached to the report.

9. Website – Analytics reports had been circulated.

The GDPR policy has now been loaded onto the website but must be reviewed regularly.

The Communications and Data Policy was agreed.

10. Editorial - No report.

However please remember that ID was looking for ideas for the next issue which, she proposed, should celebrate the 90th anniversary of the RA and she was also planning articles supporting local shops, featuring the three villages in turn starting with WB. Contributions welcomed. Does anyone know any 90 year olds who could be interviewed/featured? Any ideas for articles/contributions to ID please. **ACTION ALL**

11. Footpath officer - The Report was noted.

12. Community Rep - No requests for donations had been submitted

13. Events Co-ordinator - no report

14. CDR Reports

Byfleet - a report from EG and JPF had been circulated before the meeting.

It was noted that their focus remained the collection of subscriptions and identifying new street reps to fill the gaps.

There was a report on the Traveller incursion in the Byfleet Recreation Ground on 4th June.

Congratulations were extended to James Allen on his award of the British Empire Medal in the Queen's Birthday Honour's List

West Byfleet – no report

Pyrford – The issue of parking was discussed.

15. Forum Reports

Byfleet – Lynn Cozens will take over.

Pyrford - a report from GG was laid before the meeting. An application to SCC for funding had been successful. £750 has been awarded for a heritage display and £2,000 for a scoping document re the work involved in a conservation assessment.

The Forum's 123 list of projects that they would support were CIL available is to be revised.

A traffic analysis is to be undertaken

West Byfleet - nothing further to report.

16. AOB

We would review the circulation of reports to Councillors.

ACTION AG

Drop-in dates:

Saturday 13 October in Pyrford at 14:00 - Church of Good Shepherd booked by AG

ID will work up the drop-in dates for 2019.

ACTION ID

The RA will be present at the following local events:

Saturday, 14 July - 12:30, Pyrford Flower show, table booked - share with Pyrford NF?

Saturday, 21 July - 12:30, Parish Day, Byfleet - share with Byfleet NF?

Saturday, 28 July - WB:Live

17. Next meeting - Friday, 20 July 2018 at Cornerstone Centre.

2018 committee dates:

21 September

19 October

16 November

2019 committee dates:

18 January

15 February

15 March

Committee to consider venue for meetings in 2019 so that forward bookings can be made.

