

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

Minutes of the Committee Meeting held at Cornerstones, West Byfleet at 19:30 on Friday 16 March 2018

Present:

| | | |
|----------------------------------|--|--------------------------------------|
| Stewart Dick (SD) - Chair | Isabelle David (ID) - Editor | Ernie Elliott (EE) - Pyrford Dep CDR |
| Richard Thomas (RT) - Vice Chair | Eileen Perryer (EP) - Events Secretary | Penny Hoskyn (PH)- WB Forum |
| Lynette Davies (LDD)- Secretary | Liz Grout (LG) - West Byfleet CDR | Richard Wilson - SCC Councillor |
| Andy Grimshaw (AG) - Planning | Eleanor Grady (EG) - Byfleet CDR | Simon Preece (SP) |

The quorum is 8 members - the meeting was quorate.

Reports circulated and to be appended to minutes: Treasurer, Planning, Membership, Byfleet CDR, Pyrford CDR

1. Apologies for absence

Apologies had been received from Susan Offen, Keith Creswell and Geoff Geaves (GG). SD, elected as Chair at the AGM, welcomed everyone to the meeting and, as there were some new members, asked everyone to introduce themselves. Simon Preece was considering taking on the role of Assistant Membership Officer in Byfleet and had been invited to the meeting by Godfrey Chapples, the outgoing Chair.

2. Minutes of the Meeting on 16 February 2018

The minutes were reviewed and signed by the Chair as a true record

3. Matters arising from the minutes of the last meeting

Traveller incursions RW reported that he had written to Jonathan Lord and that Christian Blunt was preparing a paper to put to government on this issue.

Light fire RW noted that it was a bin, not a light, which had caught fire and that arrangements had been made to have it repainted.

Muddy Lane Public enquiry in May. As many as possible urged to attend.

Insurance AG confirmed that the RA was covered by Employers Liability and Public Liability insurance. SD was interested to know if there were plans for the RA and for to take out joint insurance. Pyrford forum had just renewed its insurance and GG had shared the research at the last committee meeting. AG thought that it might not be possible for a joint insurance to be taken out as there were no legal links between the organisations.

There was a reminder that the RA did not give advice and that committee members were not acting in their professional capacity. The RA signposted and offered guidance.

4. AGM, Wednesday, 14 March 2018

This had gone well with 80 people in attendance.

Ray Morgan, CEO WBC, had given a very interesting talk on his vision for Woking town centre and West Byfleet together with an update on progress with the developments so far. It was clear that his focus was on the provision of housing to meet the Woking Plan. Infrastructure, over which he had no influence, was not within his remit. RW noted that an infrastructure report has been prepared by the councillors for presentation to government.

SD to write on behalf of the RA to thank Ray. He will also ask if he is happy that a report is included in The Resident. **ACTION: SD**

5. Planning Report

Report prepared by AG circulated before the meeting. Additional comments from AG:

AG will be meeting Chris Dale at the Council to introduce himself as the new RA planning officer.

- Broadoaks** new proposal including housing/office space/nursing home would require a change of use application and potentially an increase in CIL and if appropriate S.106 money. Cllr John Bond would be asked to talk to Cllr Amanda Boote. New plan likely to be submitted in May. Broadoaks would continue to be an ungated private estate. Access to public footpath running through it would be maintained.
- Sheer House** a working group comprising a representative of the WBNF, RA and WBBA had been set up so that a coordinated approach could be pursued with Altitude. The committee approved AG as the representative on this group.
- Altitude had indicated that the detailed planning application would be within the approved outline planning parameters as regards height and scale. Further the maximum car parking places would be provided even if fewer residential units were constructed. They had not yet found a partner for the residential part and there was concern about how easy this would be given current economic conditions and uncertainties. Altitude would be looking to keep control of the site once built.
- The meeting between John Bond and Barry Hatcher and Wade Pollard, which AG would also attend, had not taken place.
- Parking in WB** PH had met with Jane Armitage, WBBA, who was conducting a survey into parking with the WBBA members. She would then discuss this with the Neighbourhood Forum.
- Phoenix House** planning had been turned down due to the lack of 2 bedroom apartments in the plan (not because of the lack of parking provision) and the desire to protect commercial jobs.
- WB Rec** Concern that the funding for the playground equipment would no longer be available after the end of March and nothing had been built.

AG drew attention to other entries in this report.

