

# BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

## Minutes of the Committee Meeting held at Cornerstones, West Byfleet at 19:30 on Friday 20 October 2017

### Present:

Godfrey Chapples (GC)- Chair	Isabelle David - Editor	Ernie Elliott - Pyrford Deputy CDR
Richard Thomas - Vice Chair	Eileen Perryer - Events Secretary	Penny Hoskyn - WByfleet Forum
Andy Grimshaw - Pyrford CDR	Geoff Geaves - Pyrford Forum	

The quorum is 8 members - the meeting was quorate.

**Reports circulated and to be appended to minutes:** Treasurer, Planning Officer, Membership Officer, Byfleet CDR, Pyrford CDR, West Byfleet CDR

### 1. Apologies for absence

Apologies had been received from Keith Creswell, Susan Offen Lynette Davies , Liz Grout, Cllr Graham Chrystie, Cllr John Bond, Cllr Richard Wilson

A representative from the church (Sue McDermot) arrived at the start of the meeting - we had not apparently booked the room. EP agreed to check with LG who normally makes the bookings.

Posters and leaflets relating to the proposed refurbishment of the Pavilion on the ~~Green~~ <sup>WB Rec</sup> were circulated to the Committee. There are considerable objections from the general public to the addition of a Public House into the Recreation Ground. Copies of the posters will be placed in the library, Church foyer etc. and copies sent to Pyrford and Byfleet. Members of the public are asked to respond. If a public meeting is held, RA will fund the cost. **Action EP/LG**

### 2. Minutes of the Meeting on 17 September 2017 and matters arising not covered by the Agenda

The minutes were reviewed and it was agreed to delete mention to United Learning. The minutes were signed by the Chair.

### 3. Matters arising from the minutes of the last meeting

**Planning** Richard is meeting with Mr. Bittleston (Leader of the Conservative group on the Council) regarding Ray Morgan, the Chief Executive. Other Committee members felt this is a matter where the RA as a whole should also make their feelings regarding the Ray Morgan involvement situation made known. No decision taken.

All other actions carried out or addressed in this meeting.

### 4. Planning Report

RT commented as follows:

**Broad Oaks** no change

**Sheer House** Outline Planning approval has been granted. there is CIL value £2,500,000 which is higher because the existing accommodation is vacant. The ultimate size of CIL dependent on exact size of development

**Boyds Farm** Ernie said the number and variety of animals on this land could cause animal health problems - Byfleet to be aware.

### 5. Treasurer's Report - report circulated before the meeting.

He is proposing to pay expenses to Committee members by Bank Transfer. There was a lengthy discussion over using some form of Direct Debit/Bank Transfer for members' subscriptions. This suggestion has been suggested in the past but felt to involve too many problems. Members are unlikely to wish to give RA their bank details. A major advantage of street reps collecting subs is the friendly interchange the street reps. have with members.

**6. Acting Membership Secretary's Report** - a report and data had been circulated before the meeting.

As reported previously, Fui Ling will only take a minor role. Andy had nothing further to report. However he did feel we should continue to encourage street reps to deliver magazines and collect subscriptions which are outstanding for the current year.

**7. Website** – analytics provided by AF had been circulated before the meeting.

Geoff Geaves had successfully used <sup>the forum</sup> personal websites to encourage members in Pyrford to take action in opposing the use of Green Field sites for housing.

There followed a discussion on the use of websites so that members could obtain more information on current problems - particularly on the action to be taken over the Pavilion/Public House/Community Building on the Green in West Byfleet. The site could be used by members to access information and also to let members know where information could be obtained. We could also advertise for volunteers to help, and a list of current vacancies on the Committee. Possible sites for holding information would be the libraries in Byfleet and West Byfleet

**8. Editorial** - Isabelle was thanked warmly on her Issue 156.

It was disappointing that so few street reps turned up to collect the magazines. Could street reps be encouraged to come along to collect their magazines. Our "man with the van" - Andrew Balchin - delivered the remaining magazines, but the interchange with street reps was missing. It was felt all Committee members could try to encourage more advertisers to use the magazine. The last date for copy to be included is 11 January, 2018.