*Stewart J C Speck
20 July 2018.*

PLANNING REPORT - JUNE 2018 MEETING - 15/06/2018

- A) POLICY & PROCEDURES**
- B) PLANNING COMMITTEE UPDATES**
 - a) Dates – next 26/06/2018
 - b) Appeals/Enforcements
 - a. Robinia, 2 White Pillars, Holly Bank Rd, West Byfleet – Tree - lodged 02/18
 - b. Invermark, Oakcroft Road, West Byfleet – Infill – Lodged 03/18; RA objected
 - c) Relevant matters from Planning Committee – none recently
- C) PLANNING APPLICATION VOLUMES**
- D) PLANNING APPLICATIONS**
 - 0) Across Villages
 - a. ESSO PIPELINE – Preferred corridor NOT through 3 villages
 - 1) Byfleet
 - a. Manor School – Demolition - **Granted permission**
 - b. 17A Brewery Lane - Apartments– **Withdrawn**
 - c. 17 Brewery Lane – Apartments - **Pending consideration**
 - d. Manor House, Mill Lane - Glass House & pond – **Pending consideration**
 - e. Manor House, Mill Lane – Glass House & pond - **Pending consideration**
 - f. Manor House Mill Lane – Car Museum - **Pending consideration**
 - g. 1 Magdalen Crescent - New dwelling - **Refused**
 - h. Brooklands, York Road – MHO - **Pending consideration**
 - i. Land rear of 27 Winern Glebe - New dwelling - **Pending consideration**
 - j. 7 Ulwin – extension - **Pending consideration**
 - 2) West Byfleet
 - a. Sheer House – Demolition & rebuild - **Awaiting Full Planning Application**
 - b. Broadoaks – Demolition & rebuild - **Pending consideration**
 - c. Tudor House, 89 Station Road – **Withdrawn**
 - d. Marchmont, Hollybank Road – Demolition & rebuild - **Pending consideration**
 - e. 9 Old Woking Road – Demolition & rebuild - **Pending consideration**
 - f. Woodlands, Sheerwater Road – Apartments - **Pending consideration (76 objections)**
 - 3) Pyrford
 - a. Lees Farm – Cladding - **Pending consideration as awaiting wildlife report**
 - b. 18 Norfolk Farm Close - Demolition & rebuild - **Pending consideration**
- E) OUTSIDE VILLAGES**
 - 1. Sheerwater Regeneration - **Pending consideration**
 - 2. Heathrow Expansion Consultation – **Closed**
 - 3. Heathrow Airport Noise Consultation – **16 May to 26 June 2018**
 - 4. Highways England A3/M25 Junction 10 Consultation - **Closed**
 - 5. A320 Corridor Study - **issued**
- F) TO WATCH**
 - 1. Former Byfleet Fire Station
 - 2. Marstons Pub/Restaurant
 - 3. 135 Old Woking Road
 - 4. Lorry Park West Byfleet Golf Club
 - 5. Surrey Waste Management
- G) APPROVED PLANNING APPLICATIONS CDR TO WATCH**
 - 1. Land Adj Social Club, Station Approach, West Byfleet.
 - 2. Marshall Parade, Coldharbour Road, Pyrford.
 - 3. Haslemere, Oakcroft Road, West Byfleet.
- H) OTHER PLANNING MATTERS**
 - 1. WBC Parking Standards-policy issued
 - 2. Green Belt/SADPD – no changes since 11/04/18 announcement

Byfleet, West Byfleet and Pyrford Residents Association
TREASURER'S REPORT
June 2018

I have attached a Statement of Financial Affairs (SoFA) to 14th June. At the time of writing, we have £864 in our current account and £21354 on deposit.

The year to date now shows a surplus of £918 for the five and a half months.

We have received Subscriptions of £6192 this year, which has been allocated to the members database. There will be a small difference with the amount shown in the membership records due to: Amounts paid in 2017 for 2018 membership; amounts paid in 2018 for 2017 membership. It is disappointing that only a small amount has been banked this month from Byfleet and West Byfleet (£100 each) following the distribution of newsletters/ The amounts received for West Byfleet were all directly to the AMO and it is hoped that the CDR is sitting on a considerable amount. In comparative terms with this time last year, year to date:

| | | | | |
|--------------|------|-------|------|-------|
| Byfleet | 2017 | £1132 | 2018 | £1676 |
| West Byfleet | 2017 | £2259 | 2018 | £1140 |
| Pyrford | 2017 | £3744 | 2018 | £3522 |

We have issued £1580 of advertising invoices this year. £815 has already been paid. As nearly all difference is the invoicing was at 31/5 I expect these to be cleared by the mid July report with the exception of the remaining £45 outstanding which relates to Brooklands Jewellers and will probably be cancelled.

The insurance cost of £310 is included in the accounts, I have issued a separate note to the Committee on this.

Pyrford Neighbourhood Forum and West Byfleet Neighbourhood Forum first quarter grants (2018/19) have been paid in accordance with the agreed protocol. PNF have repaid £99 of unused expenditure in accordance with the funding agreement. Byfleet NF have had all their historic grant.

With regard to the notification that Byfleet Village Hall believe they should charge us for the storage space and post address, in accordance with the instructions from the Committee, I advised Godfrey that we were prepared to pay £100 and wished to discuss charges going forward as we regarded £100 excessive even though we value the storage space and the postal address facility (even if never used!). I am awaiting a response.

Issues.