6. Councillors' Report

Richard Wilson gave a verbal report covering many different items including:

Refuse collection - much improved now that Amey had the contract and were coordinating collections in neighbouring boroughs.

ID for elections - being trialled in Woking

Flood Alleviation - Councillors had been briefed about the River Thames scheme but there was no funding for Byfleet. RW had been in contact with Highways England about flooding in Brewery Lane and it was no 6 on the list for action.

Roadworks - lots underway

Scouts and Guides - Ray Morgan had asked them to come up with ideas on a joint building. Location was still to be found - old Camphill Tip?

Schools - All villages schools rated good or better. All first preferences met, no new schools needed. WBIS was top in the county for pupils walking/scooting to school ie not going by car.

Winter - a number of roads in the area had been given priority for gritting

Sheer House - council have agreed details for the temporary and permanent library. Expecting Altitude to fit out the library

Byfleet - plans for developing the library area and getting a better provision

A3 Junction - consultation finishing in May.

21:00 Richard Wilson and RT left the meeting

7. Treasurer's Report - report circulated before the meeting.

SD was concerned about the reported deficit. Was this a problem? Would like to see comparatives ie with other years. Could just be due to the way subscriptions were collected and recorded. There was also no indication of any liabilities/debts. Would like to see this information. AG didn't think it was likely there were any large debts - just expenses to be paid, room hire etc. KC to be asked to clarify. **ACTION KC**

AG commented on Note 4 re GDPR that he was not the Membership Officer, only acting in that capacity until the vacancy was filled. He did not want to take on responsibility for GDPR.

8. Acting Membership Secretary's Report - a report and data had been circulated before the meeting.

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AG reported that over 40% of newsletters had been collected at the February drop in which was considerably more than at the previous one.

It was not possible to access some houses/flats due to security doors and a street rep had asked if the RA would pay for postage so that the newsletters could be posted. This will be considered. AG would find out if a mail drop could be done by Royal Mail. This might not be possible for a targeted delivery. **ACTION AG**

AG was concerned about the time it took to get the membership database updated.

There was a discussion on the impact of GDPR. AG had booked on to a session on GDPR and the committee agreed to the re-imburement of the cost. SP had done a lot of research and explained what he had found out. He stated that a policy outlining procedures should be drawn up and presented to the ICO (Information Commissioners Office). SP agreed to draw up a policy. **ACTION SP**

AG said that retention of data might be an issue and a cleanse of the database would be needed to get rid of old data. Acceptable retention period 7/10? years would need to be confirmed.

Explicit consent for holding data was needed. However, it might be that becoming an RA member and paying a subscription would be sufficient as this created a verbal contract. There was a potential risk that, in asking every member to provide a signature membership numbers would drop significantly. Some street reps were also reluctant to ask for this information as well as collect money.

It would be necessary to tell members how the data was being used - via collection envelopes or in the newsletter? The RA would make it very clear that data was not shared with third parties and used only for the purposes of running the membership. This data should not be shared with the Fora (as per October 2016 privacy statement)

9. Website – Anita had circulated the web analytics report but in the absence of GG further discussion was held over to the next meeting. The subgroup set up to look at the use of social media were still to meet. AG and ID had signed up to attend a session on setting up a Facebook page.

10. Editorial - The next issue of The Resident, No 158, will be distributed at the Drop In on 19 May. ID advised that the deadline for articles and advertisements was **3 April 2018** and asked for articles to be submitted to her as soon as possible.

ID asked each of the new committee members to provide her with a photo and a short introductory pen portrait for the magazine. **ACTION: New committee members**

The question of distributing the newsletter to every household in the three villages in an attempt to increase membership was discussed. There was a question as to how willing street reps would be to take on this extra activity and it was agreed that it was not appropriate to do this with the next issue. ID will, therefore, order a normal print run.

11. Footpath officer - No report.

However, there had been email correspondence between Marion and Godfrey, as RA Chair, about footpath volunteers from Fullbrook and dangerous trees on footpaths at Pyrford Common. Marion reported that Horsell Common Preservation Society (HCPS) had been consulted as landowners and would be putting up bat boxes for the serotin bats living in the vicinity of these trees. She suggested that the RA might want to 'sponsor' the boxes - it would be inexpensive to do so.

