

BYFLEET, WEST BYFLEET & PYRFORD RESIDENTS' ASSOCIATION

Minutes of the Committee Meeting held at Cornerstones, West Byfleet at 19:30 on Friday 17 February 2017

Present:

Richard Thomas - Vice Chair	Mick Doyle - Pyrford Deputy CDR
David Askew	Liz Grout - WB CDR
Keith Creswell - Treasurer	Penny Hoskyn - WB Forum joint Chair
Isabelle David - Editor	Eileen Perryer - Events Secretary
Lynette Davies - Secretary	

Reports circulated: Treasurers' report, *Pyrford NE Report*

Apologies for absence: Godfrey Chapples, John Bond, Graham Chrystie, Geoff Geaves, Ernie Elliott, Susan Offen, Richard Wilson, *any further*

The meeting was quorate.

1. Minutes of the Previous Meeting, 17 February 2017, and matters arising not covered by the Agenda

The minutes were reviewed and a number of changes made:

- Isabelle's surname added
- Amendments to Item 1
 - Traditions Golf Club - amend to 'The appeal details should have been circulated to all those that had encouraged the refusal. RT to check this had been done as Ernie had not received his.'
- Amendments to Item 2
 - West Hall: number of units to be changed from 529 to 592. Date to be confirmed
 - Martyrs Lane - add in 'Involved release of the golf course. There are no plans to build on it.'
 - Murrays Lane - add that Romany pitches is a temporary permission and is being closely monitored.
 - Pyrford School - add in 'Status of travel plan to be checked by CDR.'
 - Byron Lodge - amend to 'Enforcement notices issued. Two appeals one for alterations to building allowed, 2nd for patio upheld. Assume will be removed.'
 - Add in 'Motorway Alterations: Jct M25 and A3'
 - CIL mone: add in 'to be monitored'
- Keith confirmed that Godfrey's expenses had been paid
- Keith also confirmed the accounts had been examined and provided the report for signature by the Chair. The accounts were approved.
- CDR Reports - Pyrford Forum - a grant of no more than £250 towards the leaflet drop to all residents in Pyrford re the proposed development at Martyrs Lane was agreed
- It was agreed that the Part 1 minutes only, once they had been reviewed and agreed at the subsequent meeting, would be posted on the website. Lynette to supply these to Anita, the webmaster.

There were no other matters arising not addressed by this meeting's agenda.

2. Planning Report

- West Hall - date to be checked
- *Murrays* Martyrs Lane - trees had already been planted along the boundary
- Broadoaks - development approved subject to meeting the requirements for affordable housing
- Murrays Lane - no update

on

- **Pyrford School travel plan** - has been rejected
- **West Byfleet School travel plan consultation** - Lynette to make enquiries with the school

3. Councillors' Report - There was no report.

4. Treasurer's Report

Keith had circulated his report before the meeting. He made the following comments:

- **subscriptions** - as a result of the increase together with improved efficiency in collection, a rise in income is expected. Therefore, consideration should now be given to resuming funding for local events etc which had been put on hold for a while. Keith asked for one more month to get a better idea of funds available before requests for funding were presented.
- **Advertising** - a good number of adverts had been placed in the latest newsletter. Isabelle was congratulated on her efforts. It was agreed that it would be good to recruit an advertising manager.
- **Street Reps** - some progress had been made in getting more reps and work had taken place on the database. A number of missing members had been reinstated. Pressure would continue to be exerted on the CDRs to identify more street reps. Email addresses would be requested from members where possible to improve communications.

5. Constitution

Recommendations for changes, circulated by Godfrey, prior to the meeting were discussed.

- There was concern that increasing the numbers would make the committee too unwieldy.
- As previously agreed, it was confirmed that the Webmaster would not be a committee member.
- CDRs and Forum Chairs from each village to be committee members (6 in total). The Deputy CDR to act as representative in the absence of the CDR.
- There was a unanimous vote that deputy CDRs could attend meetings but that they would not have a vote in their own right.
- In order to ensure the correct balance, it was not agreed that, should a village not fulfil its quota, another village could do so.
- Other members to be: Chair, Deputy Chair, Treasurer, Secretary, Membership Secretary, Planning Co-ordinator, Community rep, Footpath Officer, Newsletter Editor, Events Co-ordinator (10 in total)
- Total membership, therefore, 16. No amendment to the constitution needed.
- It was agreed that an ex officio member of the committee ie a Forum Chair could also be the holder of political office. This would not be permitted for any of the other posts. The constitution would need to be amended to this effect. Keith will provide wording for proposed amendment to be posted on the website before the AGM.

6. AGM

It had not been possible to find a speaker and it was agreed that, at this late stage, no further action would be taken.

Papers for the AGM:

- Eileen was asked to provide the nomination papers for the committee members - 10 copies for committee meeting on 17 March 2017
- Agenda - Godfrey to compile
- Minutes of the last AGM - Eileen to provide
- Audited accounts - Lynette has the original copy for signature by Godfrey
- Report from each of the Forums - written or verbal?

Isabelle asked that a photo be taken at the AGM - LG to do this

Posters to be put up in all villages

7. Membership Secretary - no report. Andy Grimshaw was doing an excellent job whilst a permanent officer was sought.

8. Website - a definition for the Webmaster role had been circulated and was noted. The webmaster would not be a committee member. The webmaster would not act as an 'editor' for items to be posted but would read them before doing so and raise any issues with the Chair. Approval from the committee would not be required before items could be posted.

9. Editorial - Isabelle was congratulated on the production of an excellent newsletter. Deadline for input for the next newsletter is 29 March 2017. Drop in date for collection of newsletters by street reps will be 6 May 2017 at St Mary's.

10. CDR Reports

Byfleet - no report

West Byfleet - Liz had noticed a precarious road sign outside Waitrose. It was suggested she report it to Geoff McManus at WBC. There had been a break-in in Old Avenue and a case of identity theft due to the interception of post. Car theft had increased.

Pyrford - there had been break-ins and car thefts, targeting particular makes, in Pyrford Road.

11. Forum Reports

Byfleet - no report

West Byfleet - consultation ongoing

Sheer House - a meeting has been arranged for 19:30 on Monday, 6 March 2017 at St Johns Church, West Byfleet. The aim is to inform the community of the proposal put forward by Altitude and to invite comments, but not objections, as the opportunity to do so has passed. The meeting will be chaired by Godfrey. Penny will arrange a meeting with Wade and Richard to make the arrangements. Beverley, a resident with planning experience, will also be invited. A representative from Altitude will be invited but to provide a display only, not to make a presentation.

Laminated posters (A3) will be posted around the three villages. The Forum will email all members with meeting details. CDRs will be asked to email street reps so they can circulate flyers. A5 flyers will be printed for libraries, doctors' surgery, shops etc.

The committee agreed to fund the production of the posters and WBNF Publicity Officer should submit invoice to Keith accordingly.

A donation will be made for the hire of the church. Anyone who can help with the meeting setup is asked to arrive at 19:00.

Pyrford - plan had been submitted to council in February. *Plan adopted on 9th February 2017.*

12. AOB

Muddy Lane footpath - Keith noted that, following consultations, SCC had submitted an application for this to be designated a bridleway. One of the landowners had objected and the matter had now been referred to the Secretary of State. It was agreed that the RA should send a letter to Jonathan Lord, MP, asking him to contact the Secretary of State requesting a quick decision. Keith to send the email on behalf of the RA.

The meeting closed at 21:20.

Next meeting - Friday, 17 March 2017 at Cornerstones.