- 1 The Committee agreed to a subgroup of the AMOs and Treasurer to devise a solution which will enable FPI collections without jeopardising the integrity of the banking and database. This will take place when the AMO situation settles down. Some Ridgway members currently pay by direct bank transfer. These are notified to CDR/AMO who then has to update member sheets for the Treasurer to reimport to the Database. Lloyds Bank are delaying the setting up of a new business sub-account as an experiment with Pyrford (which will be only for collections, this will allow members to pay by bank transfer and for the AMO to download and import to excel and prepare the members database input). When this works, we will be able to create similar accounts for Byfleet and West Byfleet.
- 2 I have not forgotten the issue of charitable status and gift aid. However, I do not think we can make much progress on this until we formally establish the relationship between the RA and the three fora and their related remit. It may also be worth discussing some organisational restructuring to save overhead costs whilst maintaining independence. If the four committees are in agreement - this might need the help of a friendly lawyer!

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Byfleet, West Byfleet & Pyrford Residents Association
to 14th June 2018

| INCOME | Year to date | |
|--|--------------|--------------------|
| | £ | £ |
| Subscriptions and member donations: | | |
| Byfleet | 1676 | |
| West Byfleet | 1140 | |
| Pyrford | 3522 | |
| Friends & Unallocated | -145 | |
| | | <u>6192</u> |
| Advertising | | 815 |
| Bank Interest | | 3 |
| Donations | | 0 |
| Sundry Income | | 0 |
| Total Income | | <u><u>7010</u></u> |

EXPENDITURE

| | | |
|--------------------------------|-----|--------------------|
| The Resident | | 3070 |
| **Committee Expenses | | 95 |
| **Street Rep Drop Ins | | 114 |
| Room Hire not Comm. | | 0 |
| **AGM | | 170 |
| **Fetes | | 108 |
| Display/Equipment | | 0 |
| Donations: | | 929 |
| Insurance | | 310 |
| Postage, Stationery & Printing | | 0 |
| Sundries | | 0 |
| Database/Web Expenses | | 249 |
| Mileage/Parking | | 0 |
| Forums - Pyrford | 698 | |
| - Byfleet | 0 | |
| - West Byfleet | 351 | |
| | | <u>1048</u> |
| Total Expenditure | | <u><u>6093</u></u> |
| Surplus/(Deficit) | | <u><u>£918</u></u> |

| | | |
|-------------------|-----|-----------------------|
| Opening Cash | | 21301 |
| Surplus/(Deficit) | | <u>918</u> |
| Closing Cash | | <u><u>£22,218</u></u> |
| Analysis of Cash | C/A | 864 |
| | Dep | <u>21354</u> |
| | | <u><u>£22,218</u></u> |

| Donations | | £ |
|--------------------------------------|---------|-----|
| | re Xmas | |
| Pyrford and Byfleet Childrens Centre | lights | 300 |
| Byfleet Cricket Club | | 400 |
| Byfleet Cricket Club | | 200 |
| Fullbrook Path Clearers | re | 29 |

MEMBERSHIP REPORT JUNE 2018 (15 June 2018)

MEMBERSHIP

The membership numbers from the database as at 10/06/2018 by village, compared to December 2017 year end and January to June 2018 are below: -

| Area | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Latest | % |
|---------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------|
| Byfleet | 754 | 760 | 760 | 760 | 762 | 762 | 751 | 26.4% |
| West Byfleet | 902 | 902 | 902 | 902 | 910 | 916 | 869 | 30.6% |
| Pyrford | 1,173 | 1,174 | 1,174 | 1,174 | 1,190 | 1,190 | 1,191 | 41.9% |
| Other | 32 | 33 | 33 | 33 | 33 | 33 | 30 | 1.1% |
| Totals | 2,861 | 2,869 | 2,869 | 2,869 | 2,895 | 2,901 | 2,841 | |

Total membership has dropped by 60 for two reasons; firstly 20 members have been cancelled in and around Madiera Road, West Byfleet and secondly I have now excluded members from the totals who are marked as cancelled, expired or deceased.