12. Community Rep - No grant applications had been received.

However, as reported in item 11 above, Marion had requested a donation to provide lunch for the footpath volunteers. As there was no committee meeting before the event at which approval could be given Godfrey had agreed it as a Chair's action. KC, as treasurer had been consulted and had agreed these expenses as a prequel to the major claim but stated that this should not be regarded as a precedent and wished to remind everyone that donations should be agreed before events.

Marion to be asked to liaise with Sue to get the donation request forms completed and submitted for approval.

ACTION MM/SO

13. Events Co-ordinator - Eileen Perryer

Drop-in dates:

- **19 May in Byfleet at 13:30** - Village Hall booked by LG (**Note** this is Royal Wedding and Cup Final Day!)

- **13 October in Pyrford at 14:00** - Church of Good Shepherd booked by AG
EG wished to thank Sue Offen for her help with the February drop in and the AGM.

14. CDR Reports

Byfleet - a report from EG had been circulated before the meeting.

Jean Pierre Frossard had agreed to become the Deputy CDR for Byfleet. EG reported that she and Godfrey had attended the volunteers event in Byfleet which had been a very positive event for Byfleet voluntary organisations.

West Byfleet – LG reported the continuing problems with recruiting street reps for WB. She and SD would meet to discuss. **Action: LG/SD**

Pyrford – a report from AG had been circulated before the meeting.

15. Forum Reports

Byfleet – no report

Pyrford - AG, in GG's absence, gave a quick verbal report. Activities continued as outlined at the previous meeting. Work on traffic analysis was ongoing, site allocations were awaited and the proposal for heritage survey continued.

West Byfleet - PH gave a verbal report noting the comments already made about Sheer House, Phoenix House and Broadoaks. Nothing further had been heard from Marston's re the proposed development on WB Rec and repeated requests for information had been unsuccessful. WBLive would take place again in July 2018 and it would be a good idea if both the RA and Fora took a stall there.

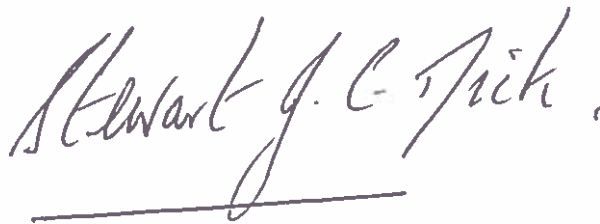
16. AOB

- **Completion of Parvis Road cycle path** - an email from KC requesting an article be placed on the RA website on this subject had been circulated before the meeting. After discussion it was decided that this was not appropriate as it was felt that it was lobbying for action rather than supplying information.

- 17. Next meeting - Friday, 20 April 2018 at Cornerstones.**

2018 committee dates:

18 May
15 June
20 July
21 September
19 October
16 November



Byfleet, West Byfleet and Pyrford Residents Association
TREASURER'S REPORT
March 2018

I have attached a Statement of Financial Affairs (SoFA) to 13th March. At the time of writing, we have £1414 in our current account and £18352 on deposit.

The year to date now shows a deficit of £1535 for the two and a half months.

We have received Subscriptions of £573 this year all Pyrford, but mostly still showing in Unallocated as the database entry is yet to be completed. It is done this way so it gives an easier match between the members database reports and the cashbook categories.

We have issued £695 of advertising invoices this year. £650 has already been paid. The remaining £45 outstanding relates to Brooklands Jewellers.

Pyrford Neighbourhood Forum fourth quarter grant has to be paid. West Byfleet NF draft Constitution has been adopted, the new grant will be from 1 April, the first quarter payable mid-May. I have offered to pay early should WBNF need funding urgently. Byfleet NF have had all their historic grant and are not yet in a position to establish the new regime.

Issues.

- 1 The Committee agreed to a subgroup of the AMOs and Treasurer to devise a solution which will enable FPI collections without jeopardising the integrity of the banking and database. This will take place when the AMO situation settles down. Some Ridgway members currently pay by direct bank transfer. These are notified to CDR/AMO who then has to update member sheets for the Treasurer to reimport to the Database. I am setting up a new business account as an experiment with Pyrford which will be only for collections, this will allow members to pay by bank transfer and for the AMO (Andy) to download and import to excel and prepare the members database input. If this works we will be able to create similar accounts for Byfleet and West Byfleet.
- 2 I have not forgotten the issue of charitable status and gift aid. However, I do not think we can make much progress on this until we formally establish the relationship between the RA and the three fora and their related remit. It may also be worth discussing some organisational restructuring to save overhead costs whilst maintaining independence. If the four committees are in agreement this might need the help of a friendly lawyer!
- 3 Insurance renewal is in June, I will investigate further in May.
- 4 The new Data Protection Regulations coming into force end of May require some policy and procedural work to avoid a financial risk to the organisation. Andy, in his Membership Sec role, is leading on this.