**9. Footpath officer** - no report from Marion Malcher

**10. Community Rep** – no report from Sue Offen

**11. Events Co-ordinator** - Eileen Perryer

The drop-in was an opportunity for tea and biscuits!! EP said she would take soundings of likely numbers before catering for the AGM. The venue for this has not been decided

(Post meeting note - AGM confirmed for Our Lady Help of Christians, West Byfleet on Wednesday, 14 March 2018)

**LG will be asked to book all drop-in locations for 2018**

**12. CDR Reports**

**Byfleet** - a report from GC had been circulated before the meeting.

**West Byfleet** – a report from LG had been circulated before the meeting

**Pyrford** – a report from AG had been circulated before the meeting. He reported he has a few gaps for street reps. The last magazine has been collected by 80% of street reps.

**13. Forum Reports**

**Byfleet** – JB is too busy with Council activity. Godfrey is taking over for the present. Seeking a new Chairman and more Committee Members

**Pyrford** - GG reported their AGM will be at Pyrford Village Hall on 27 November at 8 p.m. An interesting development is that the fields beyond Upshot Lane are to be farmed responsibly using the latest agricultural methods.

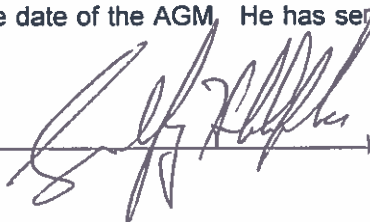
**West Byfleet** -PH said the results of the vote was very encouraging. There was only one spoiled paper and all votes were in favour. We now look forward to using the CIL money.

**14. AOB**

AGM confirmed as 19:30 on Wednesday, 14 March 2018 at Our Lady Help of Christians, West Byfleet

Godfrey announced he is to retire from all RA activities from the date of the AGM. He has serious problems with his hip and spine.

Next meeting - Friday, 17 November 2017 at Cornerstones.



**TREASURER'S REPORT**  
**October 2017**

I have attached a Statement of Financial Affairs (SoFA) to 17<sup>th</sup> October. At the time of writing, we have £1,020 in our current account and £22,349 on deposit.

The year to date now shows a surplus of £6,643 for the nine and a half months.

We continue to receive a few subs from all three villages that have been banked. At the time of writing, of the unallocated subs received, £975, the vast majority relates to Byfleet. Claire has been in touch and has been working with Lisa and I anticipate getting the appropriate input in the near future.

The rate of collection is not as satisfactory as we would like, some further effort to collect outstanding dues and identifying new street reps is required.

We have issued £3225 of advertising invoices this year. We have £485 owing still (so not shown in the accounts) Gascoigne Pees, C&E, and Waterfalls date from 31<sup>st</sup> May. One regular advertiser (Big Phil) had not had his advertising renewed although he had wanted to. I am waiting to be advised what invoice to raise for him to get his advertising in for the next magazine,

Pyrford Neighbourhood Forum has now claimed all of the £2,500 given in historic grants and they have now been paid the first two quarters of their new grant. Byfleet has £101.90 to claim from their historic grant and West Byfleet £570.27, West Byfleet has claimed £128 for publicity relating to the referendum that has been reimbursed. The position with regard to Byfleet's Plan and, therefore, grant completion is still outstanding.

Issues.

- 1 We still need to come up with a recommendation after consulting with Anita for an advertising policy for the website.
- 2 Some progress has been made but it still remains essential that CDRs review the coverage of their street reps and identify new reps to cover gaps.
- 3 The Committee agreed to a subgroup of the AMOs and Treasurer to devise a solution which will enable FPI collections without jeopardising the integrity of the banking and database. This will take place when all are available from holidays, when Claire has settled into role and Fui Ling can absorb much of Andy's temporary role.
- 4 I have not forgotten the issue of charitable status and gift aid. However, I do not think we can make much progress on this until we formally establish the relationship between the RA and the three fora and their related remit, I believe the new Pyrford NF Constitution is an appropriate model. It may also be worth discussing some organisational restructuring to save overhead costs whilst maintaining independence. If the four committees are in agreement this might need the help of a friendly lawyer!