The membership above includes 549 households where no subscription has been paid since 2015, by village below: -

As at 12/06/2018

| | Subs Rcd £ 2016, 17 & 18 | Members | zero subs 2016, 17 & 18 | % |
|--------------|-----------------------------|--------------|----------------------------|------------|
| Byfleet | 5,821.50 | 707 | 157 | 22% |
| West Byfleet | 5,428.30 | 905 | 298 | 33% |
| Pyrford | 11,685.00 | 1,120 | 94 | 8% |
| | 22,934.80 | 2,732 | 549 | 20% |

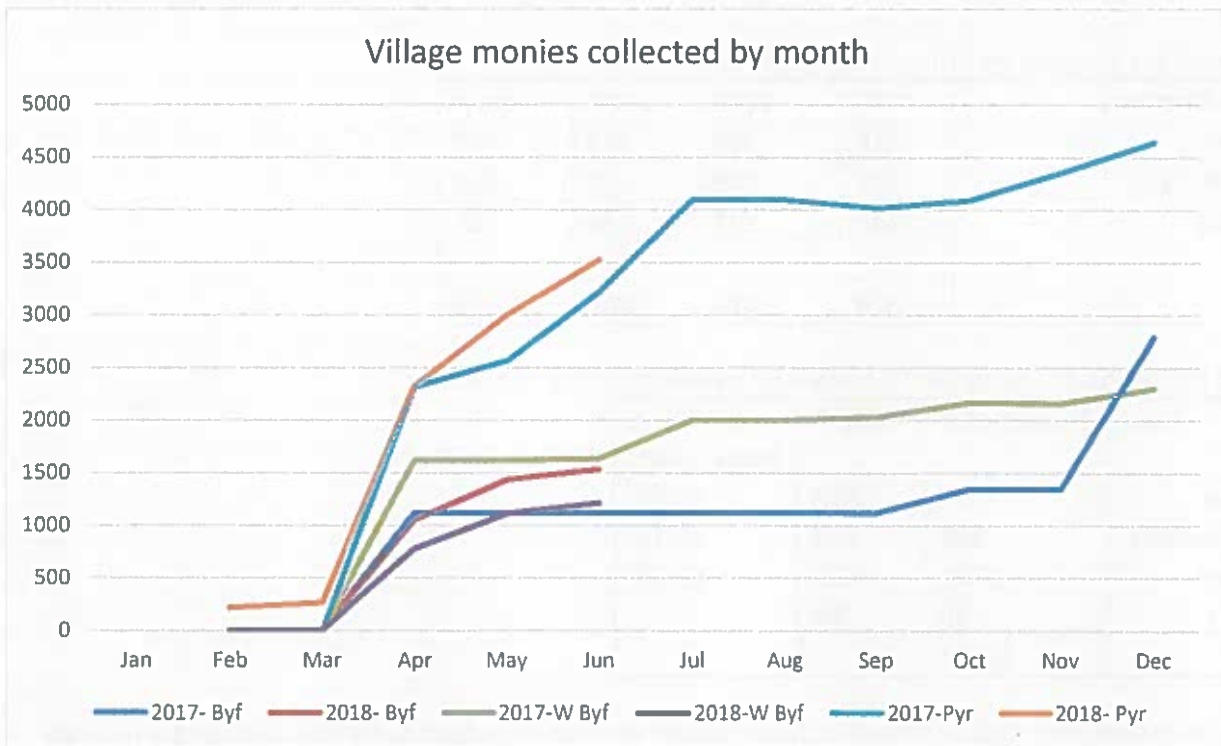
The new constitution adopted at the AGM will mean membership **AUTOMATICALLY** ceases after **TWO** years of non-payment. CDR's are asked to encourage collection of all subs during 2018. In the month since the May report £723 of subscriptions have been recorded; £100 from Byfleet, £1000 from West Byfleet & £523 from Pyrford. So far for 2018, subs of £6,262 have been recorded as collected. (64% of the amount collected in 2017 and 51% of the total membership, including those not paid for two years).