Keith Creswell 12/03/2018

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Byfleet, West Byfleet & Pyrford Residents Association
to 13th March 2018

| INCOME | Year to date | |
|--|--------------|--------------------|
| | £ | £ |
| Subscriptions and member donations: | | |
| Friends & Unallocated | 313 | |
| Byfleet | 0 | |
| West Byfleet | 0 | |
| Pyrford | 260 | |
| | | <u>573</u> |
| Advertising | | 650 |
| Bank Interest | | 1 |
| Donations | | 0 |
| Sundry Income | | |
| Total Income | | <u><u>1224</u></u> |

EXPENDITURE

| | | |
|--------------------------------|------|---------------------|
| The Resident | | -1535 |
| **Committee Expenses | | 0 |
| **Street Rep Drop Ins | | -75 |
| Room Hire not Comm. | | 0 |
| **AGM | | 0 |
| **Fetes | | 20 |
| Display/Equipment | | 0 |
| Donations: | | -700 * |
| Insurance | | 0 |
| Postage, Stationery & Printing | | 0 |
| Sundries | | 0 |
| Database/Web Expenses | | -90 |
| Mileage/Parking | | 0 |
| Forums - Pyrford | -379 | |
| - Byfleet | 0 | |
| - West Byfleet | 0 | |
| | | <u>-379</u> |
| Total Expenditure | | <u><u>-2759</u></u> |
| Surplus/(Deficit) | | <u><u>-1535</u></u> |

| | | |
|-------------------|-----|---------------------|
| Opening Cash | | 21301 |
| Surplus/(Deficit) | | <u>-1535</u> |
| Closing Cash | | <u>19766</u> |
| Analysis of Cash | C/A | 1414 |
| | Dep | <u>18352</u> |
| | | <u><u>19766</u></u> |

| Donations | | £ |
|--------------------------------------|----------------|-----|
| Pyrford and Byfleet Childrens Centre | re Xmas lights | 300 |
| Byfleet Cricket Club | | 400 |

Planning Report
March 2018 Meeting - 16/03/2018

A) POLICY & PROCEDURES

Meeting between RA, West Byfleet Business Association & the three Forums - Byfleet, West Byfleet & Pyrford about how to work together on planning applications and proposed major developments.

I believe it was accepted that the Forums would concentrate on protecting the policies in their plan and that the RA would concentrate on small planning applications, community impacts of all planning applications and checking planning conditions followed. Minutes awaited.

B) PLANNING COMMITTEE

a) Dates

Recent Meetings 27/02, 06/02 & 16/01

Planned Meetings 20/3 & 10/4

b) Appeals/Enforcements

TREE/2017/8401 (27/2/18)

Appeal against refusal to consent for works to trees covered by a TPO (T1 Oak – Fell) at Robinia, 2 White Pillars, Holly Bank Road, Woking, Surrey, GU22 0LL.

Refused by Delegated Powers 16 January 2018.

Appeal lodged 2 February 2018.

2017/0564 (20/3/18)

Application for Erection of front porch and construction of 2m high brick wall at 36 Wexfenne Gardens, Pyrford, Woking.

Refused by Delegated Powers 24 August 2017
Appeal Lodged 2 January 2018.

Appeal Dismissed/ Partially allowed
22 February 2018.

C) RELEVANT MATTERS FROM PLANNING COMMITTEE

C.1) 27th February 2018

PLAN/2017/1291 - 7 Tanglewood Close, Pyrford, Woking, Surrey, GU22 8LG Proposed part single part two storey extension.

Called in to planning committee by Cllr Chrystie due to the following concerns:

" Possible breach of policy BE1 of the Pyrford Neighbourhood Plan 2016-2027.