Keith Creswell 17/10/2017

**BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION**  
**Committee Meeting, October 2017**

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**Byfleet, West Byfleet & Pyrford Residents Association**  
to 17th October 2017

<b>INCOME</b>	<b>Year to date</b>	
	£	£
<b>Subscriptions and member donations:</b>		
Friends & Unallocated	975	
Byfleet	1358	
West Byfleet	2394	
Pyrford	4680	
		<b>9406</b>
<b>Advertising</b>		2750
<b>Bank Interest</b>		8
<b>Donations</b>		1
<b>Sundry Income</b>		
<b>Total Income</b>		<b>12165</b>
 <b>EXPENDITURE</b>		
The Resident		-2652
**Committee Expenses		-10
**Street Rep Drop Ins		-11
Room Hire not Comm.		-118
**AGM		-301
**Pyrford Flower Show		
**Fetes		-80
Display/Equipment		
Donations:		-198
Insurance		-301
Postage, Stationery & Printing		-737
Sundries		0
Database/Web Expenses		-429
Mileage/Parking		0
Forums - Pyrford	-758	
- Byfleet	0	
- West Byfleet	-128	
		<b>-886</b>
<b>Total Expenditure</b>		<b>-5722</b>
Surplus/(Deficit)		<b>6443</b>
 Opening Cash		
		16926
Surplus/(Deficit)		6443
Closing Cash		<b>23369</b>
Analysis of Cash	C/A	1020
	Dep	22349
		<b>23369</b>

**MEMBERSHIP REPORT SEPTEMBER 2017**  
**(15 October 2017)**

**OCTOBER DROP IN**

The latest drop in was held on Saturday 7<sup>th</sup> October afternoon at Pyrford Village Hall.  
 34 rounds were collected, representing 22% of rounds, as follows:-

	Collected	Total SR's	%
Pyrford	25	43	58%
West Byfleet	3	63	5%
Byfleet	6	52	12%
	<b>34</b>	<b>158</b>	<b>22%</b>

Bearing in mind the location, it is surprising that the results for West Byfleet village were half those of Byfleet village.

**MEMBERSHIP**

The membership numbers as at 15/10/2017 are: -

Area	Prev	Latest	%
Byfleet	748	748	26.3%
West Byfleet	937	895	31.5%
Pyrford	1,133	1,170	41.2%
Other	27	28	1.0%
<b>Totals</b>	<b>2,845</b>	<b>2,841</b>	

In the month total membership has grown by 4; in total 17 since the AGM in March.

NB. Membership includes a household where no subscription has been paid since 2015.

Since September, the number of grace memberships (not paid) has fallen by 82 and current memberships (paid) grown by 86.

The total memberships at Current & New stands at 1,441, 51% of the current membership and the average amount paid is £5.73. The analysis by village shows:-

Current & New By Village	Prev	Curr		
Byfleet	197	243	27%	5.49
West Byfleet	369	394	32%	5.49
Pyrford	794	800	53%	6.01
Other	5	4		
<b>ALL</b>	<b>1,355</b>	<b>1,441</b>	<b>38%</b>	<b>5.73</b>

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**This means 49% of the membership (c1,403) have yet to be recorded as collected on the database. 40% of Street Reps are recorded as not having collected any monies.**

**By village the numbers are:-**

<b>Street Reps No monies</b>	<b>Prev</b>	<b>Curr</b>	
Byfleet	29	24	47%
West Byfleet	26	23	40%
Pyrford	5	4	10%
	<u>60</u>	<u>51</u>	

The database shows as a % of renewals and new membership the data collected & input is: -

	<b>Prev</b>	<b>Latest</b>	<b>%</b>
Emails	627	684	47%
Telephone	487	504	35%
Post codes	621	701	49%
<b>Current &amp; New</b>	<b>1,355</b>	<b>1,441</b>	

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**Planning comments  
for meeting October 2017**

**There were some 70 + planning applications since our last meeting**

**Broad Oaks** PLAN 2016 1003 for 147 homes approved the issue of the PP & Start subject signing of legal agreement I [including delivery of school] CIL £ 3,889,000.