The total amount collected in the period to June 2018 is £297 above the period to June 2017. Byfleet & Pyrford are above year on year, but West Byfleet remains significantly lower. The detail is below: -

| Amounts from Collection Report | 2018 | 2017 | Diff. | Diff % |
|--------------------------------|--------------|--------------|------------|-----------|
| Byfleet | 1,531 | 1,117 | 414 | 37% |
| West Byfleet | 1,210 | 1,633 | (423) | (26)% |
| Pyrford | 3,522 | 3,216 | 306 | 9% |
| | 6,262 | 5,966 | 297 | 5% |

So far during 2018, the monies recorded represent 64% of that recorded in the full year 2017. The trend is compared in the graph to the prior year.

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The subscriptions amounts recorded as collected by village by years 2015 to 2018 are: -

| Subscriptions by year | 2015 | 2016 | 2017 | 2018 | % 18 of 17 |
|-----------------------|--------------|--------------|--------------|--------------|------------|
| Byfleet | 1,843 | 1,551 | 2,788 | 1,531 | 55% |
| West Byfleet | 2,138 | 1,793 | 2,298 | 1,210 | 53% |
| Pyrford | 3,223 | 3,615 | 4,642 | 3,522 | 76% |
| | 7,203 | 6,959 | 9,728 | 6,262 | 64% |

Considering the numbers of memberships renewed overall in 2018, there are 3 more memberships than at the same time in 2017. So far, in 2018, 58% of all 2017 memberships have been renewed. The % total of all memberships is 37%.

| No Memberships Collected | 2018 | 2017 | Diff. |
|--------------------------|------------|------------|-------------|
| Byfleet | 248 | 197 | 51 |
| West Byfleet | 199 | 252 | (53) |
| Pyrford | 474 | 498 | (24) |
| | 921 | 947 | (26) |

There are 417 memberships collected, by default, by the CDR's as follows: -

| CDR covered rounds - No. memberships | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Latest | Movement |
|--------------------------------------|------------|------------|------------|------------|------------|------------|-----------|
| Byfleet | 84 | 61 | 29 | 25 | 25 | 51 | 26 |
| West Byfleet | 135 | 98 | 219 | 230 | 314 | 304 | (10) |
| Pyrford | 102 | 102 | 63 | 66 | 62 | 62 | 0 |
| | 321 | 261 | 311 | 321 | 401 | 417 | 16 |

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
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The numbers not paid by village each year since 2015 are: -

| NIL Collections | 2015 | 2016 | 2017 | latest |
|------------------------|-------------|--------------|--------------|---------------|
| Byfleet | 218 | 305 | 239 | 443 |
| West Byfleet | 417 | 506 | 523 | 690 |
| Pyrford | 239 | 213 | 246 | 555 |
| | | | | |
| | 874 | 1,024 | 1,008 | 1,688 |

Based on the 2011 Census the % household membership by village are: -

| Area | Households | % Split | % Village Households |
|--------------|-------------------|----------------|-----------------------------|
| Byfleet | 751 | 26% | 24.0% |
| West Byfleet | 869 | 31% | 46.1% |
| Pyrford | 1,191 | 42% | 51.3% |
| Others | 30 | 1% | |
| | 2,841 | | |

There have been one request to join in June through the website which were passed onto the relevant village CDR.

The voluntary data completeness achieved so far is: -

| | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Latest | % |
|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------|
| Emails | 689 | 694 | 694 | 695 | 732 | 816 | 846 | 29% |
| Telephone | 513 | 524 | 524 | 524 | 570 | 697 | 730 | 25% |
| Post codes | 722 | 743 | 742 | 742 | 805 | 1,033 | 1,085 | 38% |
| Current & New | 1,491 | 28 | 28 | 28 | 48 | 940 | 1,058 | |

Email numbers remain quite low at 29% of members.