Officers recommended for approval & granted

C.2) 20th March 2018

- 17/1383 Byfleet Cricket Pavilion - Recommendation to grant
- 18/0103 & 18/0104 Wheelers Barn – recommendation to grant

For planning application details see below

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D) PLANNING APPLICATIONS VOLUMES

| | | as at 12/03/2018 | |
|------------------------|--------------------|-----------------------------|---------------|
| | Jan- 18 | Feb-18 | Mar-18 |
| Byfleet RA | | | |
| validated | 5 | 9 | 1 |
| decided | 11 | 6 | 0 |
| West Byfleet RA | | | |
| validated | 9 | 11 | 2 |
| decided | 15 | 12 | 3 |
| Pyrford RA | | | |
| validated | 13 | 16 | 2 |
| decided | 13 | 14 | 4 |
| RA Totals | | | |
| validated | 27 | 36 | 5 |
| decided | 39 | 32 | 7 |

No retrospective applications validated in RA area since 1 Jan 2018

E) PLANNING APPLICATIONS

E.1) PLAN/2017/0128 Sheer House Validated 09/02/17

Outline planning application (all matters reserved except for access) for demolition of all buildings on the site and retail and leisure led mixed use redevelopment comprising up to 5,000 sqm GIA of retail and leisure uses (Use Classes A1/A2/A3/A4/A5), up to 2,000 sqm GIA of commercial use (Use Class B1a), up to 20,500sq m GIA residential (or maximum of 255 units) (Use Class C2/C3 or C3), up to 300 sqm GIA of community use (Use Class D1), together with the provision of basement space, car and cycle parking, highway works, public realm improvements and associated works (amended plans relating to north-west corner of Building B1).

Permitted subject to s106 Agreement om 21 Dec 2017. NB Parameter plans approved

A joint working group involving RA, Business Association & three Forums has been created to coordinate the local response. Matters under consideration – shopper parking, relocation of key facilities, traffic impacts etc.

Meeting held on Thursday 8th March with Steve Tillman Altitude with Stewart Dick, Richard Thomas & Andy Grimshaw in attendance.

Executive Summary.

1. Nothing will happen till Autumn/end of 2018.
2. Altitude will build the maximum number of parking spaces even if fewer than the maximum number of residential apartments are constructed.

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3. Altitude are not mass residential builders and are seeking an appropriate partner for this critical element of the re-development.
4. Email from Ben Bailey re Outline Planning and minimum and maximum parameters. It would appear that we/planning committee can only debate height approval within the context of scale and appearance.

Planning application likely in late Autumn 2018 probably preceded by a public exhibition.

Construction is expected to start Summer 2019 for 2 ½ to 3 years duration.

CIL expected to be around £2,500,000. (Payments 1/3 on commencement, 1/3 after 12months, 1/3 at first occupation)

There are detailed conditions in the O/ L Permission that developer must comply with.

There is concern re bulk, height, no of flats /parking, temp relocation of PO, chemist & Library, Construction Environmental Management Plan & Construction Management Transport Plan and traffic management in the village.

E.2) Broadoaks

PLAN/2016/1003 | Validated: Wed 07 Sep 2016 | Status: Decided

Full planning application for the change of use of vacant class B1 business building [Sherwood House] to Class D1 secondary school with playing field and Multi Use Games Area (MUGA), floodlighting, landscaping, internal roads, car, mini bus and cycle parking areas, restoration and change of use of Model Dairy to a shop/office [ancillary to the use of the school]; demolition and removal of all former MOD and other buildings, hardstanding and structures across the site apart from the part demolition, restoration and conversion of Broadoaks House to create two dwellings and erection of two new garages, part demolition, restoration and extension to the Coach House to create six dwellings and restoration and reuse of the two Lodge Houses as independent dwellings and erection of 2 new garages, erection of 151 new dwellings including 36 affordable dwellings and associated garages, together with new altered access points to Parvis Road and Hobbs Close and separate pedestrian/cycle link from Parvis Road, associated internal roads, fencing including acoustic fencing to Parvis Road frontage and hard and soft landscaping throughout the site and off site highway works.

Ref. No: PLAN/2016/1004 | Validated: Thu 08 Sep 2016 | Status: Decided

Listed building consent for the partial demolition, restoration and conversion of Broadoaks House to create 2 dwellings, partial demolition, restoration and extension of the Coach House to create 6 dwellings, restoration and reuse of the two Lodge Houses as independent dwellings and change of use and restoration of Model Dairy to a shop/office (ancillary to use of the school).

As the school has pulled out, a new planning application must be made. It is expected to be submitted towards the end of March 2018. Construction is expected to start in September 2018 with completion in March 2021. Developer is expecting to maintain existing Sec 106.