Draft permission includes 50+ conditions some 10 to be satisfied before work starts others as and when,

**Boyd's farm** Murrays Lane PLAN 2016 1013 barn & milking barn and mobile home appeal refused

PLAN 2016 0164 3 year term for 4 **Romany pitches** approved 25 conditions being WATCHED

**Sheer House** PLAN 2017/ 0128 outline application approved details not yet issued, concern re temporary PO, Library, Chemists. Concern at more loss of shops while detail application is completed & 3 year construction period...  
CIL valued approx £ 2,500,000

Other matters **CIL** the Joint committee control the 123 List Total £ 60M [£53 M unfunded] not including Broadoaks or Sheer House

**West Byfleet Recreation Ground** Loss of amenity land playing field -- Plans for replacement of pavilion and new restaurant /pub planning application expected. a planning need, National Guide lines Working Plan, Neighborhood Plan ,concept plan agreed as a way of going forward by all stakeholders [ALL ignore by C Ex to replace pavilion at no cost, this is premature ]

**Draft Parking consultation** response by 22 May  
decision November [working Group]/  
December full committee

**Green belt review** Decision November/ December

I have so far received no approaches to take over this interesting small role

Richard Thomas  
October 2017



**BYFLEET CDR REPORT**  
**October 2017**

1. Delighted to hear that Byfleet is LIKELY TO REMAIN WITHIN Woking Borough Council  
As stated in the latest Boundary Review.
2. The Notice Boards need to be attended more regularly ( does this apply to WB and P?)  
I will arrange for someone to be requested to look over the notice boards in Byfleet  
And in particular remove old outdated notices and those of a business nature.  
We should permit Community /Group notices to assist our Village.
3. Street Representatives are being requested to collect outstanding subscriptions.  
Thanks for those attending the Drop-In at Pyrford Saturday 7<sup>th</sup> October.  
A low number attended, but it may still be the best solution for distribution.  
Thanks that we have Andrew Balchin as Distributor when required.
4. May we consider and discuss the implementation of Direct Debit in future as a means of collection the  
£5 subscription.  
Many of our Street Representatives dislike this aspect of the role and responsibility.
5. Our Deputy CDR John Fothergill has officially resigned his post – personal problems prevailing.  
We require a NEW CDR and NEW DEPUTY CDR for Byfleet?

Regards

Godfrey H. Chapples  
CDR (acting) Byfleet  
18 October 2017

**PYRFORD CDR REPORT SEPTEMBER 2017 MEETING  
(16 October 2017)**

**MARSHALLS PARADE**

The unit previously occupied by Lloyds Pharmacy has found a tenant. The owner has made a planning application to change the planning use from A1 to D1 for use as a Veterinary Clinic (PLAN/2017/0448). The application was approved. The new tenant is advertising for staff and today there were people in the unit with drawings. Rumours suggest fit out may start in November 2017.

The development works for an extra retail unit & flats were planned to start in late June 2017 but the works have not started. CDR in communication with owner's agent to ascertain what is happening.

Flutterbyes unit remains vacant.

**PYRFORD SCHOOL**

Parking on Coldharbour Road has continued to be better outside drop off & pick up times since the school car park has re-opened.

Residents of Peatmore Avenue are concerned about a white shipping container that is in the rear carpark and visible from the road. This has been raised with the School Office and CDR is awaiting feedback.

**PYRFORD ROAD**

Vegetation outside Lees Farm Barn units reducing footpath width by over 50% has been reported to Surrey Count Council. Developments awaited.

**STREET REPS VACANCIES**

Another Street Rep has been found and the CDR now covers 2 rounds, though the CDR has agreed to collect 2017 subs for 3 rounds.

**MAGAZINE ISSUE**

Approximately 80% of rounds collected, but some Street Reps are away.

### WEST BYFLEET CDR REPORT

Now that we have a successful result of the referendum concerning the West Byfleet Neighbourhood Development Plan, it surely gives residents power to establish their preferences in the plans for the neighbourhood. The first hurdle will be the future of the recreation ground and the result of the plan to allow Marston's to build there.

I sent an email to committee reporting the fact that West Byfleet in comparison with Weybridge had "less charm" which was on the T.V. programme "Location, Location, Location".

A neighbour put a newspaper clipping featured in the Surrey Advertiser on Friday 29 September through my front door headed "Approved plan is Sheer ugliness" and the information sheet encouraging people to vote "Yes" to increase power as a community.

One is always conscious of the value of their property; and the deterioration in the visual aspects and infrastructure, bearing in mind the disruption and a worsening in the parking situation of our area are a concern.

I sent an email concerning litter left on the grassy banks in Old Avenue and after having spoken with a resident of Thatched Cottage who had bottles thrown over their hedge, a question is raised as to just who is leaving this rubbish. And, not so long ago, cars parked in Madeira Road had their wing mirrors torn off. This is vandalism.

Liz Grout

West Byfleet CDR

18 October 2017