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MEMBERSHIP DATABASE EMAIL COMMUNICATIONS

The emails recorded in the Membership database have been used to send out eight communications.

The results are: -

| | BroadOaks Exhibition | RA AGM | Esso Exhibition | Seven Hills Rd Closure | Esso Consultation Feedback | Broadoaks WBNF Dropins | Esso Pipeline RA Objects | Marstons Consultation | Totals |
|--------------|-------------------------|-----------|--------------------|------------------------------|----------------------------------|------------------------------|--------------------------------|--------------------------|--------|
| Sent | 819 | 737 | 732 | 729 | 909 | 824 | 823 | 900 | 6,473 |
| Bounced | 91 | 19 | 15 | 15 | 101 | 17 | 17 | 20 | 295 |
| | 11.1% | 2.6% | 2.0% | 2.1% | 11.1% | 2.1% | 2.1% | | 4.6% |
| Delivered | 728 | 718 | 717 | 714 | 808 | 807 | 806 | 880 | 6,178 |
| | 88.9% | 97.4% | 98.0% | 97.9% | 88.9% | 97.9% | 97.9% | 97.8% | 95.4% |
| Opened | 492 | 452 | 445 | 339 | 465 | 568 | 358 | 612 | 3,731 |
| | 67.6% | 63.0% | 62.1% | 47.5% | 57.5% | 70.4% | 44.4% | 69.5% | 60.4% |
| Clicked | 0 | 0 | 70 | 0 | 81 | 103 | 80 | 171 | 505 |
| | 0.0% | 0.0% | 9.8% | 0.0% | 10.0% | 12.8% | 9.9% | 19.4% | 8.2% |
| Unsubscribed | 6 | 2 | 3 | 0 | 1 | 1 | 0 | 1 | 14 |
| | 0.8% | 0.3% | 0.4% | 0.0% | 0.1% | 0.1% | 0.0% | 0.1% | 0.2% |

Following the requests to unsubscribe, the relevant 14 emails have been deleted in the membership database.

The current tool for global emails is Mail Chimp. There is a product in CiviCRM which could be used instead of Mail Chimp, but this needs to be investigated and tested.

COMMUNICATIONS PROCESS

A small working party was agreed consisting of Geoff Geaves, Anita Flavell and Andrew Grimshaw to look at how best to use the website & global email. In the absence of Geoff Geaves, Anita Flavell and Andrew Grimshaw met and suggest the following: -

COMMUNICATIONS POLICY

To load an item onto website or to send a global email covering one or more villages, two Committee Members need to agree. Ideally one of these should be the Chairman, Secretary or the Treasurer.

Routine FACTUAL postings without the need for agreement: -

- 1) Significant road closures nearby e.g. Seven Hills Road
- 2) Local road closures inc one-way traffic lights
- 3) Large Planning applications
- 4) All Planning applications in three villages? (website only)
- 5) Public hearings
- 6) Street Rep notifications for up-coming Drop-in or chasing of subscriptions
- 7) Relevant Woking Borough Council/Surrey County Council news items

GDPR

The GDPR policy has been loaded onto the website.

The document needs to be reviewed regularly and I continue to review examples I receive to see what might be improved.

In the meantime, I would like to suggest the following Data Policy.

DATA POLICY

All Membership Data is provided **SOLELY** for the legitimate use of the Byfleet, West Byfleet and Pyrford Residents Association. The data **CANNOT** be provided to any other organisation including the three Forums.

Any data extracted from the Membership Database sent via email that relates to individuals **MUST** be sent **PASSWORD** protected.

Unless indicated otherwise the password default should be the Memberships Officers postcode all lowercase, currently gu228rr.

When sending out any group emails please ensure: -

- 1) Against To: use your RA officer email
- 2) Against cc: copy to other RA officers email
- 3) **Use BCC for the list of members being emailed**

This is to provide email privacy so that email recipients **CANNOT** see the other recipients email addresses.