The draft revised planning application is currently for; 125 homes (same number), 54 affordable dwellings (to increase to by 18), Office space of 9000 sq. ft (new), Assisted living apartments for c75 (new) and Care home for c80 (new). Sherwood House is now expected to be demolished.

There needs to be a change of planning use from mixed use [employment] to residential.

CIL expected to increase to appx. £6 million.

Payments 1/3 on commencement, 1/3 after 12months, 1/3 at first occupation

E.3) PLAN/2017/1302 Phoenix House Validated 7 Dec 2017

Demolition of the existing building and redevelopment to form 27 No retirement apartments for the elderly including communal facilities, access, car parking and landscaping.

Application refused 08 03 2018 on the grounds:-

01. The principle of the proposed development is unacceptable. This is by way of the proposed loss of in-demand office space (B1a) in the designated West Byfleet District Centre. The proposal is therefore contrary to policy CS3 of the Woking Core Strategy (2012).

02. The proposal would not adequately meet the needs older people as less than 50% of the units would be 2-bedroom flats. The proposal is therefore contrary to policy CS13 of the Woking Core Strategy (2012).

E.4) Lees Farm PLAN/2017/0930 | Validated: Wed 02 Aug 2017 |

Installation of external insulation and timber cladding plus replacement of existing metal windows with UPVC windows.

Retrospective application to re clad house with boarding over brickwork, 12 objections WBC still awaiting additional information from applicant. Not on March 20th planning committee Likely to be recommended for approval by OFFICER pressure from?!!!!

Still shown as pending decision.

E.5) Wheelers Farm (Listed Building Consent)

PLAN/2018/0103 | Validated: Tue 06 Feb 2018

Erection of detached building to provide alternative roosting for bats (to allow for restoration of the roof of the adjacent listed barn), storage of agricultural materials and tools and temporary parking of vehicles (please see associated PLAN/2018/0104).

PLAN/2018/0104 | Validated: Tue 06 Feb 2018

Listed Building Consent for restoration of barn, including repairs to roof, replacement weatherboarding and restoration of brick plinth and barn doors (please see associated PLAN/2018/0103).

Highlighted as listed building. It is going to Planning Committee on 20th March because:-

The proposal is of a development type which falls outside the Management Arrangements and Scheme of Delegations

E.6) Byfleet Cricket Pavilion PLAN/2017/1317 | Validated: Fri 22 Dec 2017

Installation of Standalone Changing Room Cabin facility to provide two changing rooms plus showering & toilet facilities.

No objections received. It is going to Planning Committee 20th March 2018 because:-

the application seeks planning permission for the erection of a new detached non-residential building which falls outside of the scope of delegated powers as set out by the Management Arrangements and Scheme of Delegation.

Recommendation is to grant permission.

E.7) Manor School Byfleet PLAN/2018/0029 | Validated: Thu 11 Jan 2018

Consultation from Surrey County Council for the demolition of the former Manor School.

Woking Borough Council granted, subject to informatives:-

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01. It is recommended that the proposed demolition is carried out in accordance with the following submitted information.

Application form (received by the LPA on 11.01.2018)

1:500 proposed site layout Drwg no.1007722-003 Rev.A (received by the LPA on 11.01.2018)

Statement from SCC's Senior Building Surveyor (received by the LPA on 11.01.2018)

Date Decision Notice Issued: 5 February 2018

SCC approved demolition 9th February 2018 under Town & Country Planning Act 1990 Schedule pt11 as county planning authority.

SCC Cllr Tim Owens says "we are currently working on a scheme for residential development"

F) POSSIBLE APPLICATIONS

F.1) Former Byfleet Fire Station

Awaiting outcome of discussions on disposal of building.

F.2) Marston Pub & Pavilion West Byfleet Recreation Ground

Awaiting a planning application!

At the AGM 14th March Ray Morgan said it was coming in June/July and requested feedback on replacement pavilion & community centre.

F.3) 135 Old Woking Road

Site owner investigating possible extra dwelling

G) WBC DRAFT PARKING CONSULTATION

The consultation period began on Friday 7 April 2017 and ran until 5pm on Thursday 22 May 2017. Not yet been approved.

H) GREEN BELT/SADPD

Review date of working party still not arranged

WBC believed to be waiting for outcome until moving Site Allocations DPD forward.

Draft National Planning Policy Framework issued 5th March for consultation.