The Committee are asked to agree the Communications & Data Policy

Footpath Officer Report 14/06/18

Alleged Bridleway at Muddy Lane : Public Inquiry

On 22/5/18 The Footpath Officer and Treasurer attended the Muddy Lane Inquiry at the Civic Offices. A speedy resolution of the matter was not possible because the objectors (Mr Salaman and Mr Garland) had presented new evidence to Surrey County Council the previous day (21/5/18) No other supporters were aware of this prior to the start of proceedings. The Inspector decided it was "unsafe to disregard" the new evidence. This new evidence relates to the height of the M25 underpass and it's legal acceptability for use as a bridleway. The SCC team required time to examine the documents they had received at very short notice.

The Inspector wished to make best use of the day. Those who had indicated their wish to speak were asked if they would like to defer until having seen the new documents. Keith Cresswell and I stated we would defer. Other witnesses gave their evidence throughout the day and were cross examined. Many of these were cyclists. The cross examination was, in my view, unnecessarily lengthy and rather aggressive. It was suggested multiple times that the cyclists were "organised" or "professional campaigners" (they used the internet!) and their "failure" to see "no-entry signs" meant they had been breaking the law. The objectors also endeavoured to show that the lane had been closed during the construction of the M25 with the implication that rights were lost as a result.

The Inquiry was initially adjourned until 26/27th June 2018. Unfortunately however SCC are unable to agree this date and a new date, and possibly a new venue, has yet to be announced. The letter I received from the Planning Inspectorate suggests the Inquiry might resume within the next 11 months.

When considering what evidence may be admissible we need to bear in mind this statement from SCC Officer Mr. Williams: *"What is key here are memories about challenges, structures, gates, obstructions and notices and when they were there. Even if you do not have cycle or equestrian use, memories of those aspects could be very important, especially anything before 2006."*

The Inspector himself pointed out that the Inquiry will not consider what is "desirable"

Subsequent to the 22/5/18 Inquiry:

KC : has initiated a productive facebook thread about memories of Muddy Lane.

MM : has been in contact with the Byfleet Heritage Society and has interviewed a local resident.

MM : spoke with Mr. Williams of SCC who seems confident that the new objections can be satisfactorily refuted.

Footpath 73 across Pyrford Common

The Committee will recall that some dead trees were felled and the intention for a local voluntary group, "Men in Sheds", to build bat boxes in mitigation. It has been agreed in principle that the RA will subsidise the small cost involved. Unfortunately the group have temporarily lost their premises and this work will now be delayed.

Footpaths 97/24 Sopwith Drive

I have been asked by Cllr Bond to look into the need for a pedestrian crossing.

Pigeon House Bridge. There is no bridge.

Marion Malcher
14th June 2018

BYFLEET CDR REPORT JUNE 2018 MEETING (15 June 2018)

RA CDR Byfleet- Eleanor Grady - **apologies for 15.06.2018**

RA Deputy CDR Byfleet – Jean-Pierre Frossard - **attending 15.06.2018**

RA Membership/Role Change news

No change: The AMO role remains open. Lisa Graae, who covers this role for the West Byfleet membership, is kindly continuing to cover this for Byfleet in the immediate future.

RA Subscriptions/ Street Reps/Drop-in

Subscriptions:

Over the last month another small batch of subscriptions has been received and processed. The last chaser sent to Street Reps was on 08.05.2018. Very few were handed in at the Drop-In when attendance overall was low due to calendar clashes. Individual chasers will be sent before the next meeting.

Street Reps:

I have not found replacement SRs for the 2 street reps who stepped down in April. Magazines were delivered by CDRB and efforts will be made over the next few months to find additional SRs.

In conversation with one Street Rep who kindly delivers to many roads in Byfleet, we have agreed that she will continue to deliver to all these roads but not chase/ collect subscriptions door to door which she has been doing to date. She cannot manage all this task and I would prefer her to deliver to her existing roads as the priority at this stage until I can find more SRs. We concluded that one of the reasons she did not receive all subs back from all roads is that many of the roads she delivers to are over the other side of Byfleet to where she lives. We suspect residents put off giving in their subs as they would not pass her letterbox daily. The SR will try to identify residents she knows well in each road who might be willing to take receipt of the subs for her to collect from them.