I) DEVELOPMENTS CDR'S TO WATCH

PLAN/2017/0351 | Land Adj Social Club Station Approach West Byfleet Surrey KT14 6NE

Reserved Matters application (landscaping) following outline consent ref PLAN/2011/0945 for the erection of a four storey building containing a retail unit at ground floor with 12 flats above (amended description) (amended plans).

PLAN/2015/0908 Marshall Parade Coldharbour Road Woking Surrey

Extension to existing building to provide additional retail floorspace at ground floor level and four residential units above and associated car parking and landscaping works.

Permitted subject to s106 Agreement

Any others?

MEMBERSHIP REPORT MARCH 2018
(11 March 2018)

MEMBERSHIP

The membership numbers from the database as at 11/02/2018 by village, compared to December 2017 year end, January & February 2018 are below: -

| Area | Dec-17 | Jan-18 | Feb-18 | Latest | % |
|---------------|--------------|--------------|--------------|--------------|-------|
| Byfleet | 760 | 760 | 760 | 760 | 26.5% |
| West Byfleet | 902 | 902 | 902 | 902 | 31.4% |
| Pyrford | 1,174 | 1,174 | 1,174 | 1,174 | 40.9% |
| Other | 33 | 33 | 33 | 33 | 1.2% |
| Totals | 2,869 | 2,869 | 2,869 | 2,869 | |

The membership above includes households where no subscription has been paid since 2015.

The new constitution adopted at the AGM will mean membership AUTOMATICALLY ceases after TWO years of non-payment. CDR's are asked to encourage collection of all subs during 2018.

In the month since February report, total membership has not grown. In fact very little has changed in the database, except for recording resignations of Street reps in Byfleet, two additional Street Reps in Pyrford & one in Byfleet.

There are still 300 odd membership handled by the CDR's as follows:-

| CDR rounds - No memberships | Jan-18 | Feb-18 | Mar-18 | Movement |
|-----------------------------|------------|------------|------------|-----------|
| Byfleet | 84 | 61 | 29 | (32) |
| West Byfleet | 135 | 98 | 219 | 121 |
| Pyrford | 102 | 102 | 63 | (39) |
| | 321 | 261 | 311 | 50 |

The numbers not paying by village each year since 2015 are: -

| NIL Collections | 2015 | 2016 | 2017 |
|-----------------|------------|--------------|--------------|
| Byfleet | 218 | 305 | 239 |
| West Byfleet | 417 | 506 | 523 |
| Pyrford | 239 | 213 | 246 |
| | 874 | 1,024 | 1,008 |

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And as a percentage of member households: -

| % No Nil collection of members | 2015 | 2016 | 2017 |
|---------------------------------------|-------------|-------------|-------------|
| Byfleet | 30% | 42% | 33% |
| West Byfleet | 45% | 54% | 56% |
| Pyrford | 22% | 19% | 22% |
| | 31% | 36% | 35% |

The subscriptions amounts recorded as collected by village by years 2015 to 2018 are: -

| Subscriptions by year | 2015 | 2016 | 2017 | 2018 |
|------------------------------|--------------|--------------|--------------|-------------|
| Byfleet | 1,843 | 1,551 | 2,788 | - |
| West Byfleet | 2,138 | 1,793 | 2,298 | - |
| Pyrford | 3,223 | 3,615 | 4,642 | 260 |
| | 7,203 | 6,959 | 9,728 | 260 |

I happened to be looking at household data and using data from 2011 Census the % household membership by village seems to look like:-

| Area | Households | % Mix | % Village Households |
|--------------|-------------------|--------------|-----------------------------|
| Byfleet | 760 | 26% | 24% |
| West Byfleet | 902 | 31% | 45% |
| Pyrford | 1,174 | 41% | 51% |
| Others | 33 | 1% | - |
| | 2,869 | | |

So far for 2018, subs of £260 have been recorded as collected, all from Pyrford. Monies have been banked but not yet recorded on database.

There have been two requests to join in February through the website.

The data completeness achieved so far per member is:-

| | Dec-17 | Jan-18 | Feb-18 | Latest | % |
|------------|---------------|---------------|---------------|---------------|----------|
| Emails | 689 | 694 | 694 | 695 | 24% |
| Telephone | 513 | 524 | 524 | 524 | 18% |
| Post codes | 722 | 743 | 742 | 742 | 26% |

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION
Committee Meeting, March 2018

MEMBERSHIP DATABASE EMAIL COMMUNICATIONS

The emails recorded in the Membership database have been used for the first time to send out two communications - Public Exhibition re Phoenix House & Notice of AGM.

The results are:-

| | Phoenix | AGM |
|--------------|----------------|--------------|
| Sent | 829 | 737 |
| Bounced | 91 11.0% | 19 2.6% |
| Delivered | 738 89.0% | 718 97.4% |
| Opened | 488 66.1% | 431 60.0% |
| Unsubscribed | 6 0.8% | 2 0.3% |

BYFLEET CDR REPORT

March 2018

Report from RA CDR Byfleet- Eleanor Grady

RA Membership/Role Change news

CDRB – Eleanor Grady from 26th Feb 2018

Deputy CDRB – Jean-Pierre Frossard from 5th March 2018

Assistant Membership Secretary – Simon Preece from 5th March 2018

Events since last report:

3rd March 2018 : 'Celebrating Volunteers in Byfleet' Dinner.

St Mary's Church community hosted a dinner as a new initiative intended to celebrate the various voluntary organisations and the strong volunteering spirit in Byfleet.

It was a highly successful and enjoyable evening involving a delicious meal, musical entertainment, a brief talk on aspects of Byfleet's history and a raffle. The evening presented voluntary organisations with an opportunity to celebrate and to network. Godfrey Chapples and Eleanor Grady were fortunate to represent the Residents' Association.

Other voluntary organisations represented were:

The Scouts, Byfleet Community Partnership Library, Byfleet Care, Parish day, Byfleet Football Club, Zone Events, Bowls Club, Byfleet players, Byfleet Amenities Group, Byfleet Cricket Club, Neighbourhood watch, Centre for the Community, Wild Bunch, Brooklands Museum, Coffee Drop in, Neighbourhood Forum, Byfleet Toddlers, Byfleet Community News, a Governor representing Byfleet Primary and St Mary's schools. Byfleet Cricket Club sent their apologies.

Byfleet Bowls Club won the raffle prize fund. A message of thanks has been sent by EMG and GC to Reverend McCabe and his team on behalf of the RA.

Village Matters

Nothing new since the report submitted for the committee meeting 16.02.2018. The item suggesting the need for vigilance in the village, mentioned in that report, remains relevant.

Society News

17th March 2018 Supper Club (first event) St Mary's Community and Church Hall

20th March 2018 7.30 p.m. St Mary's Women's Group Talk on Surrey Air Ambulance Service – St Mary's Community and Church Hall

24th March 2018 10 a.m.- 4 p.m. Byfleet Art Group Spring Exhibition – Our Lady Help of Christians Church, West Byfleet

24th March 2018 10.30 a.m. - 1 p.m. Easter Eggstravaganza – Byfleet Library. (Places limited and must be booked in advance)

19th April 2018 8.15 p.m. Byfleet Heritage Society Talk 'The Wildlife of Elmbridge'. St Mary's Centre for the Community, Stream Close, Byfleet.

PYRFORD CDR REPORT MARCH 2018 MEETING (13 March 2018)

MARSHALLS PARADE

Since the garage block behind the parade was demolished in late December, new fencing has been erected. Construction work has not started.

The demolition has already reduced the space available for car parking to the rear of the shops. The developer has agreed to try to minimise the construction footprint required to build the four 2-bedroom flats over a single retail unit which is expected to start in the first quarter of 2018, but unfortunately it seems inevitable that car parking will become difficult at certain times usually Saturday mornings & school start and end times.

The RA noticeboard has been moved to the small green beside the Pyrford Village sign. WBC received one complaint about the new location. It has now been moved to a new location. No further complaints.

The telephone kiosk has also been removed. The post box has yet to be moved.

Work has started to fit out the vacant unit as a Veterinary Clinic. This is expected to be open soon.

Flutterbyes unit remains vacant.

DULUX TRADE LONDON REVOLUTION CYCLE EVENT SATURDAY 21ST MAY 2018

Just for information, the above event involving c300 cyclist, is planned to pass through Pyrford Village on Saturday May 21st during the afternoon. The cyclists will come along Coldharbour Road, Old Woking Road and onto Sheerwater Road having come from Send Marsh along Polesden Lane & Newark Lane.

STREET REPS VACANCIES

Two new Street reps have come forward, one for Dane Court & the other in the Norfolk Farm Road area.

There are Street Rep vacancies for the following streets:-

- Lovelace Drive (2 rounds)
- Dean Close