Events since last report:

RA Drop-In 19.05.2018. Low attendance. Grateful thanks to Godfrey C. who attended to support CDRB 'learn the ropes'. Remaining magazine batches were delivered to SRs by Andrew Balcher.

Village Matters

Muddy Lane Consultation -21.05.2018

21st May 2018 Muddy Lane Public Enquiry Meeting 10h00-12h00 was attended by Marion Malcher and Keith Creswell on behalf of the RA.

The matter was adjourned until 26th/27th June 2018 as the objectors presented new evidence to SCC the day before the consultation 21.05.2018. No other supporters were aware of this prior to the start of the proceedings and the SCC team needed time to review this material.

Traveller Incursion in Byfleet Recreation Ground 04.06.2018

A group of travellers moved onto Byfleet Recreation Ground on Sunday 03.06.2018. Woking Borough Council served an eviction notice on 04.06.2018. WBC Neighbourhood Team attended the Recreation Ground 05.06.2018 and the travellers were evicted by 17h30 on will be evicted by 17h30 05.06.2018.

The below are the concerns which I registered with the police as an individual Byfleet Resident 04.06.2018:

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, 15 June 2018

1. Understanding from neighbours that the recreation ground gate had been broken into.
2. Dangerous driving (at speed and without indication) onto and out of the site emerging between hedges across a footpath, with poor visibility.
3. Dogs roaming unsupervised around the recreation ground.
4. Vans and heavy 4x4s driving at speed across the grass around the recreation ground.
5. Concern for anxiety possibly caused to elderly residents of Stream Close who back onto the recreation ground and to those using footpaths to St Mary's Day Centre.

***Upcoming events/ Society News**

21st July 2018 Byfleet Parish Day – The RA is planning to have a stall.

EMG/JPF 09.06.2018

PYRFORD CDR REPORT JUNE 2018 MEETING (15 June 2018)

MARSHALLS PARADE

Since the garage block behind the parade was demolished in late December, new fencing has been erected. Construction work has started, foundation trenches have been dug and then operations seem to have stopped.

The demolition has reduced the space available for car parking to the rear of the shops. The developer has agreed to try to minimise the construction footprint required to build the four 2-bedroom flats over a single retail unit.

Unfortunately, it seems inevitable that car parking will become difficult at certain times usually Saturday mornings & school start and end times.

On Saturday morning 9th June whilst doing a muster for the Pyrford Flower Show outside the shops, this was very obvious and cars were parking on pavements and reversing onto the pavements. A local resident came out and mentioned the recent damage to his garden wall, for the second time and sought my involvement about a possible solution. I will follow up.

The Veterinary Clinic opened at the end of May.

The Flutterbyes unit remains vacant.

Marketing has started of the unit under construction and a possible Pharmacy is one of the options. The potential tenant has sought the endorsement of the Residents Association to his Pharmacy licence application.

ESSO PIPELINE

This is no longer proposed by Esso to come through Pyrford village.

TWISTED STONE GOLF CLUB

There is a rumour that Twisted Stone Golf Club (previously Traditions) is up for sale.

DROP IN SATURDAY 19th MAY 2018

Unfortunately, due to the Royal Wedding & the FA Cup final this date provided less successful than previous occasions and numbers of collections on the afternoon were significantly down. One or two still rounds remain to be collected.

STREET REPS VACANCIES

There are Street Rep vacancies for the following streets: -

- Lovelace Drive (2 rounds)
- Dean Close

FUTURE DATES - Pyrford & Wisley Flower Show Saturday July 14th

The procession starts at 12:30 from Dane Court and goes along Coldharbour Road to the Show Ground at Pyrford Cricket Ground. Full details can be found at www.pyrfordflowershow.org.uk